



TOWN OF CLAYTON

Meeting of the Green Space Committee *Minutes*

*Town Office Building
8358 County Road T
Larsen, WI 54947*

Thursday, July 15, 2010

Note: Order of addressing primary categories is subject to change based upon availability of contributors and overall time constraints.

I. Call to Order

The Green space Committee meeting was called to order by the Chair at 5:33 P.M.

Committee Members Present: Chair Griffith; Clark, Ihde, Johnson, Lettau, Stanek, and Dorow.

Staff Present: Town Administrator Johnston, Public Works Foreman Pamentor.

II. Approval of Minutes

Motion to approve the minutes of the June 17th, 2010 Green Space Committee Meeting.

Motion by: Stanek

Second by: Johnson

Motion passed by unanimous voice vote.

III. Business:

A. Status/Actions to date on potential park properties:

- a. Administrator Johnston reported that both appraisals were in process and that the Appraisal Reports would be ready for the Committee's Thursday, August 19th, 2010 meeting.

B. Status of:

- a. Larsen Road rebuild – Clayton Avenue to Highway "76":
 - i. The project is scheduled to start at the end of July with work commencing on the east (Clayton Avenue) end of the project. The work will be divided into two phases with the first going from Clayton Avenue to Coleman Ridge, the second phase will run from Coleman Ridge to STH "76". Limited access to the entire project area should be available at all times.
- b. Greenways Foundation Grant (trail):
 - i. The Town Administrator is scheduled to make a presentation to the Foundation's Grants Committee at 5:30 P.M. on Thursday, August 12th, 2010.

C. Landscaping of traffic control islands at Clayton Park:

- a. Plant design/cost, maintenance/cost, drainage/cost:
 - i. Staff has put the work on this project on hold until Fall of CY 2010 in order to limit the work needed to keep the plantings alive during the hot summer months.
- b. Results of meeting between Committee members Lettau, Clark, Johnson, Public Works Foreman Pamentor and Town Administrator Johnston:
 - i. The scheduled meeting did not occur because of the revised project schedule.

- D. Status of action to improve safety/reduce vandalism at Town Parks/facilities
 - a. The issue is scheduled for review by the Town Board at its August 4th, 2010 meeting.
- E. Update on FVAC Wild Ones meeting 6/24/10
 - a. Topic was “Invasive Plants” (Loosestrife, Buckthorn, Garlic Mustard, and others).
Tried and true suppression methods.
 - i. Committee Member Lettau reported on the meeting and some of the ideas that were presented for control of invasive plants in the Town’s parks and rights of way. The Committee held some discussion on the issue and decided that actions to control invasive plants by individuals were probably the best solution to the problems. Additionally, Committee Member Lettau indicated that she would look for volunteer groups to aid with the Town’s invasive species control efforts.

Motion by Clark to: Work with the Fox Valley Sierra Club to develop a plan and implementation process for the control of invasive plant species in the Town’s Park System.

Second by Ihde

Motion passed by unanimous voice vote.

- F. Status of kiosk placement at Center Road Cul-Du-Sac located on the north side of STH “10”.
 - a. Staff met with a number of the Committee members to look for the appropriate location for the Kiosk. The Committee reviewed a number of locations and selected the parking area at the end of Umland Road off of West Fairview Road.
 - Motion by Stanek to: Place the remaining Kiosk on the Friendship Trail at Umland Road off of West Fairview Road.
 - Second by Johnson
 - Motion passed by unanimous voice vote.

IV. Open Discussion

- a. The Commission had a brief conversation relative to the Committee’s funding and long range plans for the Town’s Parks and Trails (linear parks). The Committee will be making recommendations to the Board relative to projects in the Town’s Park System for the CY 2011 Town Budget.

V. Adjournment

Motion by Ihde to adjourn the Green Space Committee meeting at 6:30 P.M.

Second by Clark

Motion passed by unanimous voice vote.

Respectfully Submitted,
Richard Johnston, Recording Secretary