

**TOWN OF CLAYTON**  
**Parks & Trails Committee Meeting Agenda**  
**Wednesday, February 8, 2023 5:00 PM**  
**Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order of the Parks & Trails Committee Meeting:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Approval of Minutes:
  - A. Approval of the Minutes of the Wednesday, January 11, 2023 Parks & Trails Committee Meeting.
  
- III. Open Forum: Town-related Matters not on the Parks & Trails Committee Agenda:  
**Individuals properly signed in may speak directly to the Parks & Trails Committee on non-repetitive Park and Trail matters whether on or not on the agenda.** Commenters must wait to be called, must speak from the podium, directing their comments to the Committee. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. ***Public comment is not permitted outside of this public comment period.*** **Note:** The Committee's ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.
  
- IV. Correspondence:
  - A. Distribution of the January 2023 Building Inspection Report.
  
- V. Business:
  - A. Review/Recommendation: Parks & Trails review & recommendation to update Part 3 of the Town of Clayton Comprehensive Plan: "Park and Open Space Plan 2016-2020" based on the Citizen Opinion Survey Results, Survey Generated "Passive Park Locations" Map, and Current Comprehensive Plan Statements.
  
  - B. Review/Discussion: Parks & Trails review & discussion on donation strategy & donation levels for any proposed park improvement projects.
  
  - C. Review/Discussion: Parks & Trails review & discussion on planning for 2023 maintenance & improvements to the existing Town of Clayton parks & park facilities.
  
- VI. Upcoming Meeting Attendance
- VII. Adjournment

Respectfully submitted,  
Nancy Harrity-Irvine, Parks & Trails Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Parks & Trails Committee Meeting in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be

noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Parks & Trails Committee action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**  
**(Parks & Trails Committee Meetings are scheduled to start at 5:00 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>Feb. 2023</b>	<b>Mar. 2023</b>	<b>Apr. 2023</b>
Town Board Meeting	15	1 and 15	5 and 19
Plan Commission	8 and 22	8 and 22	12
Parks & Trails Committee		8	12