

TOWN OF CLAYTON
Board of Supervisors Meeting Agenda
Wednesday, March 15, 2023 7:00 pm
Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, March 1, 2023 Town Board Meeting.
- III. Open Forum – Town-related Matters not on the Agenda:
Individuals properly signed in may speak directly to the Town Board on non-repetitive Town matters whether on or not on the agenda. Commenters must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period.** *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.
- IV. Correspondence:
 - A. Distribution of the February 2023 Building Inspection Report.
- V. Discussion Items (No action will be taken):
 - A. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - B. Larsen-Winchester Sanitary District Report on February 2023 Activity
 - C. Administrator’s Report on March 2023 & upcoming April 2023 Activity
 - D. Chair & Supervisor Reports on March 2023 & upcoming April 2023 Activity
- VI. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Keagan R. Weis
 - ii. Julie M. Olk
- VII. Business referred by the Plan Commission:
 - A. Plan Commission Recommendation: Motion to approve Ordinance 2023-Z003 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for properties known as part of Tax ID #006-0403 and all of Tax ID #006-0403-01 from R-1 (Rural Residential District) to A-2 (General Agriculture District).
 - B. Plan Commission Recommendation: Motion to approve a Certified Survey Map (CSM) Review Application submitted by Jay Schultz to reconfigure Tax ID #006-0403-01 and part of Tax ID #006-0403.
 - C. Plan Commission Recommendation: Motion to approve a Certified Survey Map (CSM) Review Application submitted by Leif Bergstrom to combine all of Lots 3 & 4 of CSM #7265.

- D. Plan Commission Discussion: Plan Commission review & discussion on defining/regulating “flex space” within the Town Zoning Code of Ordinances & draft code amendments relating to Site Plan Review.
- E. Plan Commission Discussion: Plan Commission review & discussion on the timeline for completion of the Comprehensive Plan Update.
- F. Plan Commission Discussion: Plan Commission review & discussion on proposed revisions to update Part 3 of the Town of Clayton Comprehensive Plan: “Park and Open Space Plan 2016-2020” recommended by the Parks & Trails Committee.
- G. Plan Commission Discussion: Plan Commission review & discussion on updates to the Town of Clayton Comprehensive Plan, including development tiers, utilities, & community facilities.

VIII. Business:

- A. Discussion/Action: Town Board review & consideration of a Development Agreement for Clayton Development Group, LLC for a proposed multi-use development including commercial, multi-family, and single-family lots.
- B. Discussion/Action: Town Board review & consideration of awarding the Eagle Heights Drive, Wing Lane Water Main, Sanitary Sewer, Street & Stormwater Pond Construction Project to MCC, Inc. in the amount of \$867,008.45.
- C. Discussion/Action: Town Board review & consideration of an Agreement for Sale of Timber by Welter Forest Products for logging at Clayton Park.

IX. Review of Disbursements

X. Review of General Fund Budget Update

XI. Upcoming Meeting Attendance

- A. Annual Meeting of the Town’s Electors – April 18, 2023 7 pm.
- B. Annual Reorganizational Meeting – April 19, 2023 7 pm.

XII. Board Member Requests for Future Agenda Items

XIII. Adjournment

Respectfully Submitted,

Russell D. Geise
Town Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Parks & Trails Committee Meetings are scheduled to start at 5:00 p.m.)

www.townofclayton.net	Apr 2023	May 2023	June 2023
Town Board Meeting	5 and 19	3 and 17	7 and 21
Plan Commission	12 and 26	10	14
Parks & Trails Committee	12	10	14