

TOWN OF CLAYTON  
Town Board of Supervisors  
Meeting Agenda  
7:00 P.M. on Wednesday, August 6<sup>th</sup>, 2014  
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, July 16<sup>th</sup>, 2014.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. July 2014 Building Inspection Report.
  - B. Winnebago County Planning and Zoning Town Chair Meeting.
  - C. CY 2014 Preliminary Statement of Changes in Equalized Values.
  - D. Zoning Reports and Ordinances Portion of the Winnebago County Board Meeting of Tuesday, July 22<sup>nd</sup>, 2014.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Trina Sauriol
    - ii. Jason Meyer
    - iii. Melissa Larsen
  
  - B. Renewal:
    - i. Stephanie Clauson (provisional issued 6/30/14 expiration)

- C. The following party has applied for a change of agent for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors in the Town of Clayton for the period of July 1, 2014 through June 30, 2015:
  - i. Pub and More, LLC (dba Headliners Bar and Grill), 2788 Towne Court, Neenah, WI 54956.  
New Agent: Crista L. Schmidli (former agent Kenneth R. Zastrow)
  
- D. The following party has a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors is on file in the Town of Clayton, Clerk’s Office for the licensing period July 1, 2014 through June 30, 2015, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:
  - i. Christopher R.D. Clauson (dba The Larsen Tavern), 8338 County Road T, Larsen, WI 54947.  
Agent: Christopher Clauson

VIII. Business referred by the Plan Commission:  
Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):  
A. No Referrals.

IX. Business referred by the Green Space Committee:  
Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):  
A. No Referrals.

- X. Business:
- A. Discussion/Action: Town Board review and consideration of Resolution 2014-009 A Resolution Transferring Funds from the Town’s General Fund Reserve Account to Partially Fund the Cost for the Town’s CY 2014 Chip Sealing Projects.
  
  - B. Discussion/Action: Town Board review and consideration of Resolution 2014-010 A Resolution Transferring Funds from the Town’s CY 2014 Designated Reserve Account for Legal Services to the CY 2014 Budget Line Item for Legal Services.
  
  - C. Discussion/Action: Town Board review and consideration of Resolution 2014-011 A Resolution Transferring Funds from the Town’s Public Works Capital Equipment Replacement Account to the CY 2014 Budget, Capital Equipment Fund for the Purchase of an F550 Utility Truck, a V-Plow, a Slater, and Related Accessory Equipment.
  
  - D. Discussion/Action: Town Board review and consideration of Resolution 2014-012 A Resolution supporting the development of a dog park on the northern end of Winnebago County.
  
  - E. Discussion/Action: Town Board review and consideration of Resolution 2014-013 A Resolution transferring funds from the Town’s Public Works Capital

Replacement Account to the Town's CY 2014 Public Works  
Maintenance Account Line Item.

- F. Discussion/Action: Town Board review and consideration of a Policy and Procedure Manual for the active enforcement of the Town's Ordinances.
- G. Discussion/Action: Town Board review and consideration of a proposal to replace the aging cistern pump in the Town's Offices located at 8348 CTR "T" Larsen, WI 54947.
- H. Discussion/Action: Town Board review and consideration of authorizing the payment of Pay Request #2 for the Fox Valley Asphalt Development Project.
- I. Discussion/Action: Town Board review and consideration of authorizing the payment of Pay Request #4 for Phase 1 of the Ridgeway Drive Subdivision Project.
- J. Discussion/Action: Town Board review and consideration of a request by residents on Braun Court to authorize a Change Order to the Town's CY 2014 Capital Reconstruction of Braun Court.
- K. Discussion/Action: Town Board review and consideration of proposals for the following Town CY 2014 road maintenance projects:
- a. Various road patching projects.
  - b. Various crack filing projects.
  - c. Various line striping projects.
- L. Discussion/Recommendation: Town Board review and consideration of a request for consideration submitted by John Nygaard, 8034 Cavandish Road, Neenah, WI 54956 for a Lawn Mowing Special Assessment for property located at 8034 Cavandish Road, Neenah, WI 54956, specifically identified as Tax ID # 006-1619.
- M. Discussion/Recommendation: Town Board review and direction to staff relative to the provision of Municipal Sanitary Sewer and Municipal Water services to the southeast and northeast quadrants of the Town of Clayton.
- N. Discussion/Recommendation: Town Board review and direction to staff relative to a third party review of the construction standards of the Town's Minimum Road Standards Ordinance.
- XI. Upcoming Meeting Attendance:
- XII. Board Member Requests for Future Agenda Items:
- XIII. Review of Disbursements:
- XIV. Adjournment:

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office                      2) Corner of JJ & Breezewood                      3) Clayton School

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>August</b>	<b>September</b>	<b>October</b>
Town Board	20 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>	1 <sup>st</sup> and 15 <sup>th</sup>
Plan Commission	13 <sup>th</sup>	10 <sup>th</sup>	8 <sup>th</sup>
Green Space Committee	13 <sup>th</sup>	10 <sup>th</sup>	8 <sup>th</sup>