

TOWN OF CLAYTON

Green Space Committee
Meeting Minutes

5:30 P.M. on Wednesday, September 9th, 2015

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. The Meeting was called to order at 5:30 P.M.
- B. Pledge of Allegiance
- C. Notice Verification, the Chair was advised that the meeting was properly noticed.

D. Roll:	Committee Chair:	Cathy Clark	PRESENT
	Committee Member:	Joan Brown	PRESENT
	Committee Member:	Lana Prusik	PRESENT
	Committee Member:	Nancy Heider	ABSENT
	Committee Member:	David Dorow	ABSENT
	Committee Member:	Linda Grundman	PRESENT
	Committee Member:		VACANT

Town Staff:	Richard Johnston	PRESENT
	Tori Straw	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, August 12th, 2015 Green Space Committee Meeting.

MOTION:

Motion by: Committee Member: Grundman

Second by: Committee Member: Prusik

Motion: To approve the Draft Minutes of the Wednesday, August 12th, 2015 meeting.

Vote: Carried by unanimous voice vote.

IV. Open Forum –

- A. No Referrals.

V. Correspondence:

- A. No Correspondence.

VI. Business:

- A. Discussion/Recommendation: Staff update to the Green Space Committee on the vandalism at the Clayton Park Pavilion Restrooms.

Update to the Committee on the vandalism at the Clayton Park Restroom facilities; specifically, the men's restroom facilities. Staff has reported the vandalism to the Town's Insurance provider. The damage does not reach the level of the Town's deductible, therefore it is up to the Town to repair and replace the damaged facilities and equipment. Unless otherwise directed, staff intends to keep the restrooms locked until the Park facilities are closed in November. At that time staff will repair those items it can and have a plumber replace the damaged fixtures.

- Our office contacted the insurance company and sent them the incident report.
- At this time the staff is leaving the restrooms closed until the end of season and then it contract a plumber to repair the plumbing damage.
- The Public Works employees will replace the soap dispenser.
- Discussed putting this issue in the Claytonite newsletter with a notice regarding vandalism to contact the police. Staff to add into the next newsletter.

B. Discussion/Recommendation: Green Space Committee review and recommendation on park and trail improvements for the Town's CY 2016 Budget.

- Maintenance needed on the wash outs of the trails which will be done this month sometime.
- Mike Pfankuch and Randy Bonikowski will get together and spray the Friendship and Larsen trails.
- Discussed the possibility of paving the trails.
- Discussed not paving the Friendship Trail due to heavy snowmobile use.
- Discussed a better use of Trailhead Park.
- Discussed playground equipment.
- Discussed the Clayton Park fence being removed.

VII. Upcoming Meeting Attendance:
A. None

VIII. Committee Member Requests for Future Agenda Items:
A. None

IX. Adjournment

MOTION:

Motion by: Committee Member: Prusik

Second by: Committee Member: Grundman

Motion: To Adjourn the Green Space Committee meeting at 5:50 P.M.

Vote: Carried by unanimous voice vote.

Respectfully submitted,
Richard Johnston, Town Administrator/Clerk