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Town Office Building
8358 County Road T
Larsen, WI 54947

TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors
Agenda

Wednesday, March 3, 2010

7:00 p.m.

Amended POSTED 02/26/2010
REMOVE 03/04/2010

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Approval of Minutes

- Regular Town Board Meeting – February 17, 2010
- Special Town Board Meeting – February 24, 2010

III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk/Treasurer. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence – none

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VI. Zoning

- A. County Supervisor Report
- B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VII. Business

- A. Operator’s License
 - Appeal – Amy M. Danke
- B. **Discussion / Action** – Resolution 2010-007: A Resolution Authorizing the Town’s Withdrawal from the Wisconsin Public Employers Group Health Insurance Program
- C. **Discussion / Action** – Compensation adjustment for the Town’s non-represented staff, conversion of an existing benefit payment to a payroll payment
- D. **Discussion / Action** – Staff recommendation to the Board on closing out the West American Drive Development project and the release of the letter of credit for the project
- E. **Discussion / Action** – Approve the engineering and going to bid for the CY 2010 reconstruction of Larsen Road from CTH “76” to the east Town line (Clayton Avenue)
- F. **Discussion / Action** – Review and approval of two proposals from the RW Management Group, Inc.
 - The first proposal is for an update of the CY 2008 Fire Response Time Analysis Study for the Town of Clayton
 - The second proposal is to provide the Clayton/Winchester Joint Fire Department with a Risk Analysis Study for the Department’s service area
- G. **Discussion / Action** – Authorization to staff to negotiate a farming lease agreement, subject to Board Approval, with a local farmer for the 7 acres owned by the Town on CTH “II” west of CTH “76”
- H. **Discussion / Action** – Resolution 2010-008: A Resolution Authorizing the Placing of Road Weight Limits on Town Roads during an emergency situation and during the spring thaw

- I. **Discussion / Recommendation** – Review by the Board of the County’s interest in turning over the CTH “T” through Larsen to the Town and extending CTH “T” directly to CTH “II” over the Pioneer Road right-of-way
- J. **Discussion / Recommendation** – Staff recommendation on a maintenance program for the HVAC systems in the Town Hall Complex to include the Town Hall building, the Community Hall building, and the Public Works building

VII. Upcoming Meeting Attendance

VIII. Board Member Requests for Future Agenda Items

IX. Approval of Disbursements

X. Adjournment

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified):

<u>March</u>	10 – Plan Commission	18 – Green Space Committee (5:30p)
	17 – Meet the Town Board Candidates (6p)	30 – ClaytonFest Committee
	17 – Town Board	
<u>April</u>	6 – Spring Election (7a-8p)	14 – Plan Commission
	7 – Larsen-Winchester Sanitary District (4p)	15 – Water Testing Program (7a-8p)
	7 – Town Board	15 – Green Space Committee (5:30p)
	12 – Joint Fire Board	21 – Town Board
	13 – Annual Meeting	27 – Open Book (Tentative – Time TBD)
	14 – TB Reorganization (9a)	