

TOWN OF CLAYTON
 Board of Supervisors Meeting Minutes
 Wednesday, February 1, 2023 7:00 pm
 Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order: Supervisor Lettau was voted Acting Chair (M: Christianson, 2nd: Grundman) called the meeting to order at 7:00 pm.
- A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
 - a. Board of Supervisors

Chair Geise	EXCUSED
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Reif	EXCUSED
Supervisor Christianson	PRESENT
 - b. Staff

Administrator Wisniefske	PRESENT
Clerk Faust-Kubale	PRESENT
Treasurer Zolp	PRESENT
Town Attorney LaFrombois	ARRIVED 7:18 PM
Engineer Werner	PRESENT
- II. Public Hearing(s) and/or Public Information Meeting(s):
- A. Town Board Public Hearing pursuant to s. 66.1003 (2) Wis. stats. to discuss a proposed action to commence discontinuance of the following described town road initiated by petition, specifically: All of Deer Run Court, as dedicated to the public by Winagamie Subdivision, recorded in the Office of the Register of Deeds on December 1st, 1989 and filed in File 2 of Plats on page 74, as Document No. 734500, located in the Southwest ¼ of the Northwest ¼, Section 3, Township 20 North, Range 16 East, Town of Clayton, Winnebago County, Wisconsin.
- NO PUBLIC COMMENT – HEARING CLOSED AT 7:02 PM**
- III. Approval of Minutes:
- A. Approval of the Minutes of the Wednesday, January 18, 2023 Town Board Meeting.
- MOTION:**
- Motion made** by unanimous consent to approve the January 18, 2023 Town Board Meeting Minutes.
- Motion carried** by unanimous voice vote.
- IV. Open Forum – Town-related matters not on the agenda:
- A. Aaron Thums, 7550 Romberg Rd, Oshkosh, WI 54904 asked if there were any plans to improve Romberg Rd. Mr. Thums noted the water in the ditches is killing the trees which he believes to be a safety issue. Mr. Thums also noted that the plow does not continue down the full road, but turns around in his driveway. Administrator Wisniefske responded the Town will look at the area and be in contact with Mr. Thums.

V. Correspondence:

- A. Distribution of the Neenah Public Library Trustee Meeting Minutes from January 18, 2023.

VI. Discussion Items (No action will be taken):

- A. County Board Supervisor Report on January 2023 Activity
- Supervisor Miller noted that the County had been doing a wage study which has been finalized and the County has many job openings to be filled.
- B. Winnebago County Sheriff's Department: Public Concerns and Issues: **NONE**
- C. Department of Public Safety Report on December 2022 Activity
- Director Rieckmann noted the Department spent about 3.5 hours at their last meeting working on the Department mission, vision, principles, and goal setting for the upcoming year.
- D. Larsen-Winchester Sanitary District Report on January 2023 Activity
- E. Administrator's Report on January 2023 & upcoming February 2023 Activity
- Administrator Wisnefske noted there has been some progress made on getting the new Town website project, and that the tax collection has wrapped up and went well for Staff.
- F. Chair & Supervisor Reports on January 2023 & upcoming February 2023 Activity

VII. Business:

- A. Discussion/Action: Town Board review & consideration of Resolution 2023-002, A Resolution to Discontinue Public Way, specifically referring to all of Deer Run Court, as dedicated to the public by Winagamie Subdivision, recorded in the Office of the Register of Deeds on December 1st, 1989 and filed in File 2 of Plats on page 74, as Document No. 734500, located in the Southwest ¼ of the Northwest ¼, Section 3, Township 20 North, Range 16 East, Town of Clayton, Winnebago County, Wisconsin.

MOTION:

Motion by Supervisor Christianson

Second by Supervisor Grundman

Motion made to approve Resolution 2023-002 A Resolution to Discontinue Public Way and direct Staff to submit the signed Resolution to the appropriate authorities.

ROLL CALL:

Supervisor Lettau	Aye
Supervisor Grundman	Aye
Supervisor Christianson	Aye

Motion carried 3-0.

- B. Discussion/Action: Town Board review & consideration of Resolution 2023-003 renaming the accepted portion of County Road "T" to Hickory Avenue.

MOTION:

Motion by Supervisor Grundman

Second by Supervisor Christianson

Motion made to approve Resolution 2023-003 renaming the accepted portion of County Road "T" to Hickory Avenue and direct Staff to submit the signed Resolution to the appropriate authorities.

ROLL CALL:

Supervisor Grundman Aye

Supervisor Christianson Aye

Supervisor Lettau Aye

Motion carried 3-0.

VIII. Review of Disbursements

- Supervisor Grundman asked about the refunded tax amounts and Treasurer Zolp confirmed that there were several possible reasons for those refund checks. Most frequently the escrow checks were for over the actual tax amount so the overage is due back to the resident(s).

IX. Review of General Fund Budget Update

X. Upcoming Meeting Attendance

XI. Board Member Requests for Future Agenda Items

XII. Adjournment

MOTION:

Motion made by unanimous consent to adjourn at 7:20 pm.

Motion carried.

Respectfully Submitted,
Kelsey Faust-Kubale, Town Clerk