

TOWN OF CLAYTON

Green Space Committee

Meeting Minutes

5:00 P.M. on Wednesday, July 14, 2021

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Coenen	PRESENT
Committee Member Owensby	EXCUSED
Committee Member Dorow	EXCUSED
Committee Member Stachowiak	EXCUSED
Committee Member Hopcia	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Straw	PRESENT
Clerk Stevens	PRESENT

II. Public Hearings: NONE

I. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, June 9, 2021.

MOTION:

Motion by Committee Member Grundman

Second by Committee Member Coenen

Motion to approve the Green Space Committee Meeting minutes from June 9, 2021 as presented

Motion carried

II. Open Forum—Town-related Matters not on the Green Space Committee Agenda: NONE

III. Correspondence: NONE

IV. Business:

- A. Discussion/Update: Green Space review and discussion on progress with dog park fundraising.

Administrator Straw said the Town Staff has received two (2) \$250.00 dollar donations to date for which thank you letters have been sent.

No other donations have been received as of Monday, July 12, 2021.

- Chair Prusik reported she had received donations totaling \$175
- Chair Prusik noted the members are not required to perform fundraising—she did not want anyone doing it unless they were comfortable doing so.
- Committee Member Hopcia said she felt there is not enough support or energy for the project. She said the community has not “bought in” to the idea which is making fundraising difficult. She said she did not necessarily know why, but suggested the rural residences have large lots with lots of their own private green space and the WIOASH Trail is already being extensively used so the need for a dog park may not be high.
- Chair Prusik noted the Committee had not considered the private yards which many people have and it is a good point.
- Administrator Straw noted the Parks Capital Fund was depleted for the disc golf course. She also noted the recently approved multi-family housing project will generate a significant Park Impact Fee which could be used to fund the Dog Park but she feels the Parks Capital Fund should be built back up again.
- The Committee decided to put “some feelers” out to see if the community has an interest in the dog park project and will review the efforts next month.

Discussion postponed to the August 11, 2021 Green Space Committee Meeting.

NO ACTION TAKEN

- B. Discussion/Update: Green Space update on the following projects in progress or completed:

1. Clayton Park Projects
2. Trail Head Park Projects

Trail Head Park Project Updates:

The markings for the Lion’s Club Legacy Project (basketball court) have not been completed. The hoops are up.

The pavilion project has been postponed until next year due to the misunderstanding of the asphalt laying. The Lion’s Club agreed to use the monies set aside for the pavilion to pay the asphalt contractor and the Town will be covering the costs for the pavilion when constructed.

The playground equipment at both parks is quickly aging. The Committee requested an inventory and purchase/installation information from Administrator Straw so they can evaluate the situation and determine what to do.

Clayton Park Project Updates:

Administrator Straw reported that staff met with John Terlap regarding the Disc Golf Course. The baskets have been ordered with anticipated delivery near the end of August.

John has had volunteers out in Clayton Park clearing tossing lanes to prepare for the course. The PW Department will assist with clean up and chipping the trees and brush once the volunteers have completed clearing of the lanes.

Once the baskets arrive, Mr. Terlap will assist the Public Works Department with their assembly and installation. Mr. Terlap also suggested a “coming soon” sign to alert visitors of the disc golf course addition to the park.

Administrator Straw noted the Disc Golf Organization did award a \$500 grant for the project.

Tuck Pointing had been completed on the pavilion. The contractor noted there appears to have been some movement in the structure so Administrator Straw had a structural engineer evaluate it. The structure is fine but should be monitored regularly.

NO ACTION TAKEN

- C. Discussion/Review: Green Space review and discussion on the Town’s Greenspace Committee Mission Statement.

Administrator Straw reported a Committee Member had asked her the purpose of the Green Space Committee. Administrator Straw provided a copy of an approved Mission Statement from 2003 which was found while researching the Green Space Committee.

Administrator Straw said as the Town of Clayton continues to develop on the east side of Town, this Mission Statement, if the Committee agrees, could act as a starting platform to guide the committee forward. She recommended the Committee Members determine whether or not there are modifications needed.

- Chair Prusik noted the statement is out of date and she would recommend updating it. She provided a sample for discussion.

The Committee decided to review the statement and discuss it further at the next meeting.

NO ACTION TAKEN

- V. Upcoming Meeting Attendance: NONE

- VI. Adjournment

MOTION:

Motion by Committee Member Coenen

Second by Committee Member Hopcia

Motion to adjourn at 5:55 p.m.

Motion carried unanimously

Respectfully submitted,
Holly Stevens, Clerk