

TOWN OF CLAYTON

POSTED 01/28/2011
REMOVE 02/04/2011

Town Board of Supervisors Regular Meeting

Wednesday, February 2, 2011, 7:00 p.m.

Town Office Building – Meeting Room – 8358 County Road T, Larsen, WI 54947

Agenda

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Approval of Minutes

- Regular Town Board Meeting – January 19, 2011

III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence

- Murphy Concrete & Construction (MCC) (received 1/20/2011) – Notification of blasting and operations at the Larsen Quarry, CTH II in Larsen
- Winnebago County Sheriff (received 1/25/2011) – Alcohol Sales Compliance Check for Willie Beamon’s (Passed)

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VI. Zoning – Receipt of Information from Plan Commission – none

VII. Licenses

- A. Discussion / Action – Board discussion and action on Dog Licensing in the State of Wisconsin per State Statute 95.21(9)(d) allowing an exemption from rabies vaccination

VIII. Business

- A. Discussion / Action – Town Board approval of Job Descriptions for the Town Administrator, the Town Clerk, and the Town Treasurer
- B. Discussion / Action – Town Board action on a Fire Department/Town Hall Remodeling Design Contract proposal submitted by Martenson & Eisele, Inc., the Town’s Engineering Firm
- C. Discussion / Action – Town Board action on Resolution #2011-003: A Resolution transferring funds from the Town’s Designated Reserve Accounts to fund a Fire Department/Town Hall Remodeling Design Contract proposal by Martenson & Eisele, Inc., the Town’s Engineering Firm
- D. Discussion / Action – Town Board review of a proposed Municipal Street Sign replacement project in the northwest quadrant of Town and authorization to purchase sign replacement equipment
- E. Discussion / Action – Town Board review and action on a Neenah Animal Shelter Contract for providing stray animal services for dogs and cats to the Town of Clayton
- F. Discussion / Action – Town Board action on a request by Best Friends of Neenah/Menasha to reduce the rental cost for the Clayton Park Pavilion from \$80.00 to \$60.00 for their CY 2011, 25th, Annual Best Friends Gourmet Bike Tour
- G. Discussion/Recommendation: – Town Board review of the ClaytonFest activities including the uses of and the encumbering process for the net revenues of the ClaytonFest project

- H. **Discussion/Recommendation:** – Town Board direction to staff relative to the stormwater management system on Larsen Road east of STH “76”, including a specific discussion on the cross culverts at the intersection of Larsen Road and Clayton Avenue
- I. **Discussion/Recommendation:** – Town Board review of the Clayton/Winchester Joint Fire Board Bylaws as requested by Town Board Supervisor Klingenberger
- J. **Discussion/Recommendation:** – Town Board review of the budgetary repercussions of a State Supreme Court adoption of rules relating to the Practice of Law in the State

IX. Upcoming Meeting Attendance

X. Board Member Requests for Future Agenda Items

XI. Approval of Disbursements

XII. Adjournment

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified):

www.townofclayton.net	<u>February</u>	<u>March</u>	<u>April</u>
Town Board	2, 16	2, 16	6, 20
Plan Commission	9	9	13
Green Space Committee	17 (5:30pm)	17 (5:30pm)	21 (5:30pm)
ClaytonFest 2011 Committee	15		
Spring Primary & Election (Polls 7a-8p)	15 (Primary Elect.)		5 (Spring Elect.)
Annual Meeting			12
Town Board Reorganization Meeting			13 (9:00am)