

TOWN OF CLAYTON

**Special Town Board Meeting
Special Plan Commission Meeting
Special Green Space Committee Meeting**

6:30 P.M. on Wednesday, June 10th, 2015

**Regular Plan Commission Meeting
To follow the Special Town Board, Special Plan Commission, and Special Green Space Committee
Meetings on Wednesday, June 10th, 2015**

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order of the Special Town Board, Plan Commission, and Green Space Committee Meeting:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Verification of Meeting Roll

- II. Special Meeting Business:
 - A. Discussion/Recommendation: Review and discussion by the Town Board, the Plan Commission, and the Green Space Committee on long range planning material provided by Town staff, the data presentation in the Town's Comp Plan update, the elements of the Town's Comp Plan and the process to be followed as part of the CY 2015 update to the Town's Comprehensive Plan.

 - B. Discussion/Recommendation: Review and direction to staff relative to a process for Plan Commission review of the Town's draft CY 2015 Comp Plan update, a schedule for Public Input to the Town's Comp Plan update, and a schedule for the required Public Hearing for the Town's Comp Plan update.

- III. Adjournment of the Special Town Board, Special Plan Commission, and the Special Green Space Committee Meetings

- IV. Call to Order of the Regular Wednesday, June 10th, 2015 Plan Commission Meeting:
 - A. Verification of Notice
 - B. Verification of Meeting Roll

- V. Public Hearings:
 - A. No Public Hearings.

- VI. Approval of Minutes:
 - A. Approval of the minutes of the Wednesday, April 8th, 2015 Regular Plan Commission Meeting.

- VII. Open Forum; Town-related Matters not on the Plan Commission’s Agenda:
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form, located on the Agenda Table, and give the form to the Town Clerk or Treasurer.

- VIII. Correspondence:
 - A. May CY 2015 Building Inspection Report.

- IX. Business:
 - A. Discussion/Recommendation: Plan Commission review and recommendation on a request by Applicants Wendy A. and Robert L. Good, 7853 CTR “T” Larsen, WI 54947, specifically identified as Tax ID# 006-0740-02-01 in Section 29, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin for input by the Town of Clayton on a Variance Application from the strict interpretation of the County Ordinance Chapter7 (Traffic Code), Section 7.14 (Driveway Access to County Trunk Highways), specifically, the application is for a driveway access with less than the required 600-foot separation.

 - B. Discussion/Recommendation: Plan Commission review and recommendation on a request by Joe and Lea Keesler for a conceptual approval of a plan for subdividing property located at 2596 Oakridge Road, Neenah, WI 54956, specifically identified as Tax ID # 006-0653-04, Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin for the purposes of converting an existing garage into a house while they plan and build their home over the course of the next few years (3 to 5 Years).

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted, Richard Knapinski, Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton: The Town Office, Clayton School, and at the corner of Breezewood Lane and CTH “JJ”