



TOWN OF CLAYTON

Special Meeting of the Town Board of Supervisors Budget Workshop Meeting Minutes

www.townofclayton.net

Town Office Building
8358 County Road T
Larsen, WI 54947

Wednesday, September 14, 2009
9:00 a.m. – 10:49 a.m.

I. Call to Order

Called to order at 9:00 a.m. by Chairperson Luebke.

Present: Town Chairperson Luebke, Supervisors Geise, Kiesow, Klingenberger, and Lettau

Meeting properly posted; three locations in the Town.

Supervisor Klingenberger arrived at 9:04 a.m.

II. Review Administration adjustments to Town's draft CY 2010 Revenue Budget

Reviewed the following CY 2010 Revenue Budget adjustment: Sanitation & Utilities – Tipping Fee Revenue

III. Review of Administration adjustments to Town's draft CY 2010 Capital Equipment Budget

Reviewed the following CY 2010 Capital Equipment Budget adjustments:

- General Government Equipment Outlay – codification of Town Zoning and Municipal code
- General Government Department of Public Works – fence for storage enclosure
- General Government Unclassified – replace fire numbers over period of time versus one (1) year

Supervisor Kiesow arrived at 9:20 a.m.

IV. Review of Administration adjustments to Town's draft CY 2010 General Fund Operating Budget

Reviewed the following:

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| <ul style="list-style-type: none"> • Town Board – salaries, FICA • Committees – board of review, board of review FICA • Legislative Support – recording secretary; internet home page; legal notices; legal representation town; workshops; annual meeting • Administrator – travel mileage; seminars/training • Clerk/Treasurer – travel expenses • Custodial Services – wages • General Office Operations – office equipment maintenance • Accountant – accounting support • Town Hall – janitorial and operating supplies; building repair/maintenance • Fire Department – building repair/maintenance • Insurance – systems breakdown policy • General Government Contingency – undistributed wage increase; judgments and losses; contingency • First Responders – Budget Contribution (estimate only) | <ul style="list-style-type: none"> • Fire Department – Budget Contribution (estimate only) • Public Works Employees – overtime wages; overtime FICA; over time retirement • Public Works Operations – equipment repair/maintenance, equipment purchase, contract clothing, county winter contract services, street maintenance, bridge aids matching funds, salt for removal of snow and ice, street signs • Public Works Garage – repair maintenance buildings and site; operating supplies • Recycling Road-Side – other supplies/expenses (bins/printing); road side garbage • Animal and Weed Control – training, code enforcement • Health and Human Services – senior citizens • Clayton Town Park – site maintenance • Trail Head Park – site maintenance • Friendship Trail (Linear Park) – site maintenance |
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V. Adjournment (10:49a)

MOTION: (Geise, Klingenberger) Adjourn.

CARRIED by voice vote.

Respectfully Submitted,
Susan Nester-Huebner, Clerk