

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Minutes

9:05 A.M. – 10:17 A.M. on Tuesday, September 18th, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

I. Call to Order:

A. Pledge of Allegiance, Notice Verification, Roll

1. Town Board Chair Luebke called the meeting to order at 9:05 A.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted, three places in Town.
4. Roll

a. Board of Supervisors

Chair Luebke	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman Erdmann	PRESENT
Supervisor Schmidt	PRESENT
Supervisor Geise	PRESENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Bowen	PRESENT

II. Open Forum – Non-Agendized Town-related Matters:

A. No open forum items

III. Business:

A. Discussion/Recommendation: Second Budget Workshop – Continued review by the Town Board of the Draft Revenue Capital Expenses and Operating Expenses and Utility Budgets for the Town’s CY 2013 Budget.

1. Board review and general discussion of CY 2013 Draft Revenue Budget.
 - a. Shared revenue calculations as defined by the State
 - b. Stormwater Management Utility revenue relative to the proposed ERU charges
2. Board review and general discussion of CY 2013 Draft Capital Expense Budget.
 - a. Potential of equipment purchase for Stormwater Management Utility
3. Board review and general discussion of CY 2013 Draft Operating Expense Budget
 - a. Stormwater Management Utility expense line items
 - b. The Town’s need to rent equipment to complete various Town projects
 - c. The allocation of the Public Works Department wages between the Yard Waste site, the Stormwater Management Utility and general maintenance
 - d. The Town Treasurer’s, Town’s Administrator’s, and Public Worker’s wages relative to a wage increases

4. Board review and general discussion of CY 2013 Draft Utility Budget
 - a. Stormwater Management Utility expense line items
 - b. The potential position for a billing clerk and potential wages

IV. Upcoming Meeting Attendance

- A. September 25th – 3rd Budget Meeting at 4:00 p.m.
- B. October 9th – 4th Budget Meeting at 7:00 p.m.

Adjournment – 10:17 a.m.

MOTION:

Motion made by unanimous consent to adjourn 2nd Budget meeting.

Respectfully submitted,
Tori Bowen, Town Treasurer/Deputy Clerk