

**TOWN OF CLAYTON**  
**Plan Commission**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, November 10, 2021**  
**Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947**

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I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Verification of Meeting Roll

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, October 13, 2021 Plan Commission Meeting.

IV. Open Forum - Public comments addressed to the Plan Commission.

**Individuals properly signed in may speak directly to the Plan Commission on non-repetitive Planning and Zoning matters whether on or not on the agenda.** Commenters must wait to be called, must speak from the podium, directing their comments to the Commission. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. ***Public comment is not permitted outside of this public comment period.*** **Note:** The Commission's ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

V. Correspondence:

- A. Distribution of the October 2021 Building Inspector's Report.
- B. Distribution of the email correspondence from Michael Kading, City of Neenah announcing a Veterans Day Event at Shattuck Park, Neenah.

VI. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) submitted by Rock and Janice Suutala, 3215 Larsen Road, Neenah, WI 54956 for property owned by Rock and Janice Suutala, 3215 Larsen Road, Neenah, WI 54956 and Michael and Erica San Dretto, 467 Hawthorne St., Neenah, WI 54956, and located at 3215 Larsen Road, Neenah, WI 54956, specifically described as Tax ID # 006-0666 and 006-0665, both parcels

being part of the Northwest ¼ of the Northwest ¼ of Section 26, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- B. Discussion/Recommendation: Plan Commission review and recommendation on Certified Survey Map (CSM) submitted by Mark E. Luebke, 8425 Whispering Meadows Dr., Larsen, WI 54947 for property owned by Whispering Meadows Drive, LLC., 8425 Whispering Meadows Dr., Larsen, WI 54947 and located at Whispering Meadows Dr, Larsen, WI 54947, specifically described as Tax ID # 006-0566-04-03 and 006-0566-04-01, both parcels being part of the Southeast ¼ of the Northwest ¼ of Section 21, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and recommendation on the driveway locations for Premier Clayton, LLC. due to new information obtained by Clayton Fire Rescue Chief Rieckmann.
- D. Discussion/Update: Plan Commission discussion and staff update on the *Highways 10 & 76 Corridor Land Use Master Plan* strategies, and the possible development of a renewable energy farm.

## VII. Upcoming Meeting Attendance

- A. Special Elector's Meeting at 6:00 p.m. on Wednesday, November 17, 2021 to approve the CY 2021 Town Levy and review CY 2022 Budget.

## VIII. Adjournment

Respectfully submitted,  
Dick Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Plan Commission in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Plan Commission action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town's Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)