

Meeting date: September 7, 2021
Larsen Winchester Sanitary District Monthly Meeting

Approved August 3, 2021 meeting notes

The Commissioners of the Larsen Winchester Sanitary District (LWSD) met on August 3, 2021 at 4:00PM at the Winchester Town Hall. Present were Chairman Scott Reif, Scott Mathison, Rob Nelson, Jeff Guth, Adam Blackburn, Cori Thomas, Mike Pfankuch, and Mary Jo Miller (Martenson & Eisele).

Chairman Reif called the meeting to order. The minutes of the July 6, 2021 meeting were provided to the Commissioners to review before the meeting. A motion was made by Scott Mathison and seconded by Rob Nelson to accept the minutes. Motion carried unanimously.

Mary Jo previously had reached out to Badger Labs and Lake and Pond Solutions Co. for quotes on the sludge testing. Lake and Pond Solutions Co. was the lower bid and was accepted. She should get a report from them in the next couple of weeks for their analysis of the pond capacity to see how much of the ponds are made up of sludge. Mary Jo will add this to her records so that we continue to do this every two years.

Menn Law asked reached out to Mary Jo and requested more in depth information for the annex/two parcels added in. The commissioners gave Mary Jo the go ahead to work on the boundary map so that parcel #'s will be included). She'll use the County GIS mapping system to help with this.

Mary Jo noticed that we are having testing done for chlorides even though the DNR is not requiring this to be done. Mike Pfankuch will call and see why they are doing this test and see what the cost is for it. The commissioners think it is a good test to continue to do if the cost isn't too high, since we did have high numbers a while back and usually do have high numbers in the winter from the sale on the roads/etc. This was also one of the reasons why we had the water softeners tested.

Mike Pfankuch's report –The July 2021 flows for Larsen was 552,590 and Winchester was 679,923. The combined total was 1,232,513 gallons for the month. This averages out to be 39,758 per day. A resident had an issue with some blow back into their house. He followed up with Brett Healy from Great Lakes and they mentioned some possible reasons of why this would happen. No other residents have contacted the Town of Winchester regarding this. Ponds were sprayed for duck weed last week. The Solar Bees were checked in the ponds.

Chairman Reif's report – Chairman Reif has fielded a few calls for meters not working and will touch base with Holly for rewording the letter that is being sent out. He attended a meeting with Russ Giese (Town of Clayton) regarding the Fox West treatment plant information and their agreement with the Town of Clayton. Quite a bit of discussion happened regarding the facility plan that Mary Jo is working on and the possible ideas for where the LWSD should go/etc. Mary Jo also mentioned the grant money for regionalization deadline and is hoping to get the facility plan information back so she is able to apply for the Clean Water Funds by the end of October.

Cori Thomas presented bills to pay. Commissioners reviewed the bills from Treeo's and asked for more information regarding the maintenance (spraying/etc.) that was done. Cori will follow up via email before their bill is paid. Motion was made by Scott Mathison and seconded by Adam Blackburn to pay the bills as presented. Motion carried unanimously.

Bills paid in August:

1. Cori Thomas – salary	\$788.07
2. Mike Pfankuch – salary	\$1,958.68
3. Town of Clayton – billing	\$666.67
4. Century Link – phone bills	\$225.00
5. Martenson & Eisele – engineering	\$7,228.50
6. Treeo's – lawn and drive upkeep	\$2,940.00
7. Diggers Hotline – tickets	\$37.81
8. EMS Insurance – insurance	\$1,387.00
9. Badger Labs – testing	\$408.00
10. Crane Engineering – repairs & mtn	\$413.50
11. Total Energy – repairs & mtn	\$194.92
12. WPS – electricity	<u>\$585.50</u>
Total:	\$16,833.65

A motion was made by Chairman Reif and seconded by Scott Mathison to adjourn the meeting. Motion carried unanimously. Meeting ended @5:11pm.

Respectfully submitted.

Cori Thomas – Secretary/Treasurer
Larsen Winchester Sanitary District

Our next meeting date/time is Tuesday 09/07/21 6pm at the Town of Winchester Town Hall.
