

TOWN OF CLAYTON
Board of Supervisors Meeting Agenda
Wednesday, January 4, 2023 7:00 pm
Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, January 4, 2023 Town Board Meeting.
- III. Open Forum – Town-related Matters not on the Agenda:

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town matters whether on or not on the agenda. Commenters must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period.** *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.
- IV. Correspondence:
 - A. Distribution of the summary notes following the Wisconsin Towns Association Meeting held on January 5, 2023.
 - B. Distribution of a notice regarding the increase in Winnebago County Zoning Permit Application Fee.
 - C. Distribution of the December 2022 Winnebago County Tonnage Report..
- V. Discussion Items (No action will be taken):
 - A. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - B. Department of Public Safety Report on December 2022 Activity
 - C. Administrator’s Report on upcoming January 2023 Activity
 - D. Chair & Supervisor Reports on January 2023 Activity
- VI. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - a. Morgan R. Halmstad
- VII. Business referred by the Plan Commission:
 - A. Plan Commission Recommendation: Motion to approve Ordinance 2023-001 An Ordinance to Amend the Town of Clayton Comprehensive Plan 2016-2023, amending the future land use category of Tax ID #006-0580 (8365 Oakwood Ave); Tax ID #006-0579; and Tax ID #006-0585 from “Agriculture/Rural Residential” & “Working Lands” to “Residential – Single & Duplex”.
 - B. Plan Commission Recommendation: Motion to approve Ordinance 2023-Z001 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for properties known as Tax ID #006-0585; Tax ID #006-0579;

and Tax ID #006-0580 (8365 Oakwood Ave) from A-1 (Agribusiness District) to R-2 (Suburban Residential District).

- C. Plan Commission Recommendation: Motion to approve Ordinance 2023-Z002 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for properties known as all of Tax ID #006-1241; Tax ID #006-1242-01; Tax ID #006-1243; Tax ID #006-1244; Tax ID #006-1245; Tax ID #006-1246; and the discontinued Deer Run Court right-of-way from R-2 (Suburban Residential District) to R-1 (Rural Residential District).
- D. Plan Commission Recommendation: Motion to approve a Certified Survey Map (CSM) Review Application submitted by Winagamie, Inc. to combine/reconfigure all of Tax ID #006-1241; Tax ID #006-1242-01; Tax ID #006-1243; Tax ID #006-1244; Tax ID #006-1245; Tax ID #006-1246; & the discontinued Deer Run Court right-of-way in to four (4) lots.
- E. Plan Commission Recommendation: Motion to approve a Site Plan Review Application submitted by GSS, Inc. for the construction of an unconcealed telecommunication facility consisting of a 155-foot monopole tower & associated equipment compound on Tax ID #006-0351 (8707/8709 Clayton Ave).
- F. Plan Commission Discussion Item: Plan Commission review & discussion on a Concept Plan Review Application submitted by G&L Properties, LLC, for a proposed light industrial development consisting of a machining, fabricating, & mechanical assembly facility on Tax ID #006-0340-02-01.
- G. Plan Commission Discussion Item: Plan Commission review & discussion on defining “flex space” within the Town Zoning Code of Ordinances.

VIII. Business referred by the Parks & Trails Committee: **NONE**

IX. Business:

- A. Discussion/Action: Town Board review & consideration of an Appeal filed under the Town of Clayton Storm Water Utility Ordinance 6.7.9(3) by Happy Campers Mobile Services regarding the Stormwater Management Utility assessed on the 2022 Property Tax Bill for Tax ID #006-0623-04-02.
- B. Discussion/Action: Town Board review & consideration of an Appeal filed under the Town of Clayton Storm Water Utility Ordinance 6.7.9(3) by Steve Hansen regarding the Stormwater Management Utility assessed on the 2022 Property Tax Bill for Tax ID #006-0395-03.
- C. Discussion/Action: Town Board review & consideration of Resolution 2023-001 Amending the Town’s Fee Schedule.
- D. Discussion/Action: Town Board review & consideration of audit proposals provided by Kerber Rose, CliftonLarsonAllen, and Hawkins Ash CPAs.

E. Discussion/Action: Town Board review & consideration of the Certificate of Payment #1 for American Drive – Phase I Gravel Street Construction submitted by MCC, Inc. in the amount of \$361,511.53.

F. Discussion/Action: Town Board review & consideration of Clayton Fire Rescue accepting ten automated external defibrillator (AED) units with a value of \$16,312.98 from a Firehouse Subs Public Safety Foundation grant and allowing for disposal of old Town AED units.

X. Review of Disbursements

XI. Review of General Fund Budget Update

XII. Upcoming Meeting Attendance

XIII. Board Member Requests for Future Agenda Items

XIV. Adjournment

Respectfully Submitted,

Russell D. Geise
Town Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Parks & Trails Committee Meetings are scheduled to start at 5:00 p.m.)

www.townofclayton.net	Jan 2023	Feb. 2023	Mar. 2023
Town Board Meeting	4 and 18	1 and 15	1 and 15
Plan Commission	11 and 25	8	8
Parks & Trails Committee	11	8	8