



# TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors  
Agenda

Wednesday, April 21, 2010

7:00 p.m.

## I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

## II. Approval of Minutes

- Regular Town Board Meeting – April 7, 2010
- Special Town Board Meeting – April 14, 2010

## III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk/Treasurer. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

## IV. Correspondence – none

## V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

## VI. Zoning – Receipt of Information from Plan Commission

- A. Site Plan Approval for a sign for Rolling Meadows Self Storage, 3849 County Road II

## VII. Business

- A. Operator’s License
  - New – Candice M. Lane
- B. **Discussion / Action** – Liquor License Application – Consideration & Approval for April 22, 2010, - June 30, 2010. The following party has submitted an application for the only available Class B Beer/Class B Liquor License in and for the Town of Clayton:
  - Louis A. Gadini, d.b.a. Westridge Golf Course, 8130 Golf Course Drive, Neenah WI 54956.
- C. **Discussion / Action** – Board review of a Plan Commission recommendation on a sign application for the Rolling Meadows Self Storage, Tax ID# 006-0558-03 – 3905 CTY “II”, Larsen, WI 54947.
- D. **Discussion / Recommendation** – Board review of a revised 5-year Capital Improvement Plan for the Town’s Roads.
- E. **Discussion / Action** – Board Review and possible award of a Contract for the reconstruction of Larsen Road from Clayton Avenue to CTY “76” to include the possible award of bid alternates for the construction of a pedestrian trail as part of the project.
- F. **Discussion / Action** – Approval of a change order request from M&E for the Larsen Road reconstruction project.
- G. **Discussion / Action** – Town Board approval of contract for engineering services and appointment of a Town Engineer to a one-year term, starting May 1, 2010.
- H. **Discussion / Action** – Town Board appointment of a Town of Clayton Plan Commission member to a three-year term, starting May 1, 2010.

- I. **Discussion / Action** – Town Board appointment of a Town of Clayton Green Space Committee member to a three-year term, starting May 1, 2010.
- J. **Discussion / Action** – Referral by the Town Board to the Town’s Plan Commission of a project to complete the costs analysis for remodeling of the existing fire station and construction of a comparable new fire station. When completed, both structures shall comply with National Fire Protection Association, State Department of Commerce, and Town Ordinance standards. The Plan Commission is to report its findings to the Town Board on or before August 31, 2010.
- K. **Discussion / Action** – Board approval of a Revised Developer’s Agreement with Ms. Holly Galassi for the extension of Darrow Road approximately 180 feet to the north in the existing road right-of-way.
- L. **Discussion / Recommendation** – Board direction to staff relative to seeking bids for the engineering required to provide the Town’s Plan Commission with the data required to make its report to the Town Board on the Town’s Fire Department structures.
- M. **Discussion / Recommendation** – Board direction to staff relative to creating a Town Ordinance setting speed limits on certain specified Town Roads.

**VIII. Upcoming Meeting Attendance**

**IX. Board Member Requests for Future Agenda Items**

**X. Approval of Disbursements**

**XI. Adjournment**

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS** (all begin at 7:00 p.m. unless specified):

<u>April</u>	26 – Clayton-Winchester Joint Fire Board 27 – Open Book (3p-7p) Municipal Building	27 – ClaytonFest Committee
<u>May</u>	5 – Town Board 12 – Plan Commission 19 – Town Board	20 – Green Space Committee (5:30p) 26 – Board of Review (9a)