

TOWN OF CLAYTON
Town Plan Commission
Meeting Minutes
7:00 P.M. – on Wednesday, September 14, 2022
Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Chair Knapinski called the meeting to order at 7:00 p.m.

A. Notice Verification, Roll

1. Pledge of Allegiance
2. Verification of Meeting Notice
3. Roll

a. Plan Commission Commissioners

Chair Knapinski	PRESENT
Commissioner Ketter	PRESENT
Commissioner Nemecek	PRESENT
Commissioner Linsmeier	EXCUSED
Commissioner Dorow	PRESENT VIA ZOOM
Commissioner Haskell	EXCUSED
Town Board Rep. Christianson	PRESENT

b. Staff

Administrator Wisnefske	EXCUSED
Clerk Faust-Kubale	PRESENT
Interim Treasurer Straw	PRESENT
Planner Jaworski	PRESENT
Engineer Hamblin	PRESENT VIA ZOOM
Town Attorney LaFrombois	PRESENT

II. Public Hearings:

- A. Plan Commission Public Hearing on the Comprehensive Plan Amendment submitted by Town of Clayton, 8348 County Rd T, Larsen, WI 54947 for property owned by the Town of Clayton, 8348 County Rd T, Larsen, WI for property located on W American Dr., specifically described as Tax ID #006-0328-03, being part of the being part of the Northwest ¼ of Southeast ¼ of Section 12, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Comprehensive Plan Amendment application is to change the Town's Future Use Map Plan from General Agriculture to Light Industrial.

NO PUBLIC COMMENTS.

Public Hearing Closed at 7:02 pm.

- B. Plan Commission Public Hearing on the Comprehensive Plan Amendment submitted by Town of Clayton, 8348 County Rd T, Larsen, WI 54947 for property owned by the Town of Clayton, 8348 County Rd T, Larsen, WI for property located on W American Dr., specifically described as Tax ID #006-0340-02-01 being part of the Northeast ¼ of the Southeast ¼ of Section 12, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Comprehensive Plan Amendment application is to change the Town's Future Use Map Plan from General Agriculture to Light Industrial.

NO PUBLIC COMMENTS.

Public Hearing Closed at 7:03 pm.

- C. Plan Commission Public Hearing on a Conditional Use Application submitted by Davel Engineering & Environmental, Inc., for property owned by Affordable Storage Neenah, LLC, 7510 Sunburst Ln, Neenah, WI 54956, specifically described as Tax ID #006-0897-09, being part of the Southwest ¼ of the Northwest ¼ of Section 36, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

NO PUBLIC COMMENTS.

Public Hearing Closed at 7: 04 pm.

- D. Plan Commission Public Hearing on a Text Amendment to the Town's Zoning Code & Land Use Matrix regarding the keeping of farm-raised fish in the R-2 District.

NO PUBLIC COMMENTS.

Public Hearing Closed at 7: 05 pm

- E. Plan Commission Public Hearing on a Conditional Use Application submitted by McMahon Associates, for property owned by Keegan O'Hearn 9262 Bomar Ave, Neenah, WI 54956, specifically described as Tax ID #006-1277, being part of the Northeast ¼ of the Northeast ¼ and the Northwest ¼ of the Northeast ¼ of Section 10, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- Candee Krautkramer, 9240 Bomar Ave, Neenah, WI 54956 commented she lives next door and supports the Conditional Use Application. Ms. Krautkramer has seen that the pond is well maintained, and is used as a family activity along with their flower and vegetable gardens.

Public Hearing Closed at 7:07 p.m.

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, August 10, 2022 Plan Commission Meeting.

MOTION:

Motion by Commissioner Nemecek

Second by Commissioner Ketter

Motion made to approve the August 10, 2022 Plan Commission Meeting Minutes as presented.

Motion carried.

IV. Open Forum: Town-related Matters not on the Plan Commission’s Agenda:

- Interim Treasurer Straw reported changes in Administration with Administrator Wisniewski taking over officially on September 6, 2022 and that a hire of a new Treasurer will be coming before the Town Board at the next meeting.

V. Correspondence:

A. Distribution of the August 2022 Building Inspector’s Report.

- Chair Knapinski noted there was approximately \$701,000 in projects, with the Town being second only to Town of Dale in the month of August.

B. Distribution of Post Crescent Article regarding Affordable Housing.

- Chair Knapinski noted he asked for this to be brought forward as it outlines Outagamie County developing a strategy regarding the lack of affordable housing in the area.

VI. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation on a Site Plan Application submitted by Davel Engineering & Environmental, Inc., for property owned by Affordable Storage Neenah, LLC, 7510 Sunburst Ln, Neenah, WI 54956, specifically described as Tax ID #006-0897-09, being part of the Southwest ¼ of the Northwest ¼ of Section 36, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

Applicants:	Affordable Storage Neenah, LLC 7510 Sunburst Ln Neenah, WI 54956
Property Owners:	S & B Enterprises LLC 7526 State Rd 76 Neenah, WI 54956
Consultant:	Mitchell Bauer, P.E. Davel Engineering & Environmental, Inc 1164 Province Terrace Menasha, WI 54952

Property Information:

The surrounding properties are zoned:

North:

B-2 (Community Business District)

South:

A-2 (General Agriculture District)

East:

A-2 (General Agriculture District)

West:

B-3 (General Business District)

Property Information Specific to Tax ID# 006-0897-09:

1. The property is owned by S & B Enterprises LLC, 7526 State Rd 76, Neenah, WI 54956
2. The Lot is 2.83 acres.
3. The property is in the Neenah Joint School District (3892).
4. The property is zoned by the Town as B-3 (General Business District).
5. The proposed “personal storage facility” use is a Conditional Use in the B-3 district.
6. The proposed “personal storage facility use” requires a Conditional Use Permit, Site Plan Approval, and a Zoning Permit.
7. No portion of this property is located in the County’s Shoreland Zoning or Floodplain Zoning.
8. The property has no navigable streams and is not located in a Surface Water Drainageway District.
9. The property is not located in Outagamie County Airport Zoning, Airport Height Limitation Zone, or Airport buffer zones.
10. There are no mapped wetlands, but there are “wetland indicators” on the subject property per the County’s Hydrologic Viewer and the Wisconsin Department of Natural Resources’ Surface Water Data Viewer.
11. The property is in the Department of Natural Resources Special Well Casing area.
12. The Future Land Use Plan designates this property as “Business”.
13. The proposed land use (Personal Storage Facility) is consistent with the Town’s adopted Future Land Use Plan.

Staff Comments

The Site Plan Application does **not** comply with the following Town Zoning Ordinance requirements:

1. Exterior wall surface requirements per Attachment C, Section A. (4). **The Town may approve the exterior wall surface materials as proposed via the “other materials as approved” provision.**
2. Grounds landscaping per Attachment E, Section G. (1) (e) 1) (b). **The Town may approve the Landscape Plan as proposed via Attachment E, Section K, Modifications of Standards.**
3. Building landscaping per Attachment E, Section G. (1) (e) 2) (c). **The Town may approve the Landscape Plan as proposed via Attachment E, Section K, Modifications of Standards.**

Staff Recommendations:

If the Town determines that the exterior wall materials, landscaping plan, and overall site plan are adequate, as proposed, staff recommends approval of the conditional use permit and site plan.

The following are possible conditions of approval that may be relevant to ensure compliance with ordinance requirements:

1. The project shall comply with all applicable local, state, and federal codes/ordinances.

2. No cubicle/unit shall be used to store explosives, toxic substances, hazardous materials, or radioactive materials.
 3. Only uses that are accessory to storage shall occur on the property. No portion of the site shall be used for fabrication, repair, or any similar use or for human habitation.
 4. If outdoor storage is proposed in the future, a new Conditional Use Permit and Site Plan Approval by the Town shall be required.
 5. The roof material shall have a Solar Reflective Index (SRI) of 29 or higher.
 6. Any proposed signage shall comply with the applicable requirements of Article 12, Signs, and landscape design standards of Attachment E, Section G.(1)(f) of the Town Zoning Ordinance.
 7. Any substantial changes and/or additions to the site plan and/or building plans shall be reviewed and approved by the Plan Commission and Town Board in accordance with the Town of Clayton Zoning Ordinance. Determination of whether a change or addition is substantial shall be at the discretion of the Town Administrator.
- Interim Treasurer Straw noted this parcel is approximately 2 acres abutting Fox Valley Dr and Blacktop Way. Ms. Straw also noted this parcel is not large, but is outside the Personal Storage Overlay.
 - Commissioner Ketter asked, since the 2013 Stormwater Management Plan referenced in the Staff memo was not available, how the drainage across the adjoining parcels has been addressed.
 - Ms. Straw noted that the parcel is at the top of the hill and a combination of ditching, cross culvert, drainage easement, etc. has been used to facilitate the stormwater management.
 - Chair Knapinski noted that there are a number of particulars not meeting the Town Zoning Code as presented, so granting even conditional approval would be challenging, and Commissioner Haskell noted similar concerns in her written comments to the Chair.
 - Ms. Straw noted these plans, to her knowledge, are not the final plans but were drafted prior to the purchase of the property. Jesse Clark, 7510 Sunburst Ln, Neenah, WI 54956 confirmed he does now own the property and is willing to work with the Town to amend the plans. Mr. Clark agreed to alter the landscaping plans, but questioned if the masonry requirements were a proper fit for this building type.
 - Ms. Straw noted that the Code Administrator, Davel Engineering, and Staff could meet and bring a revised Site Plan to the Commissioners for the October meeting.

MOTION:

Motion by Commissioner Nemecek

Second by Representative Christianson

Motion made to table the Site Plan until the October 12, 2022 Plan Commission meeting so it complies with the Staff Conditions and Recommendations, and direct Staff to work with the necessary parties to revise the Site Plan for re-presentation to the Plan Commission.

Motion carried.

- B. Discussion/Recommendation: Plan Commission review and on a Conditional Use Application submitted by Davel Engineering &

Environmental, Inc., for property owned by Affordable Storage Neenah, LLC, 7510 Sunburst Ln, Neenah, WI 54956, specifically described as Tax ID #006-0897-09, being part of the Southwest ¼ of the Northwest ¼ of Section 36, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- Chair Knapinski asked if this use would fit within the matrix, and Planner Jaworski confirmed it does and the site is not within the moratorium.

MOTION:

Motion by Commissioner Ketter

Second by Commissioner Nemecek

Motion made to recommend approval of the Conditional Use Application submitted by Davel Engineering & Environmental, Inc., for property owned by Affordable Storage Neenah, LLC, 7510 Sunburst Ln, Neenah, WI 54956, specifically described as Tax ID #006-0897-09, being part of the Southwest ¼ of the Northwest ¼ of Section 36, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin with all Staff Conditions and Recommendations.

Motion carried.

- C. Discussion/Recommendation: Plan Commission review and recommendation on a Text Amendment to the Town's Zoning Code & Land Use Matrix regarding the keeping of farm-raised fish in the R-2 District.

The Commissioners reviewed a memo from the Town's Code Administrator regarding Farm-Raised Fish/Fish Farming in the R-2 (Suburban Residential District).

This agenda item came up with the review of the expansion of a private pond located within Deer Trail Estates. The applicant added to the pond application that he stocks the pond on his property with fish for fishing with his children.

- Chair Knapinski noted this item was discussed at length at the July Plan Commission meeting.

MOTION:

Motion by Commissioner Nemecek

Second by Representative Christianson

Motion made to recommend approval of a Text Amendment to the Town's Zoning Code & Land Use Matrix regarding the keeping of farm-raised fish in the R-2 District as presented with all Staff Recommendations.

Motion carried.

- D. Discussion/Recommendation: Plan Commission review and recommendation on a Site Plan Application submitted by McMahon Associates, for property owned by Keegan O’Hearn 9262 Bomar Ave, Neenah, WI 54956, specifically described as Tax ID #006-1277, Deer Trail Estates Plat Lot 22 and being part of the Northeast ¼ of the Northeast ¼ and the Northwest ¼ of the Northeast ¼ of Section 10, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

Applicants: Keegan O’Hearn
9262 Bomar Ave
Neenah, WI 54956

Property Owners: Keegan O’Hearn
9262 Bomar Ave
Neenah, WI 54956

Consultant: Ben Hamblin P.E.
McMahon Associates
1445 McMahon Dr
Neenah, WI 54956

Property Information:

The surrounding properties are zoned:

North:

A-2 (General Agriculture District)

South:

R-2 (Suburban Residential District)

East:

R-2 (Suburban Residential District)

West:

R-2 (Suburban Residential District)

Property Information Specific to Tax ID# 006-1277:

1. The property is owned by Keegan O’Hearn, 9262 Bomar Avenue, Neenah, WI 54956.
2. The Lot is 4.65 acres.
3. The property is in the Neenah Joint School District (3892).
4. The property is zoned by the Town as R-2 (Suburban Residential District).
5. The “pond” accessory use is a Conditional Use in the R-2 district.
6. The “household livestock” (farm-raised fish) accessory use is a Conditional Use in the R-2 district, if the “household livestock” zoning ordinance text amendments are adopted by the Town.
7. The proposed expansion of the pond containing farm-raised fish requires a Conditional Use Permit, Site Plan Approval, and a Zoning Permit.

8. No portion of this property is located in the County's Shoreland Zoning or Floodplain Zoning.
9. The property has no navigable streams and is not located in a Surface Water Drainageway District.
10. The property is not located in Outagamie County Airport Zoning or Airport buffer zones.
11. The property is located in the Outagamie County Airport Height Limitation Zone (1009).
12. There is a mapped "wetland too small to delineate" and "wetland indicators" in the area of the proposed pond expansion per the County's Hydrologic Viewer and the Wisconsin Department of Natural Resources' Surface Water Data Viewer. The applicant has received all necessary permits from the Wisconsin Department of Natural Resources and U.S. Army Corps of Engineers for the proposed pond expansion.
13. The property is in the Department of Natural Resources Special Well Casing area.
14. The Future Land Use Plan designates this property as "Residential – Single and Duplex".
15. The proposed pond expansion with "household livestock" (farm-raised fish) is consistent with the Town's adopted Future Land Use Plan.

Staff Recommendations:

Staff recommends approval of the conditional use permit and site plan. The following are possible conditions of approval that may be relevant:

1. The project shall comply with all applicable local, state, and federal codes/ordinances.
 2. The applicant shall execute a long-term pond maintenance agreement with the Town prior to commencing construction. *(2015 CUP condition)*
 3. Any substantial changes, additions, and/or expansions to the site plan shall be reviewed and approved by the Plan Commission and Town Board in accordance with the Town of Clayton Zoning Ordinance. Determination of whether a change or addition is substantial shall be at the discretion of the Town Administrator.
- Chair Knapinski also asked if the Town would be allowed access to clean out the pond if it is not properly maintained.
 - Interim Treasurer Straw noted that could be a condition of approval and Planner Jaworski confirmed it could be part of the maintenance agreement already outlined as a Staff Condition.
 - Attorney LaFrombois noted that the proper wording for the agreement so the Town retains the maintenance right would be "runs with the land".

MOTION:

Motion by Commissioner Nemecek

Second by Representative Christianson

Motion made to recommend approval of the site plan application submitted by McMahon Associates, for property owned by Keegan O'Hearn 9262 Bomar Ave. Neenah, WI 54956, specifically described as Tax ID #006-1277, Deer Trail Estates Plat Lot 22 and being part of the Northeast ¼ and the Northwest ¼ of the Northeast ¼ of Section 10, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin with staff recommendations as submitted.

Motion carried.

- E. Discussion/Recommendation: Plan Commission review and recommendation on a Conditional Use Application submitted by McMahon Associates, for property owned by Keegan O'Hearn 9262 Bomar Ave, Neenah, WI 54956, specifically described as Tax ID #006-1277, Deer Trail Estates Plat Lot 22 and being part of the Northeast ¼ of the Northeast ¼ and the Northwest ¼ of the Northeast ¼ of Section 10, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

MOTION:

Motion by Commissioner Nemecek

Second by Representative Christianson

Motion made to recommend approval of a Conditional Use Application submitted by McMahon Associates, for property owned by Keegan O'Hearn 9262 Bomar Ave, Neenah, WI 54956, specifically described as Tax ID #006-1277, Deer Trail Estates Plat Lot 22 and being part of the Northeast ¼ of the Northeast ¼ and the Northwest ¼ of the Northeast ¼ of Section 10, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin with all Staff Recommendations, include in the Maintenance Agreement the condition that the Town be granted access if necessary for maintenance purposes, and to record the Maintenance Agreement with the appropriate departments at Winnebago County.

Motion carried.

- F. Discussion/Recommendation: Plan Commission review and recommendation on a Sign Review Application submitted by Fox Cities Sign for property owned by Enzo Realty LLP, for property located at 8510 State Rd 76, Neenah, WI 54956, specifically described as Tax ID #006-0361.

Applicants: Dale Mart LLC
955 Lotus Trail
Menasha, WI 54952

Property Owners: Enzo Realty LLP
8510 State Rd 76
Neenah, WI 54956

Consultant: Kristina Coppo
Fox Cities Sign
1125 D Tuckaway Ln
Menasha, WI 54952

The Commissioners reviewed attached a copy of the Sign Review Application from Fox Cities Sign for the Ridgeway BP located on State Rd 76. Per the Code Administrator's review of the application and sign plan submitted, it appears the sign meets all applicable zoning code requirements and may be issued with the following conditions of approval:

1. The message shall remain static at least 2 minutes before the next message appears.
2. No part of the message shall give the appearance of movement.
3. There shall be no transition between messages (i.e., no traveling, scrolling, dissolving, or fading).
4. Lighting levels at the sign face shall not exceed 5,000 NITs from dawn to dusk (i.e., daytime hours) and 500 NITs from dusk to dawn (i.e., nighttime hours).
 - Interim Treasurer Straw noted this application was tabled in July because a second application was received to change out all the signage to the BP branding. Ms. Straw noted that this particular application is to change out the manual board to a digital one.
 - Chair Knapinski noted it is good to see that gas station finally up and operating again.

MOTION:

Motion by Commissioner Ketter

Second by Commissioner Nemecek

Motion made to recommend approval of a Sign Review Application submitted by Fox Cities Sign for property owned by Enzo Realty LLP, for property located at 8510 State Rd 76, Neenah, WI 54956 with all Staff Recommendations.

Motion carried.

- G. Discussion/Recommendation: Plan Commission review and recommendation on a Conditional Use Application submitted by Robert Ketter & Mary Platt for property located at 2682 Megan Way, Neenah, WI 54956, specifically described as Tax ID #006-1526, Breaker Ridge Plat Lot 37 and being part of the Northeast ¼ of the Northwest ¼ and the Northwest ¼ of the Northeast ¼ of Section 25, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

The Commissioners had set aside this agenda item at the August 10, 2022 meeting to resume discussion after the Building Inspector had completed his inspection of the residence.

COMMISSIONER KETTER RECUSED HIMSELF FROM THE DISCUSSION AT 7:54 PM.

- Attorney LaFrombois noted that some of the communication that the Commissioners received related to the covenants of the Homeowner's Association and would not be relevant to the Commissioner's discussion of the Conditional Use Application and any conflicts with the covenants would need to be resolved privately.

- Chair Knapinski noted there were 16 conditions presented by Staff and asked if the application has fully qualified, and Interim Treasurer Straw noted it has and the application is very thorough.

MOTION:

Motion by Commissioner Nemecek

Second by Representative Christianson

Motion made to recommend approval of on a Conditional Use Application submitted by Robert Ketter & Mary Platt for property located at 2682 Megan Way, Neenah, WI 54956, specifically described as Tax ID #006-1526, Breaker Ridge Plat Lot 37 and being part of the Northeast ¼ of the Northwest ¼ and the Northwest ¼ of the Northeast ¼ of Section 25, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin with all Staff Recommendations.

Motion carried.

COMMISSIONER KETTER RETURNED TO THE DAIS AT 8:05 PM.

- H. Review & Discussion: Plan Commission review and discussion on a Site Plan Amendment for Premier Clayton for property located at 9117 Clayton Ave, Neenah, WI 54956.
- Site Location: The property is located at 9117 Clayton Ave, Neenah, WI 54956, specifically described as Tax ID #006-0329, and being part of the Southeast ¼ of the Northwest ¼ of Section 12, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- Property Owners: Premier Clayton LLC
3120 Gateway Rd
Brookfield, WI 53045

The Commissioners reviewed items submitted to Staff for proposed additional amenities at Premier Clayton Crossings. The Town Engineer, Town Planner, and Code Administrator have all had the opportunity to review these items and it is their collective opinion that they may be considered minor alterations.

This development previously received Conditional Use Permit and Site Plan approvals.

If the Plan Commissioners agree with their opinion, the changes could be approved by the Plan Commissioners and Zoning Administrator and the Commissioners could direct Staff to work with the developer to obtain final plan submittal, review, and approval.

If the Plan Commissioners find that the proposed items would be considered major alterations, both the Conditional Use and Site Plan review procedures and requirements would be followed, and additional detailed plans would also be submitted to obtain final review and approval.

- Chair Knapinski noted the additional amenities include electric vehicle charging stations, a play area, a pavilion, and a trail around the pond. Chair Knapinski asked if the drawing they were presented was taken from a previous site plan.
- John Maas, 840 Challenger Dr, Green Bay, WI noted that it was an old landscaping plan that he was presented for submission to the Commissioners by Premier Clayton, but that conceptually it was a valid drawing. Mr. Maas also noted the additional plantings to create more buffer for the 2 existing homes.
- Commissioner Ketter noted there is a grill and questioned if there should be any fire suppression on the overhang in that immediate area, and Interim Treasurer Straw noted it can be presented to Chief Rieckmann for his review.
- Commissioner Nemecek noted that on previous requests, the Commission had granted the Administration to make these types of adjustments in concert with the Code Administrator and Planner and the changes had been tracked with the approved Site Plans.

NO ACTION TAKEN - STAFF WILL WORK WITH THE DEVELOPER ON THE PROPOSED CHANGES.

- I. Review & Discussion: Plan Commission review and discussion on implementation of a Resident Survey as a part of the Comprehensive Plan Update Public Information Plan.

The Commissioners reviewed a copy of the proposed survey costs & logistical considerations prepared by Cedar Corp. This was prepared in response to discussion had at the August 24, 2022 Comprehensive Plan Update meeting. At that meeting, the Commissioners were discussing options for distributing and marketing the survey to residents.

The cost estimate provided is only for creating a printed survey for distribution. The Staff asked for an estimate for online distribution also, and while they were not able to get an exact estimate at the time of this memo, they were confident in saying it would be several hundred dollars, in comparison to the estimated \$2,500 for printed surveys. The proposed timeline outlined has both Staff and the Commissioners beginning to take action on survey distribution and promotion as of September 16, 2022.

- Planner Jaworski noted Cedar Corp requested this item be added to the agenda to strive to keep to the Commissioner's proposed timeline.
- Commissioner Nemecek noted he had previously advocated for a mailing to all residents with a QR code and the option to receive a copy if they contact Staff.
- Planner Jaworski expressed a preference for the majority of the survey efforts to be concentrated on the QR code and online survey promotion via the website, possible mailing, and possible information available at the November election.

- The Commissioners discussed varying combinations of the mailing, hard copy, and QR code use for soliciting responses to the survey, ultimately deciding a letter to residents would be the best course of action.

NO MOTION MADE – CEDAR CORP TO WORK WITH STAFF AND COMMISSIONERS TO DRAFT LETTER

VII. Upcoming Meeting Attendance

- A. Plan Commission Comp Plan Meeting September 28, 2022 at 7 pm.
- B. Site Plan Review Ad Hoc Committee Meeting September 15, 2022 at 5 pm.

VIII. Adjournment

MOTION:

Motion by Commissioner Nemecek
Second by Representative Christianson
Motion to Adjourn the meeting at 8:33 p.m.

Motion carried.

Respectfully submitted,
Kelsey Faust-Kubale, Clerk