

TOWN OF CLAYTON

Regular Meeting of the Green Space Committee Meeting Minutes

May 19, 2011
5:30 p.m. – 6:35 p.m.

8358 County Road T Larsen, WI 54947

I. Call to Order

Called to order at 5:31 p.m. by Chairperson Stanek
Present: Committee Members Chairperson Stanek, Clark, Dorow, Lettau, Prusik, Johnson (late)
Absent: Member Heider (excused)
Staff Present: Town Administrator Johnston, Treasurer Bowen
Absent Staff: Public Works Foreman Pamentner
Meeting properly posted; three locations in the Town.

II. Approval of Minutes

Regular Green Space Committee Meeting – April 21, 2011

MOTION by: (Clark, Prusik) Motion to approve regular Green Space Committee Meeting Minutes from April 21, 2011.

Motion carried by unanimous voice vote.

III. Correspondence - None

IV. Business

- A. Green Space Committee Make-up 2011-2012 term
 - Chairperson Stanek conveyed a “Thank You” to former Chairperson Warren Griffith for his service and a “Welcome” to new Committee Member Lana Prusik.
- B. ClaytonFest 2011, ClaytonFest 2012
 - Supervisor Lettau updated the Committee on the Clayton Fest 2011 preparations.
 - Chairperson Stanek updated the new Committee on the possible involvement of the Green Space Committee with Clayton Fest 2012.
- C. Safety/Vandalism Reduction in Town of Clayton Parks
 - Mr. Johnston updated the Green Space Committee on the staff’s progress regarding the installation of a security system.
 - The Committee expressed their concerns with the evening/night activities that occur in the park.
 - Chairperson Stanek requested this topic be put on next month’s agenda.
- D. Larsen Road Trail
 - Mr. Johnston informed the Committee that a meeting with Peter’s Concrete will be taking place next Thursday, May 26, 2011. Mr. Johnston updated the Committee on the completion of the project.
 - Chairperson Stanek requested this topic be put on next month’s agenda.
- E. Green Space Committee Meeting time
 - Discussed the meeting time change to reflect the other Town’s meeting times.

- The decision was unanimous to keep the meeting time at 5:30 p.m.

F. Clayton Park Sign

- Staff presented a sample of a sign for Clayton Park and one quote from Sign-O-Rama.
- The Committee directed the Staff to provide more information for next month's meeting.

G. Community Foundation as a recipient of donations for trail development

- Mr. Johnston updated the Committee on the Town's membership and fund balance at the Community Foundation.

V. **Open Discussion**

- Chairperson Stanek directed the staff in regards to the Committee meeting agendas and minutes to stay consistent with the process used for other Town meetings.
- Chairperson Stanek submitted a complaint regarding the grass length at Trail Head Park and the Duplex lawn that abuts the Park.
- Mr. Johnston covered the "wish list" that a Town Resident provided for Trail Head Park including the pavilion similar to the one at Clayton Park.

VI. **Adjournment – 6:35p.m.**

MOTION by: (Clark, Johnson) Motion to Adjourn
Motion carried by unanimous voice vote.

Respectfully Submitted, Tori Bowen, *Treasurer*