



# TOWN OF CLAYTON

## Re-organizational Meeting of the Town Board of Supervisors Agenda

Town Office Building  
8358 County Road T  
Larsen, WI 54947

April 15, 2009  
8:00 a.m.

### I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

### II. Reorganization Items

- A. Board Appointments
  - Vice Chairperson
  - Joint Fire Board
  - Plan Commission
  - Green Space
  - Personnel
  - Buildings/Grounds/Roads
  - Cemetery
  - Stormwater/Drainage
- B. Establish Meeting Days, Times, Rules  
(1<sup>st</sup> & 3<sup>rd</sup> Wednesdays of each Month; 7:00 p.m.)
- C. Confirm Office Hours & Organizational Structure  
(Monday – Thursday 8:30 a.m. – 4:30p; Friday 8:30 a.m. – 12:00noon)
- D. Organizational Support Considerations (Current):
  - Clerk/Treasurer – Susan Nester-Huebner
  - Deputy Clerk/Treasurer – Julie Klein
  - Town Attorney – Richard Carlson (Silton, Seifert, & Carlson SC)
  - Labor Attorney – Pat Gill (Gill & Gill SC)
  - Assessor – Mark Brown (Associated Appraisal Consultants, Inc.)
  - Building Inspector – Tom Spierowski
  - Engineering – Martenson & Eisele
  - Banking Institutions – Chase, Anchor, 1<sup>st</sup> National
- E. Additional Appointments
  - Animal Control (1 position; 1-year term; term effective May 1<sup>st</sup>)
  - Emergency Government (1 position; 1-year term; term effective May 1<sup>st</sup>)
  - Green Space Committee Members (2 positions; 3-year terms each; term effective 1<sup>st</sup> Committee meeting in May)
  - Plan Commission Members (2 positions; 3-year terms each; term effective 1<sup>st</sup> Commission meeting in May)
  - Weed Commissioner (1 position; 1-year term; term effective May 1<sup>st</sup>)
- F. Additional Considerations:
  - Reimbursements – Meetings, Workshops, etc.
  - Posting Locations – Town Office, Corner of JJ & Breezewood, Clayton School

### III. Annual Meeting Discussion

### IV. Adjournment

Respectfully Submitted,  
Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office                      2) Corner of JJ & Breezewood                      3) Clayton School