

TOWN OF CLAYTON

Parks & Trails Committee

Meeting Minutes

5:00 P.M. on Wednesday, September 14, 2022

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Committee Chair Harrity-Irvine called the meeting to order at 5:00 p.m.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Parks & Trails Committee Members

Committee Chair Harrity-Irvine	PRESENT
Committee Member	OPEN
Committee Member Kraft	EXCUSED
Committee Member Dorow	PRESENT VIA ZOOM
Committee Member Plante	PRESENT
Committee Member Ebbesen	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Wisnefske	EXCUSED
Clerk Faust-Kubale	PRESENT
Interim Treasurer Straw	PRESENT
Eric Fowle, Cedar Corp	PRESENT

II. Public Hearings: NONE

III. Approval of Minutes:

- A. Approval of the Minutes of the Wednesday, August 10, 2022 Parks & Trails Committee Meeting.

MOTION:

Motion by Representative Grundman
Second by Member Ebbesen

Motion to approve the Minutes of the Wednesday, August 10, 2022 Parks & Trails Committee Meeting.

Motion carried.

IV. Open Forum—Town-related Matters not on the Parks & Trails Committee Agenda: NONE

V. Correspondence:

- A. Distribution of the August 2022 Building Inspection Report.

- B. Distribution of Invitation to Winnebago County Trail Summit 2022.
- Several Committee Members were interested in attending, and will communicate their schedules with Staff to make the appropriate reservations as necessary.
- C. Administration & Staff Updates on Disc Golf Course & Friendship Trail.
- Interim Treasurer Straw noted that the disc golf baskets will be installed on September 16, 2022 due to weather delays.
 - Ms. Straw reported the pavilion at Trailhead Park has been on hold waiting on an estimate of material costs.
 - Ms. Straw noted the Friendship Trail is open and passable and the Town Engineer is working with the contractor to finish their last punch list items.
 - Ms. Straw noted the Administration changes with Administrator Wisnefske taking over as of September 6, 2022 and the hire of a new Treasurer coming before the Town Board at their next meeting.

VI. Business:

- A. Review and Discussion: Parks & Trails review and to update Part 3 of the Town of Clayton Comprehensive Plan: “Park and Open Space Plan 2016-2020”.

This is an ongoing discussion as the Committee works with the Town Planner and Staff to update this section of the Town’s Comprehensive Plan. The Committee reviewed a copy of the Park and Open Space Plan 2016-2020.

Mr. Fowle led the Committee Members in discussion regarding their vision for what future parks and trails in the Town could be. Mr. Fowle highlighted there are only 2 mentions in the existing Comprehensive Plan, under the Transportation and Recreation sections.

The Committee Members highlighted the following as their vision specifically for future trails in the Town:

- location – where they may be constructed and the construction materials
- accessibility – parking and possibly multi-use
- connectivity to destinations and possible closed loop trails
- creating a diverse system of trails
- well-funded trails through a combination of sources – Town budget, grants, fundraising efforts, etc.
- facilities & amenities – benches, water stops, restrooms, etc.

The Committee Members highlighted the following as their vision specifically for future parks in the Town:

- variety but keeping size similar to existing Clayton and Trailhead Parks and not large-scale facilities or athletic complex
- variety in park offerings – not same equipment or facilities at every park (playground, pavilion, etc.)
- fully funded
- parks connected by trails – more off-road trails
- facilities & amenities

- accessibility – parking, distance between parks, etc.
- safety/security/lighting
- landscaping – low maintenance and/or sustainable plantings

The Committee Members noted that they would like the design to match the vision, using the Greenville Lion's Park as a reference. That park, it was noted, had a distinct style that also seemed to match the rural setting of the Village.

Mr. Fowle noted that after the resident survey results are received and data is available, the Committee may find their vision supported or could have the opportunity to use that feedback in their future plans.

The Committee Members next discussed what else the existing trails in Town could connect, and some ideas presented were:

- parks
- existing and/or future commercial centers
- natural areas like the Rat River Preserve
- other community trails
- subdivisions
- schools
- industrial centers – commuting

Mr. Fowle suggested for the next meeting that the Committee Members focus on the current Town subdivision requirements with respect to trails, and access to the new Neenah High School.

NO MOTION MADE – DISCUSSION ONLY

VII. Upcoming Meeting Attendance:

VIII. Adjournment:

MOTION:

Motion by Member Ebbesen

Second by Member Plante

Motion to adjourn the meeting at 6:16 p.m.

Motion carried.

Respectfully submitted,
Kelsey Faust-Kubale, Clerk