

TOWN OF CLAYTON
Sanitary District #1 Commission
Meeting Minutes
Wednesday, July 20, 2022 at 6:00 p.m.
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Commission Chair Geise called the meeting to order at 6:00 p.m.

A. Notice Verification, Roll

1. Pledge of Allegiance
2. Verification of Notice
3. Roll

a. Board of Commissioners

Chair Geise	PRESENT
Commissioner Lettau	PRESENT
Commissioner Grundman	PRESENT
Commissioner Christianson	PRESENT
Commissioner Reif	PRESENT

b. Staff

Administrator Straw	PRESENT
Clerk Faust-Kubale	PRESENT
Engineer Hamblin	PRESENT
Town Attorney LaFrombois	PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

A. No Public Hearings

III. Approval of Minutes:

A. Approval of the Minutes of the Wednesday, December 15, 2021 Sanitary District #1 Meeting.

MOTION:

Motion made by unanimous consent to approve the December 15, 2021 Meeting Minutes as presented.

Motion carried.

IV. Business:

A. Discussion/Action: Sanitary District Commission review and consideration the updated Fox West Ordinance Contract recognizing the incorporation of Greenville from a Town to a Village.

MOTION:

Motion by Commissioner Reif
Second by Commissioner Grundman

Motion to approve the updated Fox West Ordinance Contract recognizing the incorporation of Greenville from a Town to a Village and direct staff to submit the approved Ordinance to Fox West Regional Sewerage Commission.

ROLL CALL:

Commissioner Reif	Aye
Chair Geise	Aye
Commissioner Lettau	Aye
Commissioner Christianson	Aye
Commissioner Grundman	Aye

Motion carried 5-0.

B. Discussion/Action: Sanitary District Commission discussion and update on the progress of the Sewer and Water projects on the East side of the Town.

Engineer Hamblin distributed a Fall 2023 Buildout map as well as a map related to the Rusch Pond located at 9207 Clayton Ave, Neenah, WI 54956. Engineer Hamblin reviewed the Fall 2023 Buildout map with the Commissioners and he anticipates that by Fall 2023 all sewer and water installation in the area around W American Dr to be completed. Engineer Hamblin noted that would also bring with it approximately 260 customers. Engineer Hamblin noted the next major step would be working out with Village of Fox Crossing instructions for the property owners to connect to the sewer and water, including the necessary permits, fees, contractor qualifications, connection schedules, etc. as well as developing the utility billing process.

Administrator Straw reported the Town Board would be considering an offer on a piece of property on the future Eagle Heights Dr, and expects nearly all the Town owned property to be sold by the end of CY 2022. With respect to instruction letters for property owners, Administrator Straw noted any proposed communication will come before the Commission before being distributed. Administrator Straw also noted some residents in the immediate area of the sewer and water developments expressing they would like to connect as well. Administrator Straw reported discussions of the utility billing process have been happening at a Staff level already, and that process will be reported at the appropriate time as installation continues.

Chair Geise expressed thanks to the Commissioners, Town Board, and residents for the Town purchase of land in this area. Chair Geise noted that foresight has allowed the Town to not only preserve the Town borders and fend off annexation, but also has allowed for the intergovernmental agreements that have allowed the sewer and water installation and development to occur.

NO ACTION TAKEN – DISCUSSION ONLY ITEM.

V. Adjournment by unanimous consent at 6:12 p.m.

Respectfully submitted,

Kelsey Faust-Kubale, Clerk