

TOWN OF CLAYTON

Green Space Committee

Meeting Minutes

5:30 P.M. on Wednesday, May 13, 2020

Clayton Park Pavilion, 3577 Larsen Road, Neenah, WI 54956

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	EXCUSED
Committee Member Owensby	EXCUSED
Committee Member Dorow	PRESENT
Committee Member Stachowiak	PRESENT
Committee Member Kraft	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Straw	PRESENT
Clerk Stevens	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, March 11, 2020

MOTION

Motion by Committee Member Grundman

Second by Committee Member Kraft

Motion to approve the Wednesday, March 11, 2020 Green Space Committee Meeting Minutes as presented

Motion carried by unanimous voice vote

IV. Open Forum; Town-related Matters not on the Green Space Committee Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form, located on the Agenda Table, and give the form to Staff.

- NO Requests

V. Correspondence:

A. No Correspondence

VI. Business:

A. Discussion/Recommendation: Review of the Public Works Department Summer projects in the Town's parks and on the Town's Trails.

1. Picnic Tables at Clayton Park and Trailhead Park – date of planned replacements.

The new picnic tables were constructed and placed at both Clayton Park and Trail Head Park in March 2020. The Committee examined the new tables on site at Clayton Park and determined the material used to surface the tops and the seats is not rigid enough and was bowing. The Committee discussed options to remedy the situation, including extra bracing, shortening the table tops, or switching material.

Committee Member Grundman suggested getting exact costs to mitigate the issues before doing anything. She also suggested contacting the supplier of the material because it appears to be deficient.

Committee Member Dorow noted the cross bracing of the bases seems to be short as well. He said the framing might better support the top if the braces were longer.

Administrator Straw noted that the seats have already been reinforced with stainless steel bracing which added about \$200 to the cost of each table. The total cost for each table was approximately \$545. She said she would check into the cost for additional bracing and report back to the Committee. She also will contact the composite supplier regarding the material.

2. Larsen-Winchester Lions Club Legacy Project at Trailhead Park update.

The Larsen-Winchester Lions Club Legacy Project has been stalled. The Drifter's Snowmobile Club has completed the sewer/water project for their building; however, there remains a large dirt pile on the East end of the parking lot which they need to remove. The pile is obstructing access to the area which needs the drainage work for the court. Administrator Straw has informed the club that the dirt pile needs to be removed by Friday, May 15th or the Public Works Department staff will be removing it at the Drifter's expense. Once the staff is able to access the park, the drainage work will be done and the project will proceed.

3. Planning for the park on the former Noffke Property.

The Committee reviewed and discussed the following memo from the Public Works Director:

Town staff has been authorized to submit a CY 2020 DNR MS4 Construction Grant Application for the Noffke Storm Water Management Pond (Application). Please be advised that as Public Works Director I am advising the Town Administrator that the Town should not submit the planned Application for the construction of the Noffke Pond (Pond). The recommendation to not submit a Grant Application is based on the following information:

1. The Engineer's cost estimate for the Pond, parking lot, clay liner, and engineering is \$663,338.50.
2. The Application has a \$150,000.00 grant cap.
3. If the Town's Application were to be successful the Town's match would be \$513,338.50.
4. Given the Town's Storm Water Management Utility (Utility) annual funding of approximately \$300,000.00 the Utility would have to borrow the funds to complete the project.
5. Any borrowing by the Utility would have 10-year annual debt service payments of approximately \$50,000.00 plus interest.
6. The proposed debt service would significantly impact the ability of Town staff to complete the ongoing drainage issues the Utility has been working on for the past 8-years.
7. Staff believes that the Town's Application has merit and could score sufficient points to be awarded, however, given the changes made by the State DNR to the MS4 Grant Program, in order to score sufficient points to be awarded the Town's Utility would have to commit to significant ongoing monitoring programs that carry additional ongoing cost to the Utility.

Specifically, the recommendation to not apply for a Grant is based on the Town's existing debt position, the Town's future funding requirements, and the work being done by the utility. It is evident that the Town's residents place a premium on resolving existing drainage issues before dealing with large scale storm water management projects.

VII. Upcoming Meeting Attendance:

No Upcoming Meetings Noted

VIII. Adjournment

MOTION

Motion by Committee Member Dorow

Second by Committee Member Kraft

Motion to adjourn at 5:45 p.m.

Motion carried by unanimous voice vote

Respectfully submitted, Holly Stevens, Clerk