



Town Office Building
8358 County Road T
Larsen, WI 54947

TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors Meeting Minutes

March 18, 2009
7:00 p.m. – 8:25 p.m.

I. Town Board Meeting

Called to order at 7:00 p.m. by Chairperson Luebke.

Present: Town Chairperson Luebke, Supervisors Geise, Kiesow, Klingenberger, and Lettau

Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Regular Town Board Meeting – March 4, 2009

MOTION: (Unanimous consent) Approve Regular Town Board Meeting Minutes of March 4, 2009, with correction – Operator license for Alexandra Johnson motion seconded by Supervisor Kiesow.
CARRIED.

III. Open Forum – Non-Agendized Town-related Matters

None.

IV. Correspondence

- Larsen-Winchester Sanitary district Monthly Meeting – February 4, 2009
- Winnebago County Solid Waste Management Board
 - February 2009 – Recycling Tonnage Report
 - January-December 2008 – Recycling Percentages
 - Recycling Program Annual Informational Meeting – Tuesday, March 24, 2009

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report – (Joanne Sievert) Projects in Winnebago County; Farmland Preservation bill being worked on in Madison; State Highway paving projects – turn lanes discussed on State Road 76 at Windfield, Winncrest, Larsen Rd. (asked about traffic count on Larsen Road going east), Oakridge, the Ridge; Recording Secretary for Larsen-Winchester Drainage District
- B. Winn. Cty. Sheriff's Dept. – Public Concerns and Issues (Deputy Dalengare present) Parking situation on Towne Court in Winncrest near Rodeo Bar, "No Parking" signs; motorcycles speeding on Larsen Rd over 100mph; drug dealing checks; underage liquor sales stings on-going
- C. Fire Department Report – Chair Luebke read update: 22 fire calls YTD
- D. Town Administrator Comments – Chair Luebke read Cardinal Construction ruling/judgment
- E. Clerk/Treasurer Comments – April 7 Election Day, Newsletter

VI. Business

- A. State Salt Purchase Contract – CY 2009/2010

MOTION: (Klingenberger, Kiesow) Approve state salt purchase contract for CY 2009/2010 as presented under option #1.

To purchase salt and distribute the product on the Town's road as it has done in the past. Using this option the Town would purchase the following salt quantities on the State bid.

- 300 ton of salt delivered by November 13th, 2009 (required purchase)
- 100 ton of salt delivered by April 30th, 2010 (required purchase)
- 60 ton of salt delivered between November 13th, 2009, and April 30th, 2010 (optional purchase)

CARRIED by voice vote.

- B. Anti-Virus Software – Approve

MOTION: (Klingenberger, Lettau) Approve anti-virus software purchase for up to \$300.00.
CARRIED by voice vote.

- C. Bechard Group – West American Drive future construction lien
No action needed.

- D. Oakcrest Drive – Culvert replacements
MOTION: (Klingenger, Lettau) Refer Oakcrest Drive culvert replacements back to staff to proceed.
CARRIED by voice vote.
- E. Breaker Ridge Account – Closing of account – Approval
MOTION: (Geise, Kiesow) Close Breaker Ridge account and incorporate those funds to the general fund to be tracked separately.
CARRIED by voice vote.
- F. Cemetery Fund – Perpetual Care money into General Fund to maintain Cemeteries
MOTION: (Geise, Lettau) Refer back to staff to prepare a resolution affirming the Town’s intent for perpetual care in a non-lapsing account as presented by Town Administrator.
CARRIED by voice vote.
- G. Revised Budget Format – Review
Reviewed budget format. Budget to be presented to Board monthly.
- H. Operator’s License
 - Michael L. Schroeder
MOTION: (Kiesow, Klingenger) Approve operator license for Michael L. Schroeder.
CARRIED by voice vote.

VII. Upcoming Meeting Attendance

Winnebago County Recycling Annual Meeting (March 24, 9:00a-12:00p) – Johnston, Lettau
WISLine How to Run an Annual Meeting (March 24, 10:30a-12:20p) – Geise, Kiesow, Luebke, Lettau
Capitol Days (March 25) – Kiesow, Lettau, Luebke
WTA in DePere (March 28) – Kiesow

VIII. Board Member Requests for Future Agenda Items

None.

IX. Approval of Disbursements

MOTION: (Unanimous consent) Approve payment of bills.
CARRIED.

X. Adjournment 8:25 p.m.

MOTION: (Unanimous consent) Adjourn.
CARRIED.

Respectfully Submitted,
Susan Nester-Huebner, Clerk