



Town Office Building  
8358 County Road T  
Larsen, WI 54947

## TOWN OF CLAYTON

### Regular Meeting of the Town Plan Commission Meeting Minutes

January 13, 2010  
7:00 p.m. – 7:37 p.m.

#### I. Call to Order

Meeting called to order at 7:00 p.m. by Chairperson Knapinski.

Present: Chairperson Knapinski, Commissioners Adler, Brucks, Geise, Hamblin, Haskell, and VanAirsdale.

Staff Present: Town Administrator Johnston, Deputy Clerk/Treasurer Weichart

Meeting properly posted; three locations in the Town.

#### II. Approval of Minutes

- Regular Plan Commission – December 16, 2009

**MOTION:** (Hamblin, Adler) Approve minutes of the December 16, 2009, Regular Plan Commission meeting as written, with the exception of changes to be made to the Business Item B Motion as noted below.

CARRIED by voice vote.

Business Item B Motion: Approve the request by developer for consideration on landscaping requirements based on the advice of an engineer or architect for planting on the safety shelf of the stormwater management pond and also approve the request that he be allowed to mow the west swale.

#### III. Open Forum – Non-Agendized Town-related Matters – none

#### IV. Correspondence

- Winnebago County Zoning Department, Planning & Zoning Committee – Proposed text amendment to amend Section 07(1) of the Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance

#### V. Business Items

- A. CSM Approval – William and Susan Rubick, 7853 County Road T, Larsen (Tax Key 006-07400201) and Brian and Sandra White, 7889 County Road T, Larsen (Tax Key 006-074003)

**MOTION:** (Adler, Geise) Approve CSM for William and Susan Rubick, 7853 County Road T, Larsen (Tax Key 006-07400201) and Brian and Sandra White, 7889 County Road T, Larsen (Tax Key 006-074003), along with all staff recommendations and to forward to the Town Board for consideration.  
CARRIED by voice vote.

Staff Recommendations:

- Documentation of the approval of the proposed CSM by any overlying unit of government with jurisdiction.

- B. Site Plan Approval – Security Fence – Great Lakes Line Builders, Inc., N2023 Greenville Dr., Greenville, 54942 (Site address – 8616 State Highway 76)

**DISCUSSION** was held by the Planning Commission of the topics of paving, screening and slating.

**MOTION:** (Adler, Geise) Approve site plan for the Security Fence at Great Lakes Line Builders, Inc., N2023 Greenville Dr., Greenville, 54942 (Site address – 8616 State Highway 76) as is with the consideration that the fence is 20 feet (plus/minus) from the proposed west gate to the north side of the existing building, and the vegetative cover should follow the requirements of the site plan ordinance, along with staff recommendations included below with the exception of the escrow and slating, and to forward to the Town Board for consideration.

CARRIED by voice vote.

Staff Recommendations:

- That the petitioner, the Plan Commission, and the Board agree on the exception to the chain link material.
- That the petitioner, the Plan Commission, and the Board agree on an escrow amount to guarantee that the buffer screening is installed during the CY 2010 planting season.
- That the petitioner agrees to pay all municipal fees related to the project.
- That the petitioner has all the County permits in place prior to the start of construction.

C Recommendation to the Town Board of Supervisors – Revisions to the Town’s Outdoor Burning Ordinance and Outdoor Wood-Fired Furnace Ordinance

**MOTION:** (Geise, Brucks) Approve revisions to the Town’s Outdoor Burning Ordinance and Outdoor Wood-Fired Furnace Ordinance and forward to the Town Board for consideration.  
CARRIED by voice vote.

**VI. Upcoming Meeting Attendance**

**VII. Adjournment – 7:37pm**

**MOTION:** (Hamblin, Brucks) Adjourn.  
CARRIED by voice vote.

Respectfully Submitted,  
Kimberly Weichart, *Deputy Clerk/Treasurer*