



## TOWN OF CLAYTON

### Special Meeting of the Town Board of Supervisors Meeting Minutes

[www.townofclayton.net](http://www.townofclayton.net)

Town Office Building  
8358 County Road T  
Larsen, WI 54947

February 24, 2010  
5:00 p.m. – 5:54 p.m.

#### I. Call to Order

Called to order at 5:00 p.m. by Chairperson Luebke

Present: Town Chairperson Luebke, Supervisors Geise, Kiesow, Klingenberger, and Lettau

Staff Present: Town Administrator Johnston, Clerk/Treasurer Nester-Huebner

Others Present: C/W Fire Chief Glen Mathison, Ed Janke and Jeff Roemer of RW Management Group, Inc.

Meeting properly posted; three locations in the Town.

#### II. Discussion/Action – Review of the scope of services for, and possible award of, a proposal from the RW Management Group, Inc., to update the Fire Response Time Analysis Study for the Town of Clayton and to provide the Town with a Fire Equipment Analysis

Audience topics:

- ISO ratings for Fire Department
- Stimulus money
- Process after proposed study
- Studies already completed
- Cost of study, timing of study results, and impact of timing
- Remodeling current facility
- Equipment Analysis
- Approval of funding tonight

**MOTION:** (Luebke, Lettau) To direct RW Management to prepare a proposal for an update to the Town's CY 2008 Fire Response Time Analysis Study specific to the impact of the Clayton/Winchester Joint Fire Department's approved and pending Automatic Aid Agreements with surrounding municipalities.

**AMENDMENT TO MOTION:** (Geise, Kiesow) Amend the motion to include an equipment study and risk assessment study as separate proposals, and present these studies to the Joint Fire Board at its April meeting.

CARRIED by voice vote.

**AMENDED MOTION:** To direct RW Management to prepare a proposal for an update to the Town's CY 2008 Fire Response Time Analysis Study specific to the impact of the Clayton/Winchester Joint Fire Department's approved and pending Automatic Aid Agreements with surrounding municipalities, and include an equipment study and risk assessment study as separate proposals, and present these studies to the Joint Fire Board at its April meeting.

CARRIED by voice vote.

Supervisor Lettau left the meeting at 5:51 p.m.

#### III. Adjournment – 5:54p

**MOTION:** (Geise, Klingenberger) Adjourn.

CARRIED by voice vote.

Respectfully Submitted, Susan Nester-Huebner, *Clerk*