

TOWN OF CLAYTON
Board of Supervisors Meeting Agenda
Wednesday, April 19, 2023 Immediately following the Reorganizational
Meeting
Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, April 5, 2023 Town Board Closed Session Meeting.
 - B. Approval of the Minutes of the Wednesday, April 5, 2023 Town Board Meeting.
- III. Open Forum – Town-related Matters not on the Agenda:
Individuals properly signed in may speak directly to the Town Board on non-repetitive Town matters whether on or not on the agenda. Commenters must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period.** *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.
- IV. Correspondence:
 - A. Distribution of a March 9, 2023 letter from Wisconsin/Nicaragua Partners of the Americas
 - B. Distribution of correspondence from Wisconsin Towns Association regarding the Unit Meeting & Resolution 203-032023 appropriating ARPA funds to each municipality
 - C. Distribution of the March 2023 Winnebago County Tonnage Report
- V. Discussion Items (No action will be taken):
 - A. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - B. Administrator’s Report on March 2023 & upcoming April 2023 Activity
 - C. Chair & Supervisor Reports on March 2023 & upcoming April 2023 Activity
- VI. Business referred by the Plan Commission:
 - A. Plan Commission Recommendation: Motion to approve Ordinance 2023-002 to Amend the Town of Clayton Zoning Ordinance with the proposed batch text amendments including amendments to Division 13 of Article 7, Site Plan; Section 9.08-21, Land uses Generally Allowed within Zoning Districts, & Exhibit 8-1, Land Use Matrix; Division 8 of Article 8, Special Site Design Principles & Architectural Standards; Attachment B, Horizontal Site Design Requirements; Attachment C, Architectural Design Standards; Attachment D, Architectural & Landscape Design Zones; Attachment E, Landscape Design Standards; and Attachment F, Environmental & Energy Efficiency Guidelines.
 - B. Plan Commission Discussion: Plan Commission review & discussion on the proposed presentation slides for the April 26, 2023 Comprehensive Plan Public Information Meeting.
- VII. Business:

- A. Discussion/Action: Town Board review & consideration of an intergovernmental agreement with Winnebago County to provide road maintenance services for the Town.
- B. Discussion/Action: Town Board review & consideration of Ordinance 2023-003 to Amend the Town of Clayton Ordinance Setting Speed Limits Within the Town, specifically for the segment of road along Shady Ln from the east Town Line to State Hwy 76.
- C. Discussion/Action: Town Board review & consideration of Change Order #7 for Phase 1 Water Distribution Booster Pump Facility for a decrease in the Contract in the amount of \$59,717.21.
- D. Discussion/Action: Town Board review & consideration of implementing Phase I of the Town GIS database with Cedar Corp, at an approximate cost of \$6,500.00.

VIII. Review of Disbursements

IX. Review of General Fund Budget Update

X. Upcoming Meeting Attendance

A. Comprehensive Plan Public Information Meeting – April 26, 2023 5:30 pm to 7:00 pm

XI. Board Member Requests for Future Agenda Items

XII. Adjournment

Respectfully Submitted,

Russell D. Geise
Town Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 6:30 pm unless specified)

www.townofclayton.net	Apr 2023	May 2023	June 2023
Town Board Meeting		3 and 17	7 and 21
Plan Commission	26	10 and 24	14