

TOWN OF CLAYTON  
Sanitary District #1 Commission  
Meeting Minutes  
Wednesday, December 01, 2021 at 6:00 p.m.  
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

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I. Call to Order: Commission Chair called the meeting to order at 6:00 p.m.

A. Notice Verification, Roll

1. Pledge of Allegiance
2. Verification of Notice
3. Roll

a. Board of Commissioners

Chair Geise	PRESENT
Commissioner Lettau	PRESENT
Commissioner Grundman	PRESENT
Commissioner Wisnefske	PRESENT
Commissioner Reif	PRESENT

b. Staff

Administrator Straw	PRESENT
Clerk Thurs	PRESENT
Treasurer Leiberger	EXCUSED
Engineer Hamblin	PRESENT
Town Attorney Lafrombois	PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

A. No Public Hearings

III. Approval of Minutes:

A. Approval of the Minutes of the Wednesday, November 03, 2021 Sanitary District #1 Meeting.

**MOTION:**

**Motion by** Commissioner Reif

**Second by** Commissioner Lettau

**Motion carried.**

IV. Business:

A. Discussion/Action: Sanitary District Commission review and consideration of Ordinance 2021-001 An Ordinance Creating § 3 of the Town of Clayton Sanitary District No. 1 Code of Ordinances Establishing Wastewater and Sanitary Sewer Regulations.

**MOTION:**

**Motion by** Commissioner Reif

**Second by** Commissioner Grundman

**Motion to** approve Sanitary District Commission review and consideration of Ordinance 2021-001 An Ordinance Creating § 3 of the Town of Clayton Sanitary District No. 1 Code of Ordinances Establishing Wastewater and Sanitary Sewer Regulations.

**ROLL CALL VOTE:**

Commissioner Wisniewski	Aye
Chair Geise	Aye
Commissioner Reif	Aye
Commissioner Grundman	Aye
Commissioner Lettau	Aye

**Motion carried** by a vote of 5-0

B. Discussion/Action: Sanitary District Commission review and consideration of a proposal for services from MSA Professional Services, Inc. for a Certified Operator-in-Charge (OIC) and assistance with completing the required annual reporting.

**MOTION:**

**Motion made** by unanimous consent to table this item. The Town is not required by the Wisconsin Department of Natural Resources, as a satellite district, to have a Certified Operator-in-Charge (OIC).

V. Adjournment:

**MOTION:**

Motion made by unanimous consent to Adjourn at 6:07 p.m.

Respectfully submitted,

Sonji Thurs, Clerk