



# TOWN OF CLAYTON

## Regular Meeting of the Town Board of Supervisors Meeting Minutes

[www.townofclayton.net](http://www.townofclayton.net)

Town Office Building  
8358 County Road T  
Larsen, WI 54947

November 4, 2009  
7:00 p.m. – 8:40 p.m.

### I. Call to Order

Called to order at 7:00 p.m. by Chairperson Luebke  
Present: Town Chairperson Luebke, Supervisors Geise, Kiesow, and Lettau  
Absent: Supervisor Klingenberger (Excused)  
Staff Present: Town Administrator Johnston, Clerk/Treasurer Nester-Huebner, Public Works Foreman Pamerter, Town Engineer Schultz  
Meeting properly posted; three locations in the Town.

### II. Approval of Minutes

- Regular Town Board Meeting – October 21, 2009  
**MOTION:** (Unanimous Consent) Approve minutes of Regular Town Board Meeting of October 21, 2009.  
CARRIED.

### III. Community Conversation Session to discuss future of Winneconne Schools

Karen Moore Director of Business Services, Todd Schroeder, and Jim Johnson from Winneconne Schools present; Karen and Todd presented information regarding Winneconne Schools Operating Cost Information, which included facilities updates – provided a Community Conversation handout  
Topics covered:

- Looking for input from the community regarding what the referendum future may be
- Budget for Winneconne Schools
- 880,000 Referendum expiring this school year
- Revenue Limits – state dictates amount spent per student, current limits since 1993
- Education cost per student
- Looking to increase revenue by going to voters to ask to exceed
- Recurring referendum versus non-recurring referendum (defined start/end dates)
- Options for number of years

Email site for residents to provide input to Winneconne Schools –  
[community.conversations@winneconne.k12.wi.us](mailto:community.conversations@winneconne.k12.wi.us)

### IV. Open Forum – Non-Agendized Town-related Matters

None.

### V. Correspondence

None.

### VI. Discussion Items (No action will be taken.)

- County Supervisor Report – Joanne Sievert: passed County budget with an increase of 2.7%, purchased Oshkosh B’GOSH/Carter building, towns pay for the property lister, libraries, and health department (cities maintain their own of each of these departments so they do not pay for these services at the County level)
- Winn. Cty. Sheriff’s Dept. – Public Concerns and Issues; No Deputy present
- Fire Department Report – 89 calls YTD
- Administration Comments – Town Administrator Johnston: Update on relocation of Clayton Park gate and culvert; Town Engineer Schultz: Relocation to be completed within next two weeks, everything completed target date of April, 2010; Clerk/Treasurer Nester-Huebner: Water Testing kits available at Town Office now through November 17<sup>th</sup>, kits to be picked up for testing on November 17<sup>th</sup>; Shop Foreman Pamerter: working on finishing projects before winter, plumbing issues in front of Town Office

**VII. Business**

- A. Rescheduling of Special Town Meeting of Electors to Approve CY 2010 Transportation Budget and Adopt 2009 Tax Levy to be Paid in 2010  
**MOTION:** (Lettau, Geise) Reschedule Special Town Meeting of Electors to Approve CY 2010 Transportation Budget and Adopt 2009 Tax Levy to be Paid in 2010 for Monday, November 23, 2009, at 7:00 p.m.  
CARRIED by voice vote.
- B. Resolution 2009-004 – A Resolution to Approve the Town’s Transportation Budget and Set the Town Levy  
**MOTION:** (Lettau, Geise) Postpone action on Resolution 2009-004 to the next Town Board meeting after the Special Town Meeting of Electors to Approve CY 2010 Transportation Budget and Adopt 2009 Tax Levy to be Paid in 2010, until Monday, November 23, 2009, which will be immediately following the Special Electors’ Meeting.  
CARRIED by voice vote.
- C. Operator’s License
- New – Amanda L. Gadicke  
**MOTION:** (Lettau, Kiesow) Deny operator license for Amanda L. Gadicke.  
CARRIED by voice vote.
  - New – William A. Kleinschmidt  
**MOTION:** (Unanimous consent) Approve operator license for William A. Kleinschmidt.  
CARRIED.
  - Appeal – Ann L. Hanson  
**MOTION:** (Geise, Kiesow) Approve operator license for Ann L. Hanson.  
CARRIED by voice vote.
- D. The Provision of Animal Welfare League of Neenah Services to the Town of Clayton  
Present from the Animal Welfare League of Neenah Board of Directors: Becky Rochel, President; Bill, Vice-President; Kay, Secretary
- Becky presented information about the Animal Welfare League of Neenah Services to the Town of Clayton; service 11 different municipalities; low-kill shelter
  - Topics discussed: Shelter fees (town drop-offs, adoption fees, reimbursements), Trap-Neuter-Release program, Low-kill policy/practice
- E. Establish a Clearing Account for Tax Collection  
For distribution to overlying entities that we collect funds for  
**MOTION:** (Geise, Lettau) Allow staff to use \$4000.00 out of the General Fund to establish a Clearing Account for Tax Collection.  
CARRIED by voice vote.
- F. Auditor’s Recommendation for the Cemeteries’ Perpetual Maintenance Accounts  
**MOTION:** (Geise, Lettau) Direct staff to draft a resolution that would guarantee perpetual maintenance of the Town’s two cemeteries and to convert the Town’s Cemetery Maintenance account into a segregated fiduciary fund.  
CARRIED by voice vote.
- G. Site Plan – Final Approval for Lasting Color, 2835 W. American Drive, Neenah, WI 54956  
No information available for this meeting.  
**MOTION:** (Lettau, Kiesow) Postpone site plan for Lasting Color until next meeting.  
CARRIED by voice vote.
- H. Presentation and Approval of Town Administrator’s Performance Evaluation and Employment Agreement  
**MOTION:** (Lettau, Kiesow) Hold over until the next board meeting the Town Administrator’s Performance Evaluation and Employment Agreement.  
CARRIED by voice vote.

**VIII. Upcoming Meeting Attendance**

- A. Public Forum / Information Session (November 16, 2009) – Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan
- B. Special Town Meeting of Electors to Approve CY 2010 Transportation Budget and Adopt 2009 Tax Levy to be Paid in 2010 – November 23, 2009
- C. Special Town Board Meeting to Approve CY 2010 Transportation Budget and Adopt 2009 Tax Levy to be Paid in 2010 – November 23, 2009
- D. Public Hearing (December 2, 2009) – Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan
- E. Town Board (December 16, 2009) – Adopt the following: Park & Open Space Plan; Official Map Ordinance; Comprehensive Plan

**IX. Board Member Requests for Future Agenda Items**

None.

**X. Approval of Disbursements**

**MOTION:** (Unanimous consent) Approve disbursements.  
CARRIED.

**XI. Adjournment – 8:40pm**

**MOTION:** (Unanimous consent) Adjourn.  
CARRIED.

Respectfully Submitted,  
Susan Nester-Huebner, Clerk