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Town Office Building
8358 County Road T
Larsen, WI 54947

TOWN OF CLAYTON

Regular Meeting of the Town Board of Supervisors
Agenda

Wednesday, June 2, 2010

7:00 p.m.

POSTED 05/28/2010
REMOVE 06/03/2010

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Approval of Minutes

- Regular Town Board Meeting – May 19, 2010

III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk/Treasurer. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence

- A. Marge Pearce (received 5/19/2010) – Governor Doyle signed AB 260 and SB 172 (update/email)
- B. Winnebago County Health Department (received 5/20/10) – May Newsletter, Lyme Disease (information sheet), and Oshkosh/Winnebago County Community Health Improvement Plan (pamphlet)
- C. Winnebago County Zoning Department (received 5/27/2010) – No document(s) for the Town of Clayton to review for the Public Hearing (June)

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VI. Plan Commission

- A. Presentation of Plan Commission review and recommendation of a Scope of Services for the engineering required to provide the Plan Commission with the information necessary to make its report to the Town Board on the Town’s Fire Department Structures

VII. Business

- A. **Discussion / Action** – Operator Licenses
 - New – Madalyn D. Crum
 - New – Shannon A. White
 - New – Brian M. Wilcox
- B. **Discussion / Action** – Town Board approval of a Scope of Services for the engineering required to provide the Plan Commission with the information necessary to make its report to the Town Board on the Town’s Fire Department Structures
- C. **Discussion / Action** – Town Board approval of a 3-year contract for Municipal Engineering services with Martenson and Eisele, Inc., 1377 Midway Road, Menasha, WI 54956
- D. **Discussion / Action** – Review and approval by the Board of a Memorandum of Understanding between the Town of Clayton and the Teamsters General Union Local 662 relating to Town Employees that serve as volunteers with the Clayton/Winchester Joint Fire Department
- E. **Discussion / Action** – Review and approval by the Board of a revised Town Employee Policy Manual

- F. **Discussion / Action** – Review by the Board of the conditions required for the Town Board to accept the jurisdictional transfer of CTH “T” from Winnebago County to the Town of Clayton
- G. **Discussion / Recommendation** – Update to the Board on the residents’ request to design and construct a passing lane at the intersection of CTY ‘76” and Windfield Drive
- H. **Discussion / Recommendation** – Update to the Board on the residents’ request to improve the quality of the road-side drainage on Cassy Lane in the Plat of Breaker Ridge
- I. **Discussion / Action** – Town Board approval of the staff request for authorization to purchase Outdoor Message Centers to support the Town’s posting requirements

VIII. Upcoming Meeting Attendance

IX. Board Member Requests for Future Agenda Items

X. Approval of Disbursements

XI. Adjournment

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified):

<u>June</u>	8 – ClaytonFest Committee	16 – Town Board
	9 – Plan Commission	17 – Green Space Committee (5:30p)
	12 – ClaytonFest (All Day)	
<u>July</u>	7 – Town Board	15 – Green Space Committee (5:30p)
	14 – Plan Commission	21 – Town Board