



TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors Meeting Minutes

January 21, 2009
7:00 p.m. – 8:10 p.m.

I. **Town Board Meeting**

Called to order at 7:00 p.m. by Chairperson Luebke.

Present: Town Chairperson Luebke, Supervisors Klingenberger, Lettau, Geise, Kiesow
Meeting properly posted; three locations in the Town.

II. **Approval of Minutes**

Special Town Board Meeting – December 31, 2008

MOTION: (Unanimous consent) Approve Dec. 3rd Town Board Meeting minutes as written. CARRIED.

Regular Town Board Meeting – January 7, 2009

MOTION: (Unanimous consent) Approve Dec. 3rd Town Board Meeting minutes as written. CARRIED.

III. **Open Forum – Non-Agendized Town-related Matters**

- Susan Rubick, 7853 County Road T, Larsen, WI 54947 – Gravel on Larsen Road near Eckstein farm
- Gregg Stodola, 1839 S. Sunkist Circle, DePere, WI 54115 – Local Telephone Book (Spring 2009)

IV. **Correspondence**

- Community Foundation – Statement of Activities (October 31, 2008)(November 30, 2008)
- UWExtension – WisLines for January, February
- Larsen/Winchester Sanitary District – December, 2008, meeting minutes

V. **Discussion Items (No action will be taken.)**

- A. Winn. Cty. Sheriff's Dept. – Public Concerns and Issues (No officer present)
- B. Fire Chief's Report (YTD Fire Runs = 7)
- C. Administration Comments (none)

VI. **Zoning**

CSM Review – MEK Development, Breaker Ridge Lots 38 & 39

MOTION: (Geise, Klingenberger) Approve CSM Review for MEK Development, Breaker Ridge Lots 38 & 39. CARRIED by voice vote.

VII. **Business**

- A. Part-Time Temporary Employee
MOTION: (Kiesow, Klingenberger) Approve Part-Time Temporary Employee for Public Works Department for purpose of snow plowing, less than 600 hours per 12-month period, for the wage of the lowest paid Public Works Employee. CARRIED by voice vote.
- B. NSF Checks
Next meeting with new fee schedule.
- C. Winnebago County Emergency Government – Appointment of Local Government Representative
MOTION: (Klingenberger, Geise) Appoint Robert Breaker as the Local Government Representative for the Winnebago County Emergency Management. CARRIED by voice vote.
- D. Winnebago County Planning Department – Per capita Funding Application CY 2009
MOTION: (Kiesow, Geise) Approve item. CARRIED by voice vote.
- E. Budget Format – Draft for TOC
No motion – staff to proceed.
- F. Employee Manual – Amendment
No motion – staff to proceed.

VII. Upcoming Meeting Attendance

Feb 19th Kay, Pat

VIII. Board Member Requests for Future Agenda Items

None.

IX. Approval of Disbursements

MOTION: (Unanimous consent) Approve January 21st disbursements. CARRIED.

X. Adjournment

MOTION: (Unanimous consent) Adjournment at 8:10 p.m. CARRIED.

Respectfully Submitted,
Susan Nester-Huebner, Clerk