

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, May 20<sup>th</sup>, 2015**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of Wednesday, May 6<sup>th</sup>, 2015.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. State Department of Natural Resources, Announcement of 2015 Recycling Grant to Responsible Units.
  - B. Wisconsin Department of Transportation, Division of Transportation Investment Management Notice of 2015 Pavement Ratings Deadline of December 15, 2015.
  - C. Winnebago County Solid Waste Management Board Sunnyview Material Recovery Facility 2015 Recycling Tonnage Report.
  - D. Winnebago County Treasurer Notice of Tax Delinquent Real Estate Sale.
  - E. Winnebago County Public Health Department report on Clayton Park.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Emily Shebanek
  - B. Renewal:
    - i. No Renewal Licenses

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Linda S. Grundman, 7490 Center Road, Neenah, WI 54956 for property located at 7490 Center Road, Neenah, WI, 54956 and specifically identified as Tax ID # 006-0853-01 being all of the northwest ¼, of the southwest ¼ and a part of the southwest ¼ of the northwest ¼ of Section 34, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Timothy W. and Barbara G. Wrase, 411 Kittiver Court, Neenah, WI 54956 for property located at 9416 Center Road, Neenah, WI, 54956 and specifically identified as Tax ID # 006-0055 being part of the northwest ¼ of the southeast ¼, of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a re-zoning application submitted by the petitioners, Timothy W. and Barbara G. Wrase, 411 Kittiver Court, Neenah, WI 54956 for property located at 9416 Center Road, Neenah, WI, 54956 and specifically identified as Tax ID # 006-0055 being part of the northwest ¼ of the southeast ¼, of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
- D. Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by the Petitioner(s): Becky and Brian Falk, 3208 Shady Lane, Neenah, WI 54956 for the purposes of having up to 12 back yard chickens. The property address that will be subject to the conditional use is located at 3208 Shady Lane, Neenah, WI 54956, specifically described as TAX ID# 006-0031-01, located in Section 2, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by the Petitioner(s), Christina L. and Jeremy J. Belongia, 2925 East Ridge Place, Neenah, WI 54956 for an Artificial Pond on property located at 2925 East Ridge Place, Neenah, WI 54956, specifically described as Tax ID # 006-0598-01-03, being described as Lot 1 of CSM 6298 located in Section 23, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- F. Plan Commission recommendation to the Town Board for direction given to staff on the Town's Comprehensive Plan update and the scheduling of a public participation meeting and a joint meeting between the Town Board, the Plan Commission, and the Green Space Committee.
- G. Plan Commission update to the Town Board on a staff review and update on the CCA Properties LLC development at 2630 American Drive, Neenah, WI 54957.
- H. Plan Commission update to the Town Board on a staff review and update on its interpretation of the requirements of a monument sign; specifically, on how to measure the size of the monument portion of the sign.

- IX. Business referred by the Green Space Committee:  
Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):
- A. Committee update to the Town Board on the renovation work completed at the Clayton Park Pavilion.
- X. Business:
- A. Discussion/Action: Town Board review and consideration of the Town Board's response to the actions of the Clayton/Winchester Joint Fire Board relative to the possible dissolution of the Clayton/Winchester Joint Fire Department and the funding of the purchase of new fire fighting apparatus.
- B. Discussion/Action: Town Board review and consideration of Resolution 2015-006 A Resolution Authorizing the Borrowing of Funds from the State Board of Commissioners of Public Lands to purchase property, as authorized by the Town's Electors that is located at 8649 Clayton Avenue, Neenah, WI 54956 in the Town of Clayton and specifically identified as Tax ID # 006-0363-06.
- C. Discussion/Action: Town Board review and consideration of Ordinance 2015-002 An Ordinance To Amend The Official Town Of Clayton Zoning Ordinance Map for property located at 9416 Center Road, Neenah, WI, 54956 and specifically identified as Tax ID # 006-0055 to be rezoned from A-2 (General Farming District) to R-1 (Rural Residential District).
- D. Discussion/Action: Town Board review and consideration of the acceptance and award of a Contract for the Town's CY 2015 Pulverizing and Double Chip Sealing Projects to include the following roads:
- i. Oakwood Avenue from Larsen Road to Oakridge Road
  - ii. Oakridge Road from Joseph Peters Drive to the East Town Line.
- E. Discussion/Action: Town Board review and consideration of a proposal for planting trees on the access driveway to the maintenance facility of the Ridgeway Country Club as part of the Club granting the land for the storm water management pond on Lot 5 of the Plat of Ridgeway Heights that is identified as Tax ID# 006- 0993 and is located on Ridgeway Drive.
- F. Discussion/Action: Town Board review and consideration of a Job Description and a draft CY 2015 Budget for the Town Building Inspector's Position.
- G. Discussion/Action: Town Board review and consideration of a request by Suburban Athletics to open the lower parking lot at Clayton Park on April 1<sup>st</sup>, of the Calendar Year.
- H. Discussion/Action: Town Board review and consideration of an update on the IOH Permits issued by the County Highway Commissioner in the Town of Clayton and direction to staff relative to the Town issuing IOH permits.

- I. Discussion/Action: Town Board review and consideration of the following retail fireworks permit applications:
  - i. Application submitted by Chuck Krause for F.V.P.R. Fireworks LLC, Fireworks Free.COM, 8616 STH “76”, Neenah, WI 54956.

Town Board Reorganizational Business:

- XI. Additional Appointments
  - A. Zoning Board of Review: (2 positions serving 3-year term each with all terms effective May 1<sup>st</sup>, of the calendar year.
    - i. Name to be presented by the Town Chair
    - ii. Name to be presented by the Town Chair
  - B. Green Space Committee Member: (2 positions for a 3-year term each with all terms effective May 1<sup>st</sup>, of the calendar year.
    - i. Name to be presented by the Town Chair
    - ii. Name to be presented by the Town Chair
  - C. Town Constable: (1 position: 1-year term; term effective May 1<sup>st</sup>, of the calendar year.
- XII. Upcoming Meeting Attendance:
- XIII. Board Member Requests for Future Agenda Items:
- XIV. Review of Disbursements:
- XV. Adjournment:

Respectfully submitted,  
 Russell D. Geise, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS:**  
**(all meetings start at 7:00 PM unless specified)**  
**(Green Space Committee Meetings are scheduled to start at 5:30 P.M).**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>June</b>	<b>July</b>	<b>August</b>
Town Board Meeting	3 <sup>rd</sup> , and 17 <sup>th</sup> ,	1 <sup>st</sup> , and 15 <sup>th</sup>	5 <sup>th</sup> , and 19 <sup>th</sup>
Plan Commission	10 <sup>th</sup>	8 <sup>th</sup>	12 <sup>th</sup>
Green Space Committee	10 <sup>th</sup>	8 <sup>th</sup>	12 <sup>th</sup>