

Special Closed Meeting date: December 29, 2021
Larsen Winchester Sanitary District

December 29, 2021 meeting notes – draft

Mary Jo from Martenson & Eisele requested a special meeting on December 29, 2021 at 1pm at their office for all the commissioners to review the Facility Plan. She dropped off copies with Chairman Scott Reif and asked for all to review before the meeting. She is hoping to gain any feedback and make changes/corrections before our January meeting so the final version can be approved at that time.

Commissioners and committee members in attendance - Chairman Scott Reif, Commissioners Adam Blackburn, Rob Nelson, Jeff Guth, Secretary/Treasurer Cori Thomas, and Plant Operator Mike Pfankuch. Absent – Scott Mathison

Mary Jo Miller thanked the commissioners of the Larsen Winchester Sanitary District for attending. Mary Jo discussed the WPDEC Permit and it expiring September 2022 and discussed the current permit's limits for meeting phosphorus effluent limits. A list of plan holders for the Cty Rd II Sanitary Sewer Extensions was provided and discussed. Mary Jo asked about posting a notice in the paper when the Facility Plan is approved and will check with Holly/Menn Law Firm for what is required. Her discussion detailed out the background on the lagoon system that the LWSD is currently using and the near capacity numbers that the LWSD is moving towards. She went into detail for the Effluent BOD and TSS – exceeded the WPDEC limits twice. The Effluent Ammonia Nitrogen consistently exceeded the weekly average and monthly limits in the spring of each year. Design considerations and parameters were discussed as well as estimated additional homes within the LWSD during the study period (2045) per the East Central Wisconsin Regional Planning Commission. The geotechnical investigation findings were discussed. A summary of the facility planning alternatives were provided, with more in depth talks regarding the regionalization with Winneconne and Fox West. A summary of the Wastewater Treatment Alternatives were provided along with prices with each alternative discussed in great detail. The three alternatives talked about were: Construction of a Mechanical Plant, Construction of a LemTec Treatment System, and a modification to the existing lagoon system.

Multiple funding options were discussed, such as the Community Development Block Grants, the Clean Water Fund Program, and the USDA Rural Development funding program. The commissioners discussed all of the options presented along with the quoted rates for each option.

Mary Jo Miller discussed the WDNR deadlines and listed the current implementation schedule to follow for the WDNR Clean Water Funds (CWF SFY 2024). She also proposed a fast track schedule that may allow the LWSD a better chance of obtaining principal forgiveness through WDNR Clean Water Funds (CWF SFY 2023).

Respectfully submitted.

Cori Thomas – Secretary/Treasurer
Larsen Winchester Sanitary District

Our next meeting date/time is Tuesday 02/01/22 4:00pm at the Winchester Town Hall.
