

TOWN OF CLAYTON

Regular Meeting of the Green Space Committee Meeting Minutes

August 18, 2011
5:40 p.m. – 6:54 p.m.

Clayton Park, 3577 Larsen Road, Larsen, WI 54947

I. Call to Order

Called to order at 5:40 p.m. by Chairperson Stanek

Pledge of Allegiance

Present: Committee Members Chairperson Stanek, Clark, Lettau, Prusik

Absent: Committee Members Dorow, Heider, Johnson

Staff Present: Town Administrator Johnston, Treasurer Bowen

Absent Staff: Public Works Foreman Pamentier

Meeting properly posted; three locations in the Town

II. Approval of Minutes

Regular Green Space Committee Meeting – June 16, 2011

MOTION by: Lettau

SECONDED By: Prusik

Motion to approve regular Green Space Committee Meeting Minutes from June 16, 2011.

Motion carried by unanimous voice vote.

III. Open Forum – Non-Agendized Town-related Matters:

Ron & Charlotte Rasmussen
9095 N Oakwood Ave
Neenah, WI 54956

- Discussed the moving of the trees on the Friendship Trail

Gerry Mich
9636 Lois Lane
Neenah, WI 54956

- Discussed the care and maintenance of the trees on the Friendship Trail

IV. Correspondence - None

V. Business

- A. Discussion/Recommendation – Green Space Committee review of ClaytonFest2011 and discussion regarding the Green Space Committee's role in ClaytonFest 2012

TABLED TO A FUTURE MEETING

B. Discussion/Recommendation – Green Space Committee discussion and recommendation regarding a Clayton Park Sign

- Discussed the placement, size and cost of the sign

MOTION by: Clark

SECONDED by: Lettau

Motion to recommend to the Town Board to approve the Clayton Park Sign being a size that will fit within the island and not to exceed a cost of \$2,500.

Discussion on the motion:

- Supervisor Lettau added to keep the barn boards on the design vertical.

Motion carried by unanimous voice vote

C. Discussion/Recommendation – Green Space Committee discussion and recommendation regarding the relocation of the fence at Clayton Park.

- Discussed the removal of the outer fence along the north side of Clayton Park and the addition of a fence on the north side of the play area to act as a barrier.

MOTION by: Clark

SECONDED BY: Prusik

Motion to recommend to the Town Board to move the fence in front of the park and place a fence on the north side of the play area.

Motion carried by unanimous voice vote

D. Discussion/Recommendation – Green Space Committee discussion and recommendation regarding the storage of the lime used for the ball diamonds at Clayton Park.

- Discussed the possible enclosure of the lime pile.
- Discussed the possibility of Suburban Athletics covering the cost of the enclosure.

MOTION by: Prusik,

SECONDED by: Lettau

Motion to recommend to the Town Board to construct a retaining wall around the lime pile with the cost to be provided by Suburban Athletics.

Discussion on the motion:

- Town Board Supervisor Linda Grundman-Erdmann stated that she would donate the divider blocks in the event that Suburban Athletics refused to pay.

Motion carried by unanimous voice vote

E. Discussion/Recommendation Green Space Committee discussion and recommendation regarding the maintenance of the Trailhead Park Pavilion.

- The Committee directed staff to prep the pavilion, obtain the necessary supplies needed for the project and contact Committee Member Prusik to paint the pavilion.
- The Committee discussed the possibility of completing the project before the end of September 2011.

VI. Upcoming Meeting Attendance

- September 2011 meeting to be held at Westridge Golf Course and Larsen Road Trail

VII. Committee Member Requests for Future Agenda Items

- Parking & Cubical at Olsen's Rest
- Larsen Road Trail
- Clayton Fest

VIII. Adjournment – 6:54 p.m.

MOTION by: Clark

SECONDED by: Lettau

Motion to Adjourn

Motion carried by unanimous voice vote.

Respectfully Submitted, Tori Bowen, *Treasurer*