

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, June 15th, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
 - A. No Public Hearings
- III. Approval of Minutes:
 - A. Regular Town Board Meeting – June 1st, 2011
- IV. Open Forum – Non-Agendized Town-related Matters:
 - Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Non-Agendized Town-Related Matters: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. Winnebago County Solid Waste Management Board – May 2011 Recycling Tonnage Report
- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Administration Comments
- VII. Licenses and Permits:
 - A. Discussion/Action – Consideration and approval of Operator Licenses:
 - 1. Renewal – Kristin M. Crum
 - 2. Renewal – Sarah C. Fletcher
 - 3. Renewal – Nicole F. Buchholz
 - 4. Renewal – William M. Verbrick
 - 5. New – Cassandra E. Igel
 - 6. New – Lindsay M. Borngraver
 - 7. New – Jaime N. M. Nason
 - 8. New – Alexandria “Ally” Ruechel
 - 9. New – Robert T. Castillo
 - 10. New – Amber L. Stroupe
 - 11. New – Andrew J. Kruger

12. New – Kenneth R. Banks

B. Discussion/Action – Consideration and approval of Cigarette Licenses:

1. The following parties have applied for a Cigarette and Tobacco Products License, in and for the Town of Clayton, for the period of July 1, 2011, to June 30, 2012, subject to compliance with State Statutes and Municipal Ordinances.
 - a. McCarthy's Mart, LLC (d.b.a. McCarthy's Mart), 8510 State Road 76, Neenah, WI 54956 / Agent: Timothy P. McCarthy

C. Discussion/Action – Consideration and approval of Alcohol Licenses:

1. The following parties have applied for a Renewal Class A Beer/Class A Liquor License, in and for the Town of Clayton, for the period of July 1, 2011, to June 30, 2012, subject to compliance with State Statutes and Municipal Ordinances:
 - a. McCarthy's Mart, LLC (d.b.a. McCarthy's Mart), 8510 State Road 76, Neenah, WI 54956 / Agent: Timothy P. McCarthy
2. The following parties have applied for a Renewal Class B Beer/Class B Liquor License, in and for the Town of Clayton, for the period of July 1, 2011, to June 30, 2012, subject to compliance with State Statutes and Municipal Ordinances:
 - a. Christopher Robert David Clauson (d.b.a. Larsen Tavern), 8338 County Road T, Larsen, WI 54947
 - b. Kenneth Roger Loehrke (d.b.a. Century Elm Supper Club), 8300 County Road T, Larsen, WI 54947
3. The following party has applied for a Renewal Reserve Class B Beer/Class B Liquor, in and for the Town of Clayton, for the period of July 1, 2011, to June 30, 2012, subject to compliance with State Statutes and Municipal Ordinances:
 - a. Boe, LLC (d.b.a. Ridgeway Bar), 8386 State Road 76, Suite B & Suite C, Neenah, WI 54956 / Agent: Jeffrey A. Boe

VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Discussion/Recommendation – Plan Commission direction to staff relative to a request by Dennis Lehrer and Travis J. Lehrer to improve Lehrer Lane (a private road) to Town standards and then deed Lehrer Lane and the Public Improvements to the Town.
- B. Discussion/Recommendation – Plan Commission review and recommendation on a Site Plan Approval for a utility storage building at the Northeast Asphalt, Inc. site, located at 4515 County Road II, Larsen, WI 54947, Tax ID # 006-0533.
- C. Discussion/Recommendation – Plan Commission review of proposed changes to the Town's Access Ordinance.
- D. Discussion/Recommendation – Plan Commission review of proposed changes to the Town's Sub-division Ordinances and Policies.

IX. Business:

- A. Discussion/Action: Second reading of Resolution 2011-010: A Resolution Approving Amendments to the Town's Minimum Road Design Standards Policy.
- B. Discussion/Action: Second reading of Resolution 2011-011: A Resolution Approving Revisions to the Town's Ordinance Prohibiting Dogs from Running At Large.
- C. Discussion/Action: Town Board review and consideration of Resolution 2011-012: A Resolution Denying a Claim for Damages Made by Town of Neenah Resident William Ernst, 1289 Larsen Road.
- D. Discussion/Action: Town Board review and consideration of Resolution 2011-013: A Resolution Directing Town Staff to write off Personal Property Taxes and Accrued Interest Owed by Cedar Bay Construction, Inc., for CY 2009 and CY 2010.
- E. Discussion/Action: Town Board review and consideration of a concept plan for the proposed Plat of the Clayton Cemetery, located at 7890 CTR "T" and known as Tax ID # 006-0711 and 006-0719-02, in the Town of Clayton.
- F. Discussion/Action: Town Board review and consideration of a referral of the creation of and recommendation on a Draft Storm Water Utility Ordinance for the Town of Clayton to the Town's Plan Commission.
- G. Discussion/Action: Town Board review and consideration of a recommendation made by the Town's Attorney relative to a claim against the Town submitted by Mr. Blaine Ullmann for damages to a motorcycle that occurred because of a temporary repair on Medina Junction Road on the east side of the Canadian National Railroad tracks.
- H. Discussion/Action: Town Board review and consideration of a request by staff to clarify the Town's Long Grass Ordinance as it relates to long grass in storm water management devices in the Town.
- I. Discussion/Action: Town Board review and consideration of a staff request to replace a failing cross culvert in Fairview Road approximately 100 yards east of Hickory Avenue.
- J. Discussion/Action: Town Board review and consideration of a request by Bob Kroll to operate a food vending cart in Clayton Park during the Suburban Athletics Games.

- X. Upcoming Meeting Attendance
- XI. Board Member Requests for Future Agenda Items
- XII. Approval of Disbursements
- XIII. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours. This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	June	July	August
Town Board		6, 20	3, 17
Plan Commission		13	10
Green Space Committee	16 (5:30PM)	21 (5:30PM)	18 (5:30PM)