

TOWN OF CLAYTON

POSTED 04/08/2011
REMOVE 04/15/2011

Town Board of Supervisors Special Meeting – Reorganization

Wednesday, April 13, 2011, 11:00 a.m.

Town Office Building – Meeting Room – 8358 County Road T, Larsen, WI 54947

Agenda

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Reorganization Items

- A. Board Appointments
 - 1. Vice Chairperson
 - 2. Joint Fire Board
 - 3. Plan Commission
 - 4. Green Space
 - 5. Personnel
 - 6. Buildings/Grounds/Roads
 - 7. Cemetery
 - 8. Stormwater/Drainage
- B. Establish Meeting Days, Times, Rules
 - 1. 1st & 3rd Wednesdays of each month
 - 2. 7:00 p.m.
- C. Confirm Office Hours & Organization Structure
 - 1. Office Hours
 - 2. Organizational Structure
- D. Organizational Support Consideration (Current)
 - 1. Clerk – Susan Nester-Huebner
 - 2. Treasurer – Tori Bowen
 - 3. Deputy Clerk – Richard Johnston
 - 4. Town Attorney – Richard Carlson (Silton, Seifert, & Carlson SC)
 - 5. Labor Attorney – Pat Gill (Gill & Gill SC)
 - 6. Assessor – Mark Brown (Associated Appraisal Consultants, Inc.)
 - 7. Building Inspector – Tom Spierowski
 - 8. Engineer – Martenson & Eisele, Inc.
 - 9. Banking Institutions – Chase, 1st Business Bank, AnchorBank, 1st National
 - 10. Official Newspaper of Record – Appleton Post-Crescent
- E. Additional Appointments
 - 1. Animal Control Officer (1 position: 1-year term; term effective May 1st)
 - 2. Emergency Government (1 position: 1-year term; term effective May 1st)
 - 3. Green Space Committee Members (2 positions: 3-year term each, term effective May 1st)
 - 4. Green Space Committee Member (1 position: remaining 2 years of the 3-year term currently held by Carol Ihde)
 - 5. Plan Commission Members (2 positions: 3-year term each; term effective 1st Commission meeting in May)
 - 6. Weed Commissioner (1 position: 1-year term; term effective May 1st)
- F. Additional Considerations
 - 1. Reimbursements – Meetings, Workshops, etc.
 - 2. Posting Locations – Town Office, Corner of JJ& Breezewood Lane, Clayton School

III. Annual Meeting Discussion

IV. Adjournment

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School