

**TOWN OF CLAYTON**  
**Site Plan Review Ad Hoc Committee**  
**Meeting Agenda**  
**5:00 P.M. on Thursday, December 15, 2022**  
**Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
- II. Public Hearings: NONE
- III. Approval of Minutes:
  - A. Approval of the minutes of the Thursday, November 17, 2022 Ad Hoc Committee Meeting.
- IV. Open Forum - Public comments addressed to the Ad Hoc Committee.

**Individuals properly signed in may speak directly to the Ad Hoc Committee on non-repetitive matters whether on or not on the agenda.** Commenters must wait to be called, must speak from the podium, directing their comments to the Committee. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. ***Public comment is not permitted outside of this public comment period.*** **Note:** The Committee's ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

- V. Business:
  - A. Discussion/Action: Site Plan Ad Hoc Committee discussion and action setting a final meeting date of January 17, 2023 to review and make recommendations to the Plan Commission.
  - B. Discussion/Action: Site Plan Ad Hoc Committee discussion and recommendation on amendments to Attachment B, Horizontal Site Design Standards, of Chapter 9, Town of Clayton Zoning Ordinance.
  - C. Discussion/Action: Site Plan Ad Hoc Committee discussion and recommendation on amendments to Exhibit 8-1, Land Use Matrix, of Chapter 9, Town of Clayton Zoning Ordinance.
  - D. Discussion/Action: Site Plan Ad Hoc Committee discussion and recommendation on amendments to Article 8, Division 8, Special Site Design Principles and Architectural Standards, of Chapter 9, Town of Clayton Zoning Ordinance.

E. Discussion/Action:

Site Plan Ad Hoc Committee discussion and recommendation on amendments to Attachment F, Environmental and Energy Efficiency (E<sup>3</sup>) Guidelines, of Chapter 9, Town of Clayton Zoning Ordinance.

VI. Upcoming Meeting Attendance

- A. Plan Commission Meeting January 11, 2023 at 7 pm.
- B. Plan Commission Comp Plan Meeting January 25, 2023 at 7 pm.

VII. Adjournment

Respectfully submitted,  
Becky Haskell, Committee Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Plan Commission in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Plan Commission action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**