

TOWN OF CLAYTON

Green Space Committee

Meeting Minutes

5:30 P.M. on Wednesday, November 11, 2020

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	PRESENT
Committee Member Stachowiak	PRESENT
Committee Member Kraft	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Straw	PRESENT
Clerk Stevens	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, October 14, 2020.

MOTION:

Motion by Committee Member Geise

Second by Committee Member Owensby

Motion to approve the Green Space Committee Meeting minutes from October 14, 2020 as presented

Motion carried

IV. Open Forum; Town-related Matters not on the Green Space Committee Agenda:

Mike Pfankuch, 4556 Grandview Road, and Public Works Foreman, provided a report to the Committee regarding Parks and Trails activities and ideas for improvements:

- PW has a lot of contact with the residents and general public receiving much feedback
- Trail Head Park Legacy Project prep work is completed including the storm water tiling and the court subgrade. Lions Club will complete the rest next spring
- Would like to see court be dual purpose for basketball and pickle ball
- Pavilion fell apart during move—disposed of debris

- Corrected drainage issues near playground equipment
- Receive many complaints about the condition of Friendship Trail, however PW does not have a grader heavy enough to address the issues. Contracted with a private vendor to grade the entire trail this week. Will also be adding screenings as needed.
- Would like to contract to have the vendor perform regular maintenance—have to work out the funding
- Main area of concern is on the downhill slope of the trail near Pioneer Road—have a plan to create a dual trail partially paved for walkers and bicyclists and partially screenings for equestrians
- Clayton Park was winterized and closed last week.
- Spoke with neighbor to park who said soccer nets and field is rarely, if ever used. Should repurpose the space
- Mr. Pfankuch noted the Town of Clayton does not yet have a lot of amenities making our Parks and Trails very important—they should be the “crown jewels” of the Town.
- Suggested the Green Space Committee be “renamed” as Park and Recreation because, in his opinion, that is the focus—Green Space is passive.
- Suggested Pickle Ball, Disc Golf, and Dog Park as potential improvement projects
- Mr. Pfankuch also noted the Department of Public Works has an employee dedicated to mowing parks, trails, and cemeteries during the summer months—suggested consideration to budget for a “parks” employee.

Chair Prusik agreed with Mr. Pfankuch, noting the suggestions were all very good. She said the main issue the Committee faces is funding. She requested the Committee become more involved in the budgeting process so they can advocate for allocation of funds.

Administrator Straw suggested the Committee develop specific requests with the associated costs to bolster the need for additional funding.

Chair Prusik noted the Committee discussed bringing project ideas to the meeting and asked if anyone had any input.

- Chair Prusik said she would like to see the existing trails extended by working with neighboring communities
- Committee Member Owensby suggested placing signage along the Friendship Trail and areas of the Town providing historic information relating to the specific areas
- Committee Member Owensby also suggested switching the chemicals used for weed prevention to organic human and pet friendly methods
- Committee Member Geise suggested adding “maintenance stations” at strategic locations along the trails and in the parks. She said she has seen others which have basic tools to pump up tires and other basic tools for minor maintenance as needed.
- Committee Member Kraft said he would still like to see an ice-skating rink installed for this winter season. He asked if there is any way funding could be found to do so. Administrator Straw said she would look into possible funding and report back to the Committee

V. Correspondence: NONE

VI. Business:

A. Discussion/Recommendation: Green Space review and recommendation on remaining Park and Trail Budgets.

- Discussed recent expenses which consumed the remainder of the budgeted funds, primarily being the tables and benches, the basketball court subgrade material, and the grading and addition of screenings on the Friendship Trail

B. Discussion/Recommendation: Green Space review and recommendation on Clayton Park projects for CY 2021.

- Discussed in Foreman Pfankuch's report

C. Discussion/Recommendation: Green Space review and recommendation on Trailhead Park projects for CY 2021.

- Discussed in Foreman Pfankuch's report

D. Discussion/Recommendation: Green Space review and recommendation on the Brick Fundraising project for additional funding for Town Park projects. Green Space Committee members to bring their wish list/recommendations for future improvements to follow up to fundraising initiative.

- The Committee discussed possible uses for fundraising bricks including walkways, disc golf hole foundations, and donor "walls".
- Clerk Stevens suggested the specific use could be tailored to the project being funded—dog park bricks could be used relating to that; disc golf bricks could be integrated into that area, etc. She suggested developing projects to the point of having an overall cost which could then be used to track fundraising efforts. She noted until a project is fully funded, no brick installations would occur.

VII. Upcoming Meeting Attendance:

The Committee scheduled a Green Space Committee Meeting for Wednesday, December 2, 2020 at 5:30 p.m. to discuss the ice-skating rink funding and other potential project updates.

VIII. Adjournment

MOTION:

Motion by Committee Member Dorow

Second by Committee Member Owensby

Motion to adjourn at 6:40 p.m.

Motion carried unanimously

Respectfully submitted, Holly Stevens, Clerk