

TOWN OF CLAYTON
 Board of Supervisors Meeting Minutes
 Wednesday, March 1, 2023 7:00 pm
 Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Town Board Chair Geise called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

B. Verification of Notice

C. Meeting Roll

a. Board of Supervisors

Chair Geise PRESENT

Supervisor Lettau PRESENT

Supervisor Grundman PRESENT

Supervisor Reif PRESENT

Supervisor Christianson PRESENT

b. Staff

Administrator Wisniewski PRESENT

Clerk Faust-Kubale PRESENT

Treasurer Zolp PRESENT

Town Attorney LaFrombois ARRIVED 7:04 PM

Engineer Werner PRESENT

II. Approval of Minutes:

A. Approval of the Minutes of the Wednesday, February 15, 2023 Town Board Meeting.

MOTION:

Motion made by unanimous consent to approve the February 15, 2023 Town Board Meeting Minutes.

Motion carried by unanimous voice vote.

III. Open Forum – Town-related matters not on the agenda: **NONE**

IV. Correspondence:

A. Distribution of the Municipal Law Newsletter from BoardmanClark.

B. Distribution of the Annual Financial Statement prepared by KerberRose S.C.

C. Distribution of the Minutes of the February 15, 2023 Neenah Public Library Board of Trustees.

D. Distribution of the Meeting Packet for the March 1, 2023 Fox West Regional Sewerage Commission Meeting.

V. Discussion Items (No action will be taken):

A. County Board Supervisor Youngquist & Supervisor Miller Reports on February 2023 Activity

B. Winnebago County Sheriff's Department: Public Concerns and Issues

C. Department of Public Safety Report on February 2023 Activity

D. Larsen-Winchester Sanitary District Report on February 2023 Activity

E. Administrator's Report on upcoming February 2023 & upcoming March 2023 Activity

F. Chair & Supervisor Reports on February 2023 & upcoming March 2023 Activity

VI. Operator Licenses Issued by the Town Clerk:

A. Renewal:

- i. Avery Portier

VII. Business:

- A. Discussion/Action: Town Board review & consideration of the Certificate of Payment #13 for Phase 1 of the Water Distribution Booster Pump Facility submitted by RJM Construction LLC in the amount of \$149,160.70.

MOTION:

Motion made by unanimous consent to approve the Certificate of Payment #13 in the amount of \$149,160.70.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of a Development Agreement for Clayton Development Group, LLC for a proposed multi-use development including commercial, multi-family, and single-family lots.

MOTION:

Motion made by unanimous consent to table this agenda item until the March 15, 2023 meeting.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of Resolution 2023-004 A Resolution Authorizing Construction of a Temporary Access Pad for Eagle Heights Drive.

MOTION:

Motion by Supervisor Grundman

Second by Supervisor Christianson

Motion made to approve Resolution 2023-004 A Resolution Authorizing Construction of a Temporary Access Pad for Eagle Heights Drive.

ROLL CALL:

Supervisor Christianson	Aye
Supervisor Grundman	Aye
Supervisor Lettau	Aye
Supervisor Reif	Aye
Chair Geise	Aye

Motion carried 5-0.

- D. Discussion/Action: Town Board review & consideration of disposal by sale the unused 34-year-old Public Works Kronkrite Trailer.

MOTION:

Motion made by unanimous consent to approve the disposal sale of the Cronkite Flatbed Trailer for the best possible price and authorize the Administrator to execute the agreement.

Motion carried by unanimous voice vote.

VIII. Review of Disbursements

IX. Review of General Fund Budget Update

X. Upcoming Meeting Attendance

- Chair Geise will be attending a meeting with all the neighboring Town Chairpersons on March 2, 2023 at 6 pm to discuss the potential allocation of County ARPA funds to the Towns.

XI. Board Member Requests for Future Agenda Items

XII. Adjournment

MOTION:

Motion made by unanimous consent to adjourn at 7:57 pm.

Motion carried.

Respectfully Submitted,
Kelsey Faust-Kubale, Town Clerk