

**TOWN OF CLAYTON**  
**Plan Commission Meeting Agenda**  
**Wednesday, April 12, 2023 7:00 pm**  
**Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Public Hearings:
  - A. Plan Commission Public Hearing on proposed batch text amendments to the Town of Clayton Zoning Ordinance including amendments to Division 13 of Article 7, Site Plan; Section 9.08-21, Land uses Generally Allowed within Zoning Districts, & Exhibit 8-1, Land Use Matrix; Division 8 of Article 8, Special Site Design Principles & Architectural Standards; Attachment B, Horizontal Site Design Requirements; Attachment C, Architectural Design Standards; Attachment D, Architectural & Landscape Design Zones; Attachment E, Landscape Design Standards; and Attachment F, Environmental & Energy Efficiency Guidelines.
  
- III. Approval of Minutes:
  - A. Approval of the minutes of the Wednesday, March 8, 2023 Plan Commission Meeting
  - B. Approval of the minutes of the Wednesday, March 22, 2023 Plan Commission Meeting
  
- IV. Open Forum - Public comments addressed to the Plan Commission.  
**Individuals properly signed in may speak directly to the Plan Commission on non-repetitive Planning and Zoning matters whether on or not on the agenda.** Commenters must wait to be called, must speak from the podium, directing their comments to the Commission. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. ***Public comment is not permitted outside of this public comment period.*** **Note:** The Commission's ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.
  
- V. Correspondence:
  - A. Distribution of the March 2023 Building Inspection Report.
  
- VI. Business:
  - A. Review/Recommendation: Plan Commission review & recommendation on proposed batch text amendments to the Town of Clayton Zoning Ordinance as described in Agenda Item II-A.
  
  - B. Review/Discussion: Plan Commission review & discussion on the proposed presentation slides for the April 26, 2023 Comprehensive Plan Public Information Meeting.
  
- VII. Upcoming Meeting Attendance
  - A. Annual Meeting of the Town's Electors – April 18, 2023 7 pm
  - B. Annual Reorganizational Meeting – April 19, 2023 7 pm

## VIII. Adjournment

Respectfully submitted,  
Dick Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Plan Commission in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Plan Commission action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**  
**(Parks & Trails Committee Meetings are scheduled to start at 5:00 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>Apr 2023</b>	<b>May 2023</b>	<b>Jun 2023</b>
Town Board Meeting	5 and 19	3 and 17	7 and 21
Plan Commission	26	10	14
Parks & Trails Committee		10	14