

TOWN OF CLAYTON

Green Space Committee

Meeting Minutes

5:30 P.M. on Wednesday, July 8, 2020

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	PRESENT
Committee Member Stachowiak	PRESENT
Committee Member Kraft	EXCUSED
Board Representative Grundman	PRESENT

Town Staff:

Administrator Straw	PRESENT
Clerk Stevens	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, June 10, 2020

MOTION

Motion by Committee Member Geise

Second by Committee Member Dorow

Motion to approve the Wednesday, June 10, 2020 Green Space Committee Meeting Minutes as presented

Motion carried by unanimous voice vote

IV. Open Forum; Town-related Matters not on the Green Space Committee Agenda:

- NO Requests

V. Correspondence:

- A. No Correspondence

VI. Business:

A. Discussion/Recommendation: Review of the Public Works Department Summer projects in the Town's parks and on the Town's Trails.

1. Picnic Tables at Clayton Park and Trailhead Park – Chair Prusik Update.

Chair Prusik provided email correspondence she has had with the vendor for the plastic decking material purchased and used for the picnic tables. The correspondence included suggestions from the vendor to either purchase different product for the surfacing or to install additional bracing to support the surface material currently being used. Chair Prusik noted that she had informed the vendor that the bracing is very cost prohibitive for the Town and was not an option. It was also noted that the bracing which the vendor suggested negates the handicapped accessible portion of the table because it creates an obstruction.

Committee Member Dorow requested clarification as to why the surface product was chosen. Administrator Straw said the vendor assured her that the material was for picnic tables.

Chair Prusik noted that she has specifically asked the vendor what they intend to do to help us with the issues we are experiencing, suggesting replacement product or a refund of some sort. She noted she would continue to communicate with the vendor in an attempt to reach a resolution.

The Committee discussed other possible solutions to the issues with the tables including cutting the table tops down to create standard picnic tables rather than ADA Accessible Tables to eliminate the bow of the boards. It was determined that nothing should be done until all negotiations with the vendor have been exhausted.

Chair Prusik also noted the Committee needs to more thoroughly investigate and vet the products chosen for the parks and trails. She said it is the Committee's responsibility to use the taxpayers' funding in the most cost-effective way possible.

NO ACTION TAKEN

2. Budget Review of Parks and Trail budget

Administrator Straw provided a year-to-date budget report for Clayton Park, Trail Head Park, and the Friendship Trail. The Committee reviewed the balance for each facility and determined there is enough of the allocated funding to accomplish some other improvements yet this year. The Committee discussed replacing another set of dug-out benches at Clayton Park and the possibility of purchasing a better style of picnic tables to continue replacing the old ones.

The Committee viewed the memorial bench located at the WIOWASH Trail access in Trail Head Park and determined the thermoplastic coated steel products are a much better product and should be considered. Additionally, Committee Member Grundman suggested installing some benches similar to the memorial benches around the pavilion at Clayton Park. It was noted that many people do not like to "climb" into picnic tables and having benches as a strategically placed seating option might be a good idea.

The Committee requested staff research product options and provide costs at the next meeting for the Committee to consider.

NO ACTION TAKEN

3. Review the Pricing of the dugout benches for replacement.

Administrator Straw also provided the cost for the dugout benches that were replaced in CY 2019. The Aluminum Seat Planks were \$981.55 (2 seats/2 backs), the preparation of the aluminum and powder coating was \$479.00, and the welding of the benches came to \$154.12 for a total cost of both benches \$1614.67 (\$807.34 each).

Administrator Straw noted there are two more fields that need the benches replaced (4 benches total). Due to the COVID-19, the Suburban Athletics have chosen to cancel this year's season making this a good time to replace at least one more set.

The Committee suggested comparing the cost of the thermoplastic steel benches for dugout benches as well, noting that the use of one standard product type will provide a more cohesive result.

NO ACTION TAKEN

- VII. Upcoming Meeting Attendance: No Upcoming Meetings Noted

- VIII. Adjournment

MOTION

Motion by Committee Member Geise

Second by Committee Member Dorow

Motion to adjourn at 6:34 p.m.

Motion carried by unanimous voice vote

Respectfully submitted,
Holly Stevens, Clerk