

TOWN OF CLAYTON  
Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, February 1<sup>st</sup>, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
  - A. No Public Hearing.
- III. Approval of Minutes:
  - A. Regular Town Board Meeting – Wednesday, January 18<sup>th</sup>, 2012
- IV. Open Forum – Town-related Matters not on the Board’s Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
  - A. Winnebago County Solid Waste Management Board – December 2011 Tonnage Report
  - B. Winnebago County Zoning Department – No items for the Town of Clayton to review in February
- VI. Discussion Items (No action will be taken.):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
- VII. Licenses and Permits
  - A. No Licenses and Permits.
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
  - A. No Referrals.
- IX. Green Space – Town Board receipt, review, and consideration of Green Space Referrals:
  - A. Green Space Committee recommendation relative to a staff recommendation for planting in the Clayton Park, parking lot islands.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Resolution 2012-001: A Resolution Adopting a Citizen Participation Plan for the Purposes of Applying for a State of Wisconsin Community Block Grant.
- B. Discussion/Action: Town Board review and consideration of Resolution 2012-002: A Resolution Authorizing Submission of a Community Development Block Grant Application by the Town of Clayton and participation in the Community Development Block Grant Program.
- C. Discussion/Action: Town Board review and consideration of Resolution 2012-003: A Resolution Appropriating Funds for and Authorizing the Purchase of a Replacement Fire Fighting Truck for the Clayton/Winchester Volunteer Fire Department.
- D. Discussion/Action: Town Board review and consideration of an Offer to Purchase Municipal Land located at 2990 CTR “II”, specifically known as Tax ID # 006-0391-05, by Mark Westphal.
- E. Discussion/Action: Town Board review and consideration of the final pay request for the CY 2010 reconstruction of Larsen Road from Clayton Avenue to STH 76.
- F. Discussion/Action: Town Board review and consideration of a request by Best Friends on Neenah/Menasha to set the rental fee for Clayton Park at \$60.00 for the organization’s Annual Best Friend Gourmet Bike Tour.
- G. Discussion/Recommendation: Town Board review of the draft CY 2012 Community Development Block Grant (CDBG) Public Facilities grant application.
- H. Discussion/Recommendation: Town staff update to the Board on approving Operator Licenses at the **second** Town Board meeting of the month.

XI. Upcoming Meeting Attendance

XII. Board Member Requests for Future Agenda Items

XIII. Review of Disbursements

XIV. Adjournment

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office                      2) Corner of JJ & Breezewood                      3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
Town Board	1, 15	7, 21	4, 18	2, 16	6, 20
Plan Commission	8	14	11	9	13
Green Space Committee	16 (7:00pm)	15 (7:00pm)	19 (7:00pm)	17 (7:00pm)	21 (7:00pm)