

TOWN OF CLAYTON

Green Space Committee

Meeting Minutes

5:30 P.M. on Wednesday, October 14, 2020

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	EXCUSED
Committee Member Stachowiak	EXCUSED
Committee Member Kraft	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Straw	PRESENT
Clerk Stevens	EXCUSED
Treasurer Schiessl	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, September 9, 2020.

MOTION:

Motion by Committee Member Geise

Second by Committee Member Owensby

Motion to approve the Green Space Committee Meeting minutes from September 9, 2020 as presented

Motion carried

IV. Open Forum; Town-related Matters not on the Green Space Committee Agenda: NONE

V. Correspondence: NONE

VI. Business:

- A. Discussion/Recommendation: Review of the Public Works Department Summer projects in the Town's parks and on the Town's Trails.

1. Updates to what remains in Park and Trail budgets after the recommended purchases.

The Committee reviewed copies of the Parks and Trail budget balances for October 2020 and a quote for the thermoplastic coated picnic tables and park benches. Administrator Straw said it was more cost effective to go with the 15-foot aluminum benches than the 7.5-foot benches with shipping costs included. Some assembly will be required. PW staff will store and assemble when time allows. Goal will be to have ready for placement at parks next spring. Administrator Straw said there would be approximately \$2,500 remaining in the budget. The committee discussed options of spending; more tables, and fill may be needed. Administrator Straw will discuss with Public Works Director on any maintenance or improvements he can suggest.

MOTION:

Motion by Committee Member Geise

Second by Committee Member Owensby

Motion to recommend to the Town Board the purchase of (4) 15-foot aluminum replacement dugout benches, (2) 8-foot ADA picnic tables, (4) 6-foot picnic tables and (6) 6-foot park benches as quoted.

Motion carried by unanimous voice vote

2. Updates on the repair to the Clayton Park Pavilion.

The Public Works Department did seek out the advice of a professional in regards to using a caulk for a temporary fix to the Clayton Park Pavilion. The PW Department did fill in the cracks to hold through this winter season leaving enough room for a tuck pointer to come in next year and fix where the grout was missing.

Administrator Straw said the PW Director suggested enclosing the garbage bins with a fence on three sides to make it more attractive looking. Advance Disposal would still be able to access. Additional cement pads are needed in the fryer areas. Administrator Straw will put on agenda for next month. Member Owensby asked if there was recycling containers in the pavilion. Currently, there is not, but all agreed it would be a nice improvement.

3. Updates on the Legacy Project.

The PW Department will be starting on the drainage tile installation for Trailhead Park the week of October 19, 2020 depending on the weather. They will then try to stake out courts depending on the weather.

4. Updates regarding using a Brick Fundraiser to gain funding for additional support for parks.

- Chairman Prusik noted she would like to see the Brick Fundraiser as a permanent item on the agenda. Chairman Prusik noted the parks budget is so small and we have good ideas and a fundraiser will help to fund the improvements. As a committee we need to make this happen.
- Member Kraft stated we need to identify what projects we are fundraising for, who to partner with and how to target potential donors.
- Administrator Straw noted the Town Attorney (Ben) responded to the question of using a “Friends of” group for fundraising. Ben does not see an issue with the Green Space Committee soliciting donations. As long as the fundraising money would be used for park improvements, Ben is fine with it. The only thing he did mention was raffles and booze fundraising require permitting.
- It was discussed any money raised would be deposited in the Town’s checking account and earmarked for park improvement/spending. Member Kraft asked the other members to bring park improvement ideas to the next meeting. Member Kraft did suggest an idea of an ice rink.

VII. Upcoming Meeting Attendance: NONE

VIII. Adjournment

MOTION:

Motion by Committee Member Grundman

Second by Committee Member Geise

Motion to adjourn at 6:32 p.m.

Motion carried unanimously

Respectfully submitted,
Sabina Schiessl, Treasurer