

TOWN OF CLAYTON

Board of Supervisors

Meeting Minutes

Wednesday, November 2, 2022 7:00 pm

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Town Board Chair Geise called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

B. Verification of Notice

C. Meeting Roll

a. Board of Supervisors

Chair Geise PRESENT

Supervisor Lettau PRESENT

Supervisor Grundman PRESENT

Supervisor Reif EXCUSED

Supervisor Christianson PRESENT

b. Staff

Administrator Wisniewski PRESENT

Clerk Faust-Kubale PRESENT

Treasurer Zolp PRESENT

Engineer Hamblin EXCUSED

Town Attorney LaFrombois PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s): **NONE**

III. Approval of Minutes:

A. Approval of the Minutes of the Tuesday, October 18, 2022 Town Board Budget Workshop.

B. Approval of the Minutes of the Wednesday, October 19, 2022 Town Board Meeting.

C. Approval of the Minutes of the Tuesday, October 25, 2022 Town Board Budget Workshop.

D. Approval of the Minutes of the Thursday, October 27, 2022 Town Board Budget Workshop.

MOTION:

Motion made by unanimous consent to approve the October 18, 2022 Town Board Budget Workshop; Wednesday, October 19, 2022 Town Board; Tuesday, October 25, 2022 Town Board Budget Workshop; and Thursday, October 27, 2022 Town Board Budget Workshop Meeting Minutes as presented.

Motion carried by unanimous voice vote.

IV. Open Forum – Town-related matters not on the agenda: **NONE**

V. Correspondence:

- A. Distribution of Notice from Winnebago County regarding change to A-1 (Agribusiness) parcels related to the Farmland Preservation Plan (FPP).
 - Chair Geise noted that the Town is no longer part of this program, and Supervisor Lettau expressed her frustration that the FPP efforts have seemingly failed.
- B. Distribution of letter from Fox Cities Chamber announcing partnership with Livability Media.
 - Chair Geise noted this effort is to assist communities in the Fox Valley with recruiting and retaining people who wish to work remote.
- C. Distribution of communication from Greater Oshkosh Economic Development Corporation regarding Homeowner Grant Programs accepting applications.
 - Chair Geise noted that a listing of the available grants is available on the Greater Oshkosh Economic Development Corp website.
- D. Distribution of the October 19, 2022 Neenah Public Library Board of Trustee Meeting Minutes.

VI. Discussion Items (No action will be taken):

- A. County Board Supervisor Report on October 2022 Activity
 - Chair Geise reported that the County Board is reviewing the budget and the tax rate will be \$4.23, down \$0.43 from last year.
- B. Winnebago County Sheriff's Department: Public Concerns and Issues: **NONE**
- C. Department of Public Safety Report on October 2022 Activity
 - Chief Rieckmann reported the tracks have been ordered, a group of 17 German exchange students came today (Nov 2) for a tour of the station, and that the Board will be receiving invitations to the Fire Department Recognition Dinner to be held in December.
 - Chair Geise noted that the Department was paged for 195 calls in October, and has added 3 new members.
- D. Larsen/Winchester Sanitary District Report on October 2022 Activity: **NONE**
- E. Administrator's Report on October 2022 Activity & Upcoming November 2022 Activity
 - Administrator Wisnfske noted that the asphaltting of Pioneer Rd and County Rd T is nearing completion, but the contractor has not confirmed if the corner will be asphalted this year. It has been confirmed that it will be passable.
 - Supervisor Grundman asked if that corner will be shut off and Administrator Wisnfske noted it will but most likely not this year.
 - Chair Geise noted the Board has completed 4 Budget meetings and it is not planned to raise the mill rate any for the Town this year.
 - Chair Geise also noted that former Administrator Straw has moved to a consulting role and is no longer considered an employee of the Town.

VII. Operator Licenses Issued by the Town Clerk:

- A. New:

- a. Kimberly Hayes
- b. David Cheslock

VIII. Business:

A. Discussion/Action: Town Board review and consideration of Resolution 2022-019 A Resolution Authorizing Transfer of Jurisdiction & Maintenance of One Segment of County Highway to the Town of Clayton, & Accepting One Segment of Town Road to Winnebago County.

- Chair Geise noted the jurisdiction and maintenance outlines what the Town does or does not maintain and/or plow so this is a benefit to the Town.
- Supervisor Lettau asked if there was a guarantee that the County will be finishing the project and Chair Geise noted there is.
- Supervisor Grundman noted that the sidewalks have already been installed around the Century Elm in Larsen and Chair Geise noted that the Town will need to discuss what may or may not be done with sidewalks on the other side of the road.

MOTION:

Motion by: Supervisor Christianson

Second by: Supervisor Grundman

Motion made to approve Resolution 2022-019 A Resolution Authorizing Transfer of Jurisdiction & Maintenance of One Segment of County Highway to the Town of Clayton, & Accepting One Segment of Town Road to Winnebago County.

ROLL CALL:

Supervisor Lettau	Aye
Supervisor Grundman	Aye
Supervisor Christianson	Aye
Chair Geise	Aye

Motion carried 4-0.

B. Discussion/Action: Town Board review and consideration of an appeal by Joe & Nicole Malchow, 7905 Center Rd, Larsen, WI 54947 regarding installation of an outdoor wood boiler.

- Administrator Wisnepske noted this has been discussed at the Staff level with Mr. Malchow and has been reviewed by both our Code Administrator at Cedar Corp and Building Inspector. The determination was made and communicated to Mr. Malchow and any further appeals, per the Zoning Ordinance, would need to be taken to the Town Board.
- Attorney LaFrombois recommended the Board take no action and if Mr. Malchow wishes to proceed with an appeal, that a Public Hearing be done for the Plan Commission to review.

NO ACTION TAKEN.

- IX. Review of Disbursements
- X. Upcoming Meeting Attendance
- XI. Board Member Requests for Future Agenda Items
- XII. Adjournment

MOTION:

Motion made by unanimous consent to adjourn at 7:33 pm.

Motion carried.

Respectfully Submitted,
Kelsey Faust-Kubale, Town Clerk