

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, August 13th, 2014

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Verification of Meeting Roll

- II. Public Hearings:
 - A. The Town of Clayton Plan Commission will hold a Public Hearing on an application submitted by the petitioners, Rodger A. and Janet J. Cavanaugh, 3910 Fairview Road, Neenah, WI 54956, for an Amendment to an existing Conditional Use permit to operate a wedding and event facility on property zoned A-2 (GENERAL AGRICULTURE DISTRICT). The property is located at, 3910 Fairview Road, Neenah WI 54956, specifically described as Tax ID # 006-0267, being located in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

 - B. The Town of Clayton Plan Commission will hold a Public Hearing on an application submitted by the petitioners, Mark E. and Laura C. Luebke, 3929 CTR II, Larsen, WI for a Conditional Use Application for an Artificial Pond for the following property at 3929 CTR II, Larsen, WI, specifically described as Tax ID # 006-0566-03, being part of the northeast ¼ of the northwest ¼, and described as Lot 3, of CSM 6693 of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

 - C. The Town of Clayton Plan Commission will hold a Public Hearing on an application submitted by the petitioners, Alan W. and Jennifer L. Larsen, 837 East Apple Tree Lane, Appleton, WI 54911 for rezoning the following property located on Pioneer Road south of CTH II in the Town of Clayton, specifically described as Tax ID # 006-0531-01 Lot 4 of CSM 4094 being part of the southeast ¼ of the northeast ¼, of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).

- III. Approval of Minutes:
 - A. Approval of the minutes of the Wednesday, July 9th, 2014 Regular Plan Commission Meeting.

- IV. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete

“Request to Speak at Meeting” form, located on the Agenda Table, and give the form to the Town Clerk or Treasurer.

- V. Correspondence:
- A. June Building Inspection Report
 - B. Plan Commissioner Network Meeting Information
- VI. Business:
- A. Discussion/Recommendation: Plan Commission review and recommendation on an application submitted by the petitioners, Rodger A. and Janet J. Cavanaugh, 3910 Fairview Road, Neenah WI 54956, for an amendment to an existing Conditional Use permit to operate a wedding and event facility on property zoned A-2 (GENERAL AGRICULTURE DISTRICT). The property is located at, 3910 Fairview Road, Neenah WI 54956, specifically described as Tax ID # 006-0267, being located in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - B. Discussion/Recommendation: Plan Commission review and recommendation on an application submitted by the petitioners, Mark E. and Laura C. Luebke, 3929 CTR II, Larsen, WI for a Conditional Use Application for an Artificial Pond for property located at 3929 CTR II, Larsen, WI, specifically described as Tax ID # 006-0566-03, being part of the northeast ¼ of the northwest ¼, and described as Lot 3, of CSM 6693 of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - C. Discussion/Recommendation: Plan Commission review and recommendation on an application submitted by the petitioners, Alan W. and Jennifer L. Larsen, 837 East Apple Tree Lane, Appleton, WI 54911 for the following property located on Pioneer Road south CTR II in the Town of Clayton, specifically described as Tax ID # 006-0531-01, Lot 4 of CSM 4094 being part of the southeast ¼ of the northeast ¼, of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
 - D. Discussion/Recommendation: Plan Commission review and recommendation on a request to modify the Landscaping Plan for the Rolling Meadows Self Storage LLC rental storage building located at 3849 CTR II, Larsen, WI 54947 in the Town of Clayton and specifically described as Tax ID # 006-0558-03, Lot 1 of CSM 5823 of Section 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- E. Discussion/Recommendation: Plan Commission review and recommendation on the proposed rescission of the Town's stand alone Sign Ordinance #7.6.
- F. Discussion/Recommendation: Plan Commission review and recommendation on the proposed rescission of the Town's stand alone Site Plan Ordinance.
- G. Discussion/Recommendation: Plan Commission Review and Recommendation on proposed amendments to the Town's Access Control Ordinances including, but not limited to, the driveway separation requirements of the Ordinance.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,
Richard Knapinski, Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the New Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School