

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, October 12<sup>th</sup>, 2016

**Town Office Board Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Public Hearings:
  - A. The Plan Commission will hold a Public Hearing on an Application for re-zoning submitted by William C. and Sarah M. Grotjan, 8933 Center Road, Neenah, WI 54956 for property located north of 8933 Center Road, Neenah, WI 54956 (on the west side of Clayton Avenue north of Fairview Road), in the Town of Clayton and specifically described as Tax ID # 006-0242, Tax ID # 006-0246, and Tax ID# 006-0270 all in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from A-1 (Agribusiness Business District) to A-2 (General Farming District).
  
- III. Approval of Minutes:
  - A. Approval of the minutes of the Wednesday, September 14<sup>th</sup>, 2016 Regular Plan Commission Meeting.
  
- IV. Open Forum: Town-related Matters not on the Plan Commission's Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form, located on the Agenda Table, and give the form to the Town Clerk or Treasurer.
  
- V. Correspondence:
  - A. A copy of a Housing Development Toolkit provided by the Federal Government.
  - B. A copy of the Town's September CY 2016 Building Inspection Report.
  - C. A copy of amendments to the Winnebago County Ordinances.
  - D. A copy of a Winnebago County Zoning Department Notice.
  
- VI. Business:
  - A. Discussion/Recommendation: Plan Commission review and consideration of a re-zoning application submitted by the petitioner(s), William C. and Sarah M. Grotjan, 8933 Center Road, Neenah, WI 54956 for property located north of 8933 Center Road, Neenah,

WI 54956 (on the west side of Clayton Avenue north of Fairview Road), in the Town of Clayton and specifically described as Tax ID # 006-0242, Tax ID # 006-0246, and Tax ID# 006-0270 all in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from A-1 (Agribusiness Business District) to A-2 (General Farming District).

- B. Discussion/Recommendation: Plan Commission review and consideration of a preliminary Site Plan for Chuck Krause, 835 Oneida Street, Menasha, WI 54952 for property located at 2896 CTH “JJ”, Neenah, WI 54956 and specifically identified as Tax ID# 006-0901-03-01 located in Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and consideration of the application for an amendment submitted to the Winnebago County Planning and Zoning Department for an existing County Conditional Use Permit and a County Variance from the strict interpretation of the 75-foot Shoreland Zoning Setback submitted by Westin Land Holdings, LLC. 3461 De Kalb Lane, Neenah, WI 54956 for the Willie Beanons Complex located at 2590 CTH “II” Neenah, WI 54956 and specifically identified as Tax ID# 006-0370, Tax ID# 006-0370-03 and Tax ID# 006-0370-07 located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Discussion/Recommendation: Plan Commission review and consideration of a request to the Town Board that it solicit a proposal from the Town’s Planning Consultant for creating administrative language relative to the Working Land Section of the Town’s Comprehensive Plan.

## VII. Upcoming Meeting Attendance

## VIII. Adjournment

Respectfully submitted,  
Richard Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**