



Town Office Building
8358 County Road T
Larsen, WI 54947

TOWN OF CLAYTON

Regular Meeting of the Town Plan Commission Meeting Minutes

November 11, 2009
7:00 p.m. – 7:44 p.m.

I. Call to Order

Meeting called to order at 7:00 p.m. by Chairperson Knapinski.

Present: Chairperson Knapinski, Commissioners Adler, Brucks, Geise, Hamblin, Haskell, and VanAirsdale.

Staff Present: Town Administrator Johnston, Clerk/Treasurer Nester-Huebner, Town Engineer Schultz

Meeting properly posted; three locations in the Town.

II. Approval of Minutes

- Regular Plan Commission – October 14, 2009

MOTION: (Brucks, Haskell) Approve minutes of the October 14, 2009, Regular Plan Commission meeting as written.

CARRIED by voice vote.

III. Open Forum – Non-Agendized Town-related Matters – none

IV. Correspondence

- Winnebago County Zoning Department – No documents for the Town of Clayton to review for the November Public Hearing (Received 10/26/2009)
- Wisconsin Department of Commerce – Conditional Approval Plan for Winagamie Golf Club (Received 10/16/2009)

V. Business Items

- A. CSM Approval – Robert and Roxanne Berndt, 8204 County Road T, Larsen (Tax Key #006-0551)
MOTION: (Geise, VanAirsdale) Recommend approval of the CSM for Robert and Roxanne Berndt, 8204 County Road T, Larsen (Tax Key #006-0551), along with all staff recommendations.

CARRIED by voice vote.

Staff recommendations:

- Dedicating that portion of the property identified as (AREA DEDICATED TO THE PUBLIC) on the survey.
 - Showing the existing farm access point on CTH “T” on the proposed CSM (Farm access point is on Lot 2 – new map has been submitted indicating existing farm access point is on Lot 2).
 - Placing the Town’s Right-To-Farm language on the CSM.
 - Documentation of the approval of the proposed CSM by any overlying unit of government with jurisdiction.
- B. Request by developer for an extension of Site Plan Approval Timeline (Rolling Meadows Mini Storage, 3849 County Road II)
MOTION: (Adler, Brucks) To accept attorneys recommendation that this developer has two years from last year’s intent to complete all provisions in the site plan, including landscaping and fence as part of the approved site plan.
CARRIED by voice vote.
- C. Update from Staff on Various Plan Commission Projects
- Wind Power Generating Device Ordinance – waiting for communication from state – continue to receive phone calls from residents that want to install them on their private property
 - Outside Burning Ordinance – Fire Chief currently reviewing; Town Attorney will then review it
 - Conditional Use Permit for Thomas Eckstein, 2878 Fairview Road – 5 conditions (operation dates/times, stockpiles, erosion control & dust plans, berms/screening, and truck weight restrictions) – compliant
 - Winnebago County extension of fiber optic cable from Town of Menasha through the Town of Clayton – request locate in an easement on Friendship Trail – To be reviewed by Green Space Committee, Plan Commission, and Town Board
 - Rodeo Bar – update on illegal sign

VI. Upcoming Meeting Attendance

November 16, 2009 – Public Information Session on Park & Open Space Plan, Proposed Comprehensive Plan with Map, and Proposed Amendments Official Map Ordinance

VII. Adjournment – 7:44p

MOTION: (Adler, Brucks) Adjourn.

CARRIED by voice vote.

Respectfully Submitted,
Susan Nester-Huebner, *Clerk*