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Town Office Building  
8358 County Road T  
Larsen, WI 54947

## TOWN OF CLAYTON

### Regular Meeting of the Town Board of Supervisors Meeting Minutes

September 16, 2009  
7:00 p.m. – 8:50 p.m.

#### I. Call to Order

Called to order at 7:00 p.m. by Chairperson Luebke.

Present: Town Chairperson Luebke, Supervisors Geise, Kiesow, Klingenberger, and Lettau  
Meeting properly posted; three locations in the Town.

#### II. Approval of Minutes

- Special Town Board Meeting (Budget Workshop) – August 31, 2009  
**MOTION:** (Unanimous consent) Approve minutes of Special Town Board Meeting (Budget Workshop) of August 31, 2009.  
CARRIED.
- Special Town Board Meeting (Closed Session) – September 2, 2009  
**MOTION:** (Kiesow, Klingenberger) Approve minutes of Special Town Board Meeting (Closed Session) of September 2, 2009.  
CARRIED by voice vote.
- Regular Town Board Meeting – September 2, 2009  
**MOTION:** (Unanimous consent) Approve minutes of Regular Town Board Meeting of September 2, 2009.  
CARRIED.
- Special Town Board Meeting (Budget Workshop) – September 9, 2009  
**MOTION:** (Unanimous consent) Approve minutes of Special Town Board Meeting (Budget Workshop) of September 9, 2009.  
CARRIED.

#### III. Open Forum – Non-Agendized Town-related Matters

None.

#### IV. Correspondence

- Building Inspector (Received 9/4/2009) – August, 2009, Permits Issued
- Veolia Environmental Services (Received 9/8/2009) – Background of environmental fee increases effective July 1, 2009 & October 1, 2009

#### V. Discussion Items (No action will be taken.)

- A. County Supervisor Report – Supervisor Joanne Sievert: Oshkosh B’Gosh building \$1.5 million includes a portion they will rent back from County for a number of employees, 2<sup>nd</sup> building on grounds for 2<sup>nd</sup> Chance School for approximately 15 students to attend, roof re-done in 2004, heating/cooling may have to be updated, parking is ample, overall building well maintained; State Road 76 update
- B. Winn. Cty. Sheriff’s Dept. – Public Concerns and Issues –Deputy Rhodes here; new program with Deputies more involved in prevention activities; it is illegal for a car to pass on right side if there is no passing lane; it is also illegal to pass on entrance/exit areas to a road; the only time it is legal to pass on the right is if there is a defined passing lane; concerns with loud motorcycles on roads; bicycle riders – it is illegal for bicycles to ride 2 and 3 next to each other, they must ride single file
- C. Fire Department Report – Fire Chief present 78 runs YTD; fundraiser tickets mailed out; bid award Thursday night 7:00 p.m.
- D. Administration Comments – Town Administrator: commented on Gill & Gill communication; Public Works foreman: currently cutting ditches all the way back, Olson’s Rest Stop maintenance update, trails we actively mow

#### VI. Business

- A. Operator’s License
  - New – Tina M. Ferron  
**MOTION:** (Geise, Kiesow) Approve operator license for Tina M. Ferron.  
CARRIED by voice vote (Lettau = nay).

- New – Holly A. Nehring  
**MOTION:** (Unanimous consent) Approve operator license for Holly A. Nehring.  
CARRIED.
  - B. Request from Town of Winchester for limited winter snow-plowing services  
**MOTION:** (Geise, Klingenberg) Deny request from Town of Winchester for limited winter snow-plowing services.  
CARRIED by voice vote.
- Deputy Rhodes arrived at 7:21 p.m.
- C. Request for turn lane on State Road 76 at intersection of Windfield Drive – Response to letter received from Town of Clayton residents Mr. and Mrs. Bryce Adie
    - Mr. Bryce Adie presented information regarding this request. Several residents of this subdivision presented information regarding this request.
    - Staff to look into process and costs associated with this request.
  - D. Breaker Ridge – Scheduling of stormwater management informational session with neighborhood
    - Informational meeting on Thursday, October 1, 2009, at 7p.m. in the Municipal Building
  - E. Oak Openings subdivision – Approval of soil boring proposals/contract  
**MOTION:** (Klingenberg, Lettau) Reject all proposals for the Oak Openings subdivision soil borings.  
CARRIED by voice vote.
  - F. Change order – Woodenshoe culvert replacement contract  
**MOTION:** (Lettau, Kiesow) Approve change order for Woodenshoe culvert replacement contract, for a cost of \$3,885.00, as presented, with 50/50 cost-share with Winnebago County.  
CARRIED by voice vote.

**VII. Upcoming Meeting Attendance**

- A. Green Space Committee (September 17, 2009) – Park & Open Space Plan
- B. Wisconsin Towns Association 52<sup>nd</sup> Annual Convention (October 11-14, 2009) – Stevens Point
- C. Plan Commission (October 14, 2009) – Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan
- D. Town Board (October 21, 2009) – Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan
- E. Public Forum / Information Session (November 16, 2009) – Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan
- F. Public Hearing (December 2, 2009) – Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan
- G. Town Board (December 16, 2009) – Adopt the following: Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan

**VIII. Board Member Requests for Future Agenda Items**

None.

**IX. Approval of Disbursements**

**MOTION:** (Lettau, Klingenberg) Approve bills as presented.  
CARRIED by voice vote.

**X. Adjournment (8:50p)**

**MOTION:** (Unanimous consent) Adjourn.  
CARRIED.

Respectfully Submitted,  
Susan Nester-Huebner, Clerk