

TOWN OF CLAYTON

Parks & Trails Committee

Meeting Minutes

5:00 P.M. on Wednesday, October 12, 2022

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Committee Chair Harrity-Irvine called the meeting to order at 5:00 p.m.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Parks & Trails Committee Members

Committee Chair Harrity-Irvine	PRESENT
Committee Member	OPEN
Committee Member Kraft	ABSENT
Committee Member Dorow	PRESENT VIA ZOOM
Committee Member Plante	PRESENT
Committee Member Ebbesen	EXCUSED
Board Representative Grundman	PRESENT

Town Staff:

Administrator Wisnefske	PRESENT
Clerk Faust-Kubale	PRESENT
Eric Fowle, Cedar Corp	PRESENT

II. Public Hearings: NONE

III. Approval of Minutes:

- A. Approval of the Minutes of the Wednesday, September 14, 2022 Parks & Trails Committee Meeting.

MOTION:**Motion by** Representative Grundman**Second by** Member Plante**Motion to** approve the Minutes of the Wednesday, September 14, 2022 Parks & Trails Committee Meeting.**Motion carried** by unanimous voice vote.

IV. Open Forum—Town-related Matters not on the Parks & Trails Committee Agenda: NONE

V. Correspondence:

- A. Distribution of the September 2022 Building Inspection Report.

VI. Business:

- A. Review and Discussion: Parks & Trails review and to update Part 3 of the Town of Clayton Comprehensive Plan: “Park and Open Space Plan 2016-2020”.

This is an ongoing discussion as the Committee works with the Town Planner and Staff to update this section of the Town’s Comprehensive Plan. The Committee reviewed a copy of the Park and Open Space Plan 2016-2020.

Mr. Fowle led the Committee Members in discussion surrounding the current Town subdivision requirements with respect to trails, and access to the new Neenah High School. Mr. Fowle provided the Committee Members with a map highlighting the existing Town trail system and the existing future trail plans. The Committee Members discussed long term plans to connect the existing Larsen Rd Trail across Hwy 76 and to Larsen. The Committee Members questioned if the planned trails would be connected to facilities in adjacent communities. Mr. Fowle noted that would be a consideration and both County and neighboring community plans would be consulted to ensure connectivity.

Administrator Wisnefske informed the Committee Members of potential development sites in the Town and suggested their efforts be focused more on those areas, more to the eastern side of the Town. Representative Grundman questioned if there would be differences between trails in more residential areas versus commercial developments. Mr. Fowle noted there would be some differences due the primary use (i.e. commuting vs. recreation/exercise).

The Committee Members discussed the current Town Subdivision Ordinance, which Mr. Fowle pointed out has strong language regarding trail requirements. Mr. Fowle pointed out that while the Ordinance language works for the existing type of subdivision in the Town, as more dense and urban subdivisions are proposed and/or developed, he challenged the Committee Members to view potential sidewalks as part of the trail system promoting connectivity. Mr. Fowle pointed to Village of Sherwood as an example of using an extensive trail system in place or conjunction with sidewalks. The Committee Members discussed the idea of having different standards or types of parks & trails within parts of Town with respect to the different types of development possible.

Committee Member Plante offered a suggestion for a vision statement for the Town Parks & Trails, reading “The Town of Clayton has an extensive network of well-groomed, interconnecting commuter and destination trails. We also offer a well-funded, wide variety of multiple use parks in the area.” Chair Harrity-Irvine noted a vision statement for the Committee was discussed last year and was not relevant for this meeting. Chair Harrity-Irvine noted it could be discussed again at a future meeting.

Mr. Fowle reported to the Committee Members that almost 300 responses to the Comprehensive Plan Update Citizen Opinion Survey have been received so far.

Mr. Fowle suggested for the next meeting that the Committee Members focus on the final two points suggested by the Plan Commission for their next meeting: what types of parks the Committee would like to see in the future, especially in relation to the new Neenah

High School, as well as possible other locations in Town; and the vision for the existing Clayton and Trailhead Parks.

NO MOTION MADE – DISCUSSION ONLY

VII. Upcoming Meeting Attendance: NONE

VIII. Adjournment:

MOTION:

Motion by Representative Grundman

Second by Member Dorow

Motion to adjourn the meeting at 6:17 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,
Kelsey Faust-Kubale, Clerk