

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, July 16th, 2014

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Public Hearing(s) and/or Public Information Meeting(s):
- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, July 2nd, 2014.
- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. Zoning Reports and Ordinances, Winnebago County Board Meeting, Tuesday, May 20th, 2014.
- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments
- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Sage Cummings
 - ii. Ryan Schmitt
 - B. Renewal:
 - i. Mark Bombinski
 - ii. Amber Latimer (provisional issued 6/30/14 expiration)
 - iii. Vickie Chappell (provisional issued 6/30/14 expiration)
 - iv. Kimberly Hayes (provisional issued 6/30/14 expiration)

- C. The following parties have a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors is on file in the Town of Clayton, Clerk’s Office for the licensing period July 1, 2014 through June 30, 2015, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:
- i. Christopher R.D. Clauson (dba The Larsen Tavern), 8338 County Road T, Larsen, WI 54947.
Agent: Christopher Clauson

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Dino Valeri for DSV LLC, 3440 DeKalb Lane, Neenah, WI 54956 for the Woodshed Bar and Grill located at 2895 CTR “II” Neenah, WI 54956 and 8472 STH “76” and specifically identified as Tax ID # 006 0621-01 and Tax ID # 006 0621-02, both located in part of the northwest ¼ of the northwest ¼ of Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Site Plan Application for an expansion of a deck submitted by Dino Valeri for DSV LLC, 3440 DeKalb Lane, Neenah, WI 54956 for the Woodshed Bar and Grill located at 2895 CTR “II” Neenah, WI 54956, and 8472 STH “76” and specifically identified as Tax ID # 006 0621-01 and Tax ID # 006 0621-02, both located in part of the northwest ¼ of the northwest ¼ of Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property owned by the Town of Clayton and Christopher R.D. Clauson (dba The Larsen Tavern), 8338 County Road T, Larsen, WI 54947, for property located at 8338 CTR “T”, Larsen, WI, 54947 and specifically identified as Tax ID # 006-0535-03 and Tax ID # 006-0535-15, both located in southwest ¼ of the northeast 1/4 , all in Section 20, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on a Temporary Conditional Use Application for offsite parking for a fundraising event to be held at the Headliners Bar and Grill facility, submitted by Ken Zastrow for Pubs & More LLC (DBA Headliners Bar and Grill), 2788 Towne Court, Neenah, WI 54956 and specifically identified as Tax ID # 006-0620-06 and 006-1776, both located in Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on the proposed rescission of the Town’s stand-alone Sign Ordinance #7.6.
- F. Plan Commission recommendation to the Town Board on the proposed rescission of the Town’s stand-alone Site Plan Ordinance.

- G. Plan Commission recommendation to the Town Board on proposed changes to the specific culvert diameter requirements of the Town's Access and Culvert Permit Policy.
- H. Plan Commission recommendation to the Town Board on proposed amendments to the Town's Access Control Ordinances including, but not limited to, the driveway separation requirements of the Ordinance.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (first Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on a request to plant a memorial tree on the Friendship Trail in the area of Olson's Rest.

X. Business:

- A. Discussion/Action: Town Board review and consideration of converting the Town's Administrative Assistant from a probationary employee to a full time at will employee.
- B. Discussion/Action: Town Board review and consideration of the acceptance and award of a Contract for the Town's CY 2014 Chip Sealing Projects.
- C. Discussion/Action: Town Board review and consideration of the acceptance and award of a Contract, subject to the agreement of the Developer, for the Public Improvements related to the development of the Plat of Whispering Meadows in the Town of Clayton.
- D. Discussion/Action: Town Board review and consideration of a request by Dave Tellock, Manager of Advanced Disposal Omro, 250 Alder Avenue, Omro, WI 54963 to extend the firm's existing Solid Waste and Recycling Contract with the Town of Clayton.
- E. Discussion/Action: Town Board review and consideration of a proposal by Silton, Seifert, Carlson, S.C., 331 East Washington Street Appleton, WI 54911, to have the Town's Attorney attend the Board's regularly scheduled meetings on the first and third Wednesdays of each month.
- F. Discussion/Action: Town Board review and consideration of giving direction to staff to prepare and outline a program for the Board to review regarding active enforcement of the Town's Ordinances.
- G. Discussion/Action: Town Board review and consideration of approving the purchase of a Ford F550 truck, plow, and salter to replace the Town's existing International plow truck as part of the Town's Capital Equipment Replacement process.
- H. Discussion/Action: Town Board review and consideration of the purchase of a new diesel powered trash pump and diesel powered generator for the Town's Public Works Department.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	August	September	October
Town Board	6 th , and 20 th	3 rd and 17 th	1 st and 15 th
Plan Commission	13 th	10 th	8 th
Green Space Committee	13 th	10 th	8 th