



TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors

Meeting Minutes

www.townofclayton.net

Town Office Building
8358 County Road T
Larsen, WI 54947

July 15, 2009
7:00 p.m. – 8:45 p.m.

I. Call to Order

Called to order at 7:00 p.m. by Chairperson Luebke.

Present: Town Chairperson Luebke, Supervisors Geise, Klingenberger, and Lettau

Absent: Supervisor Kiesow (Excused)

Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Regular Town Board Meeting – July 1, 2009

MOTION: (Unanimous consent) Approve minutes of Regular Town Board Meeting of July 1, 2009.
CARRIED.

III. Open Forum – Non-Agendized Town-related Matters

- None

IV. Correspondence

- Solid Waste Management Board July 1, 2009, Rate Schedule
- Letter of Appreciation – Tom Koziczowski

V. Discussion Items (No action will be taken.)

- County Supervisor Report – No supervisor present
- Winn. Cty. Sheriff's Dept. – Public Concerns and Issues – No officer present
- Fire Department Report – 56 YTD Fire Calls
- Town Administrator Comments – Merge Town Administrator, Clerk/Treasurer, and Weed Commissioner Comments into Administration Comments on future agendas; office window modification to be completed in near future; weed mowing to begin Monday, July 20, 2009, for those lots not mowed by the end of Wednesday, July 15, 2009
- Clerk/Treasurer Comments – at Clerk/Treasurer Institute this week; Supervisor Lettau stated she had attended Larsen/Winchester Sanitary District meeting; Chairperson Luebke stated he and Supervisor Geise had attended Tri-County Recycling Center Open House on July 13, 2009; Supervisor Lettau stated she had gone to the Recycling Center on July 15, 2009; Chair Luebke provided an update on taxes from state/federal in near future; next Union negotiation meeting to be scheduled
- Weed Commissioner Report – see note above regarding lot mowing
- Green Space Committee Report – no report
- Building Inspector Report – no report; razing permit would allow us to take a property off tax roll but currently not issued by Building Inspector

VI. Zoning

- Re-zoning (A-1 to A-2 General Farming) – Kuehnl Farms Inc. (Tax Parcel No. – 006-0631, 006-0633, 006-0635, 006-0682)

MOTION: (Geise, Klingenberger) Approve re-zoning (A-1 to A-2 General Farming) for Kuehnl Farms Inc. (Tax Parcel No. – 006-0631, 006-0633, 006-0635, 006-0682); it's consistent with land use map and surrounding properties.

CARRIED by 5-0 voice vote.

- B. CSM Approval – Mary Alice Eisch, 5345 Ann Street, Larsen, WI 54947 (Property Address: 3346 Oakridge Road) (Tax Parcel No. – 006-0696) (Part of Lot 2 CSM #3514)
MOTION 1: (Geise, Lettau) Send the CSM for Mary Alice Eisch, 5345 Ann Street, Larsen, WI 54947 (Property Address: 3346 Oakridge Road) (Tax Parcel No. – 006-0696) (Part of Lot 2 CSM #3514) back to the Plan Commission to address the culvert issue.
 FAILED by 1-4 (Lettau = aye) voice vote.
MOTION 2: (Klingenger, Lettau) Send the CSM for Mary Alice Eisch, 5345 Ann Street, Larsen, WI 54947 (Property Address: 3346 Oakridge Road) (Tax Parcel No. – 006-0696) (Part of Lot 2 CSM #3514) back to the Plan Commission for further review.
 CARRIED by 5-0 voice vote.

VII. Business

- A. Operator’s License
 - New – Shannon M. Hannemann
MOTION: (Klingenger, Lettau) Deny operator license for Shannon M. Hannemann.
 CARRIED by 5-0 voice vote.
 - Renewal – Michelle Y. Safford
 - Renewal – Keith L. Eake
 - Renewal – Stephanie M. Landskron
MOTION: (Unanimous consent) Approve operator license for Michelle Y. Safford, Keith L. Eake, and Stephanie M. Landskron.
 CARRIED.

MOTION: (Klingenger, Lettau) Skip Items B and C, and go to Item D to discuss; then go back to Items B and C and move forward with the agenda.
CARRIED by 5-0 voice vote.

Item D – Discussion only (no motion).

MOTION: (Klingenger, Lettau) Return to Item B.
CARRIED by 5-0 voice vote.

- B. Rescind Granted Regular Class B Beer/Class B Liquor License in and for the Town of Clayton – Consideration and Approval for the following applicant:
 - The Larsen Pub, LLC, 8338 County Road T, Larsen WI 54947. Agent: John F. Kottke Sr.
MOTION: (Klingenger, Geise) Rescind the granted, but not issued, Regular Class B Beer/Class B Liquor License in and for the Town of Clayton for The Larsen Pub, LLC, 8338 County Road T, Larsen WI 54947. Agent: John F. Kottke Sr.
 CARRIED by 5-0 voice vote.
- C. Rescind Granted Cigarette and Tobacco Products License in and for the Town of Clayton – Consideration and Approval for the following applicant:
 - The Larsen Pub, LLC, 8338 County Road T, Larsen WI 54947. Agent: John F. Kottke Sr.
MOTION: (Klingenger, Geise) Rescind Granted, but not issued, Cigarette and Tobacco Products License in and for the Town of Clayton for The Larsen Pub, LLC, 8338 County Road T, Larsen WI 54947. Agent: John F. Kottke Sr.
 CARRIED by 5-0 voice vote.
- D. Liquor License Application – Consideration & Approval for July 15, 2009 – June 30, 2010
 *The following party has applied for an original Class B Beer/Class B Liquor License in and for the Town of Clayton:
 - Christopher Robert David Clauson, LLC, 8338 County Road T, Larsen WI 54947.
MOTION: (Geise, Klingenger) Approve an original Class B Beer/Class B Liquor License for July 15, 2009 – June 30, 2010, in and for the Town of Clayton for Christopher Robert David Clauson, 8338 County Road T, Larsen WI 54947; Subject to compliance with State Statutes and Municipal Ordinances
 CARRIED by 5-0 voice vote.

- E. Cigarette and Tobacco Products License Application – Consideration & Approval for July 15, 2009 – June 30, 2010
 *The following party has submitted an application for a Cigarette and Tobacco Products License in and for the Town of Clayton:
 - Christopher Robert David Clauson, LLC, 8338 County Road T, Larsen WI 54947.

MOTION: (Klingenberg, Geise) Approve a Cigarette and Tobacco Products License for the period of July 15, 2009, to June 30, 2010, in and for the Town of Clayton for Christopher Robert David Clauson, 8338 County Road T, Larsen WI 54947; Subject to compliance with State Statutes and Municipal Ordinances
 CARRIED by 5-0 voice vote.

- F. Mutual Aid Box Alarm System (MABAS) Agreement for the Town of Clayton – Consideration/Action
MOTION: (Klingenberg, Lettau) Approve and authorize the Chairperson to sign the Mutual Aid Box Alarm System (MABAS) Agreement for the Town of Clayton, as presented by the State.
 CARRIED by 5-0 voice vote.

- G. Resolution 2009-003 – Addendum C to the Mutual Aid Box Alarm System (MABAS) Agreement for the Town of Clayton – Consideration/Action
MOTION: (Klingenberg, Lettau) Approve Resolution 2009-003 – Addendum C to the Mutual Aid Box Alarm System (MABAS) Agreement for the Town of Clayton.
 CARRIED by 5-0 voice vote.

- H. Contract with Suburban Athletics Inc. (SA) for the use and improvement of the Clayton Park recreational facilities for the period of January 1, 2009, through December 31, 2011 – Consideration/Action
MOTION: (Geise, Lettau) Approve contract with Suburban Athletics Inc. (SA) for the use and improvement of the Clayton Park recreational facilities for the period of January 1, 2009, through December 31, 2011, as presented.
 CARRIED by 5-0 voice vote.

- I. Request by developer to be allowed to pave the public roads in the Plat of Strawberry Fields – Consideration/Action
MOTION: (Klingenberg, Geise) Refer this paving request back to staff for further review and consideration of other options.
 CARRIED by 5-0 voice vote.

VIII. Upcoming Meeting Attendance – none

IX. Board Member Requests for Future Agenda Items – none

X. Approval of Disbursements

MOTION: (Unanimous consent) Approve disbursements.
 CARRIED.

XI. Adjournment (8:45p)

MOTION: (Unanimous consent) Adjourn.
 CARRIED.

Respectfully Submitted,
 Susan Nester-Huebner, Clerk